



CITY OF UNIVERSITY HEIGHTS
SERVICE DEPARTMENT

POOL MANAGER - SEASONAL - CITY OF UNIVERSITY HEIGHTS

The City of University Heights is accepting applications for a **Pool Manager** for its outdoor pool, open during the summer months. The pool manager oversees the safe operation of the facility; hires and manages a staff of lifeguards and janitors; oversees program administration and pool pass purchases. This position requires previous managerial or supervisory experience with good customer service skills, proficiency in Microsoft Office and one to three years' experience in a pool setting. Applicant must be certified in first aid, cardiopulmonary resuscitation (CPR) including use of automatic external defibrillator (AED). Certified Pool Operator or Aquatics Facility Operator, American Red Cross Water Safety Instructor and/or Lifeguard Instructor certification preferred. Pay rate will be commensurate with experience.

Resumes may be submitted at the University Heights City Hall weekdays from 8:00 a.m. until 4:30 p.m. or online at info@universityheights.com. Resumes will be accepted until the position is filled.

Send resume to: ADMIN OFC – City Hall
2300 Warrensville Center Rd.
University Heights, OH 44118
Or Email: info@universityheights.com

The City of University Heights is an equal-opportunity employer.