

**RESOLUTION NO. 2017-46**

**INTRODUCED BY: MAYOR SUSAN K. INFELD**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A SERVICE AGREEMENT WITH ONLINE SOLUTIONS LLC (“CITIZEN SERVE”) FOR SOFTWARE SERVICE AND SUPPORT FOR A NEW BUILDING DEPARTMENT CODE ENFORCEMENT SOFTWARE SYSTEM IN CONJUNCTION WITH THE FIRST SUBURBS CONSORTIUM OF NORTHEAST OHIO DEVELOPMENT COUNCIL AND CUYAHOGA COUNTY (ON EMERGENCY, FIRST READING)**

**WHEREAS**, the First Suburbs Consortium of Northeast Ohio Development Council (FSDC) established a pilot program to study and develop online building code enforcement software for use by the Building Departments of the First Suburbs Consortium communities in Cuyahoga County, Ohio; and

**WHEREAS**, the communities of Cleveland Heights, Lakewood, Parma, Shaker Heights, South Euclid and University Heights comprised the pilot study group; and

**WHEREAS**, over the time period 2016-2017, the pilot study group thoroughly reviewed various code enforcement software programs for effectiveness in the First Suburbs Consortium of Northeast Ohio cities and Cuyahoga County communities; and

**WHEREAS**, the pilot study group selected the software developed by Online Solutions LLC (“Citizen Serve”) as the best software to meet the needs of the pilot cities and other cities in Cuyahoga County; and

**WHEREAS**, Cuyahoga County will underwrite the cost of the software installation for the pilot communities.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS, OHIO, THAT:**

**Section 1.** Authorization is given to Mayor Susan K. Infeld to accept the grant funding, through the First Suburbs Consortium of Northeast Ohio Development Council, as a contribution from Cuyahoga County to the pilot study communities to help pay the installation costs for the online building code enforcement software to be used by the City of University Heights as one of the FSDC member cities involved in the pilot study group; and to execute the contract with Online Solutions LLC to purchase the software for use by the Building Department of the City of University Heights.

**Section 2.** It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

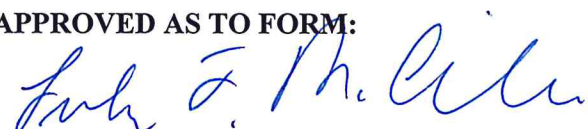
**Section 3.** This resolution is declared to be an emergency measure necessary for the preservation of the public peace, safety, health and welfare of the citizens of the City of University Heights; such reason being that this resolution must be enacted in order to purchase and install the online building code enforcement software to be used by the Building Department. This software will make the tasks of the Building Department more efficient and effective, and will provide further transparency to the workings of the Building Department to the community. This resolution will become effective upon its passage by the affirmative vote of not less than five (5) members of Council and approval of the Mayor; otherwise, it shall become effective at the earliest time allowed by law.

**CITY OF UNIVERSITY HEIGHTS**

First Reading: 11/20/2017  
Passed: 12/04/2017

  
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Susan K. Infeld, Mayor

ATTEST:   
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Kelly M. Thomas, Clerk of Council

APPROVED AS TO FORM:  
  
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Luke McConville, Law Director