

# UNIVERSITY HEIGHTS CITY BEAUTIFUL CORPORATION MEETING MINUTES

March 15, 2023

---

## I. Roll Call

The meeting was called to order by Mayor Brennan at 6:02 p.m.

Board Members present: Michael Dylan Brennan Michele Weiss  
Sheri Sax Geoff Englebrecht  
Win Weizer

Board Members absent: Justin Gould Susan Drucker

Others Present: Deanna Bremer Fisher, Dennis Kennedy, Joe Gibbons,  
Gregory Johnson

## II. Approval of Minutes

May 11, 2022 - Ms. Weiss made a motion to approve the minutes. Mr. Brennan seconded it. A voice vote was taken and the ayes carried the vote.

November 9, 2022 - Ms. Weiss made a motion to approve the minutes. Mr. Englebrecht seconded it. A voice vote was taken and the ayes carried the vote.

## III. Appointment of New Legal Counsel

Mr. Brennan introduced Joe Gibbons of Schneider, Smeltz, Spieth, Bell, LLP who spoke briefly about his experience in real estate development and corporate work and introduced his partner, Gregory Johnson, chair of the business and real estate practice groups at the firm. Mr. Gibbons is JCU grad.

Ms. Sax inquired about his experience with receivership, and he answered that he does have some experience.

Ms. Weizer asked if he would be prepared to defend the CIC, if necessary. Mr. Gibbons stated that if his firm were representing the CIC, it would be an advocate for the CIC, however, that would not be to the deficit of other parties and every effort should be made to coordinate efforts for the benefit of citizens.

Mr. Brennan asked him to discuss proposed fees. Mr. Gibbons stated that they would prepare a formal engagement letter stating those fees. He mentioned that the proposal would include reduced hourly rates—his reduced from \$405/hr. to \$375/hr. and Mr. Johnson's from \$375/hr. to \$350/hr. He stated that when

applicable, they would involve associates or paralegals that work at lower rates to be cost effective.

Mr. Brennan made a motion to be authorized to negotiate an agreement with the firm. Ms. Weiss seconded the motion. A voice vote was taken and the ayes carried the vote.

#### **IV. Financial Report**

Mr. Kennedy stated that there were two items for the board to approve. The first is the schedule of fees associated with the engagement letter for the audit for the year ended Dec. 31, 2022. The CIC is a component unit of the city so we have to have this audit completed before we can finish the city audit. He asked for the approval of the engagement letter with Zupka & Assoc. There is an \$800 fee for preparation of the financial statements and a \$500 fee for the filing of the 990 EZ with the auditor of the state for a total of \$1,300, Ms. Weiss motioned to approve. Mr. Englebrecht seconded the motion. A voice vote was taken and the ayes carried the vote.

The second item is the renewal of the insurance premium which includes general liability and public officials' employment practices liability. The cost of the general liability is \$269/yr. The cost of the public officials' employment practices liability is \$1,695/yr. The insurance is provided by Selective Insurance and Greenwhich insurance respectively and the total annual premium cost is \$1,964. Wichert Insurance brokerage prepared the proposal. Mr. Brennan made a motion to approve the proposal. Ms. Sax seconded it. A voice vote was taken and the ayes carried the vote.

Mr. Kennedy stated that he had provided the CIC with the unaudited income statement for 2022 and the statement of cash from the City's financial system to show what transpired. Net revenue for the year was \$28,287.75; Net expenses were \$15,527.81; and the ending balance for the year was \$75,674.83. Once financial statements are completed and the 990 form is drafted, he will request the board's approval.

#### **V. Old Business**

None

#### **VI. New Business**

None

#### **VII. Motion to Adjourn**

Ms. Sax made a motion to adjourn. Mr. Brennan seconded it. A voice vote was taken. The ayes had it and the meeting adjourned at 6:24 p.m.