

ORDINANCE NO. 2019-01

INTRODUCED BY: MAYOR MICHAEL DYLAN BRENNAN

AN ORDINANCE UPDATING CHAPTER 14 OF THE CODIFIED ORDINANCES BY ENACTING SECTIONS 1424.11 ENTITLED “CANCELLATION FEE” AND 1424.12 ENTITLED “NO CHARGE PERMIT.”

WHEREAS, the City’s Building and Housing Departments handle a high-volume of inspection matters each year, including the scheduling and inspection of various plans, building, structures, improvements and installations;

WHEREAS, it is not unusual for a party who has scheduled an inspection to have to wait for some period of time to have their inspection performed, due to the volume of inspections each year;

WHEREAS, both scheduling and re-scheduling of inspections involves administrative time and expense; and

WHEREAS, the untimely cancellation of a scheduled inspection, or the failure to appear for a scheduled inspection, involves additional administrative cost and expense, inconvenience to the Building Department and/or Housing Department inspectors and staff, and inconvenience to residents, owners, occupants or contractors who have to “wait in line” for their inspections;

WHEREAS, the City wishes to recover its administrative expenses in connection with “no-show” inspections, untimely cancellations, and underutilization of employee man-hours due to no-shows and untimely cancellations;

WHEREAS, the City wishes to provide an incentive for parties to keep their inspection dates or cancel inspections in a timely manner; and

WHEREAS, the City wishes to codify its existing policy that contractors performing work for the City not be charged a fee in connection with the issuance of any permit for such work performed for the City;

NOW THEREFORE, BE IT ORDAINED BY THE CITY OF UNIVERSITY HEIGHTS, CUYAHOGA COUNTY, OHIO, THAT:

Section 1: City Council hereby enacts Codified Ordinance Section 1424.11 entitled “Cancellation Fee,” which shall read in its entirety as follows:

1424.11 CANCELLATION FEE

Any inspection scheduled by any homeowner, occupant or contractor, or any of their respective representatives or agents, may be cancelled on not less than twenty-four hours’ notice to the Building Department or Housing Department, as applicable. Failure to cancel any such previously scheduled inspection or failure to appear at any scheduled inspection shall result in a fee of \$100.00.

Section 2: City Council hereby enacts Codified Ordinance Section 1424.12 entitled “No Charge Permit,” which shall read in its entirety as follows:

1424.12 NO CHARGE PERMIT

All work performed for the City of University Heights shall be performed by contractors registered to do work in the City. A “no charge permit” shall be obtained by the contractors performing work for the City. There shall be no charge to obtain the “no charge permit.” All other regulations pertaining to permits shall be followed.

Section 3: The Council hereby finds and determines that all formal actions relative to the passage of this Ordinance were taken in an open meeting of this Council, that all deliberations of this Council and of its committees, if any, which results in formal action were taken in meetings open to the public, in full compliance with the applicable legal requirements, including Section 121.22 of the ORC.

CITY OF UNIVERSITY HEIGHTS, OHIO



MICHAEL DYLAN BRENNAN, MAYOR

FIRST READING: 01/07/2019

PASSED: 01/22/2019

ATTEST:



KELLY M. THOMAS, CLERK OF COUNCIL

APPROVED AS TO FORM:



LUKE F. MCCONVILLE, LAW DIRECTOR