



Dustin Rogers
Chief of Police
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**UNIVERSITY
HEIGHTS**

Michael D. Brennan
Mayor/Safety Director
(216) 932-7800



- By appointment ONLY!
- Monday through Friday from 0930-1400
 - Please call during these hours to schedule your appointment
 - (216) 932-1826
 - Dates and times are subject to availability and may change with short notice
 - Appointments are scheduled on a first-come, first-serve basis and only allow 2 slots per day
- BCI/FBI Fingerprints – \$35 each
 - These are electronic and are sent automatically to BCI/FBI
 - It could take up to 30 days for the results to be returned
 - We do not handle the Ink Cards/Form FD258
- Please bring the following to your appointment:
 - Driver's License
 - 4-digit code from your employer
 - The location where prints need to be sent
- If we are not able to accommodate you within your timeframe, please check the following sites for other locations that may be able to assist:
 - www.fastfingerprints.com
 - www.applicantservices.com
 - WebCheck Community Listing” on the Attorney General Website