

**NOTICE FOR  
LAW DIRECTOR  
CITY OF UNIVERSITY HEIGHTS**

The City of University Heights seeks a Director of Law, duly admitted to the practice of law in Ohio: experience in municipal law required, experience in zoning and planning preferred. The Law Director is responsible for drafting legislation, and negotiating, drafting and reviewing contracts, agreements and real estate documents. Position serves as general counsel to Mayor and City Council and legal counsel to City departments, boards and commissions. Position is part time and requires sufficient resources to ensure that City's legal needs are met on a timely basis. Salary is \$80,000. Application deadline is Monday, January 29, 2024 at 4:00 pm. **Submit resume to: [KThomas@universityheights.com](mailto:KThomas@universityheights.com) or send via mail to: Kelly Thomas, Clerk of Council, City of University Heights, 2300 Warrensville Center Road, University Heights, Ohio 44118.** University Heights is an EOE.