

**COUNCIL MEETING MINUTES  
CITY OF UNIVERSITY HEIGHTS, OHIO  
MONDAY, DECEMBER 5, 2022**

Mayor Michael Dylan Brennan called the meeting to order at 7:10 p.m.

Roll Call:

Present: Mrs. Michele Weiss  
Mrs. Sheri Sax  
Mrs. Barbara Blankfeld  
Mr. John Rach  
Mr. Justin Gould  
Mr. Brian King

Also Present: Assistant Law Director Michael Cicero  
Clerk of Council Kelly Thomas  
Finance Director Dennis Kennedy  
Fire Chief Robert Perko  
Police Chief Dustin Rogers  
Housing and Community Development Geoff Englebrecht  
Economic Development Susan Drucker  
City Engineer Joseph Ciuni  
Communications and Civil Engagement Mike Cook  
Service Director Jeffrey Pokorny

**Approval of Council Minutes:**

**Council Meeting November 7, 2022**

There were no corrections or additions to the November 7, 2022 minutes.

**MOTION BY MR. RACH, SECONDED BY MR. KING to approve the November 7, 2022 Council Minutes. On roll call, all voted “aye.”**

**Council Meeting November 21, 2022**

Mr. Rach made the following corrections to the November 21, 2022 Council minutes.

- Item “C” Ordinance 2022-69; fourth line should read “into our firehouse by 2024.”
- Item “C” Ordinance 2022-69; ninth line should read “Mayor Brennan said to have when it’s ready.”

**MOTION BY MR. RACH, SECONDED BY MR. GOULD to approve the November 21, 2022 as amended. On roll call, all voted “aye,” except Mrs. Blankfeld, who “abstained” and Mrs. Weiss, who “passed.”**

**Additions and Removals from the Agenda; Referrals to Committee**

Mrs. Weiss stated that she would like to add to the agenda a discussion about Council Chambers at the end of the agenda.

**MOTION BY MRS. WEISS, MRS. BLANKFELD to add agenda item “K” Discussion of City Council Chambers. On roll call, all voted “aye.”**

**Comments from Audience**

There were no comments from the audience.

**Reports and Communications from the Mayor, and the taking of action thereon:****Mayor's Report**

John Carroll University presented at Planning Commission on Thursday evening its preliminary plans to redevelop its South Gateway at Fairmount Circle

Phase 1 is a new parking garage, that provides parking not only to this new mixed-use development, but also to replace parking lots with the new fieldhouse planned for South Belvoir Boulevard.

Phase 2 is the northern side of the gateway, where the BP, Mr. Tire, and commuter lot are currently. This mixed-use development has retail/commercial on the first level, with student apartments on levels 2 thru 5. Living space depicted in the floor plan on level 1 could be converted to retail upon market demand.

Phase 3 is the southern side of the gateway, straddling into Shaker Heights, replacing the plaza there which is owned by JCU.

CVS would relocate north and be part of phase 2. Other businesses in the current plaza have been offered the opportunity to relocate to the phase 2 building.

My administration welcomes JCU's investment in itself and in our community. This project is a culmination of efforts by JCU and the City working together over the course of the past year. John Carroll University is our city's largest employer, largest economic driver, and of course, our city's name sake – there would be no University Heights without the University.

JCU has submitted these preliminary drawings for purposes of discussion. JCU will be continuing to solicit feedback from the community, and will be back before Planning Commission in the new year.

We will be sharing these drawings on the City website this week, with a link going out to residents in the next eNews.

Speaking of the website, the administration last week updated the Sustainability page on the City Website. There is a button for Sustainability on the top right of the website, and it may be found also be accessed by typing in the URL [Universityheights-dot-com-forward-slash-sustainability](http://Universityheights-dot-com-forward-slash-sustainability).

University Heights is committed to building a sustainable future. The resolution of council joining PCFO Power a Clean Future Ohio may be found there, together with other resources for promoting sustainability in the community. Updates of our efforts and of opportunities for our residents to engage in sustainable practices, events, and other notices, will be published on this page.

My thanks to Executive Assistant on Special Projects Deanna Bremer Fisher for spearheading this project together with sustainability initiatives here at the City.

On November 18, 2022, we held the pre-proposal meeting for prospective bidders for the IT managed services agreement. We are on track to accept bids until Wednesday December 22, 2022 at noon. For more information, please visit the City Project page on the city website.

The annual sock drive is underway. A fresh, dry pair of warm socks is much desired and requested item this time of year at local shelters. There is an additional need this year for hats and gloves, so we are accepting those as well as socks this year. We are accepting donations of new socks, hats and gloves at City Hall during business hours, at the Police Station Lobby at any time, as well as at the CU-UH School Board Offices on Miramar, and at University Heights Library.

All clothing collected will be donated to Lutheran Metropolitan Ministry's Men's Shelter at 2100 Lakeside Avenue in Cleveland. It is the largest shelter in the state of Ohio. LMM's Housing & Shelter program provides essential emergency shelter to 365 men per night, supportive services to increase resident self-sufficiency, and innovative solutions to ending homelessness. While it is a men's shelter, sock-hat-glove donations may be for all ages and genders.

Last week I attended the rescheduled joint meeting of governments – City government of CH and UH, the CH-UH School Board, the Heights Library Board – at Heights High School Auditorium.

Highlights include: from Heights Libraries, an updated food resource calendar, as well as the libraries' announced plans for a Dementia Friendly Week in May 2023 to bring education, awareness, and support to people experiencing dementia and their families and their caregivers.

We received reports from several task forces, including one on Diversity Equity and Inclusion that suggested that the schools and the cities take a fresh look at the name of Monticello Middle School.

I presented on the City's new community calendar powered by Yodel, as well as the Sock-Hat-&-Glove drive.

I would ask city council to mark their calendars and save the date of Wednesday March 15, 2023 for the next joint meeting.

This Thursday at 9:00am will be a ribbon cutting for Heights Beverage at 13483 Cedar Road. Due to a long-standing prior engagement, I will be missing the actual ribbon cutting at 9am, but will be by later that day to deliver a proclamation and to formally welcome Bahresh Patel to the City of University Heights. Economic Development Director Susan Drucker and Communications & Civic Engagement Director Mike Cook will be at the ribbon cutting. Anyone else here interested in attending should attend. Once again that is this Thursday, December 8, at 9:00AM at the former Midas store, which to say the least has been transformed. If you've been to Big B's Beverage in South Euclid, Bahresh "B" Patel is the proprietor of that store as well, with its collection of craft and imported beers, and other convenience items.

I would note further that B's conversion of this commercial space includes a second store front for a business to be announced later in 2023.

Welcome to University Heights, B. See you soon.

Thank you, this concludes my report.

### **Report and Communications from City Council, and the taking of action thereon**

There were City Council reports.

### **Reading and Disposition of Ordinances, Resolutions, Motions and Consideration of Agenda Items:**

#### **A. Presentation by Kimberly LoVano, Director of Advocacy & Public Education Greater Cleveland Foodbank**

Mrs. LoVano informed everyone that the Foodbank has moved to it a much larger new home on Coit Road. The Greater Cleveland Food Bank's mission is very simple; to ensure that everyone in the various communities have the nutritious food they need every day. The Food Bank has about 3 million pounds of food on any given day and they annually give out enough food for about 52 million meals. The Food Bank partnerships with about 1000 programs across a six-county service area, extending all the way up to the Pennsylvania border and down to Richland, Ohio. They partner with places where people go, such as churches, community centers, libraries, schools and senior centers. Over the past few months the need for help has been increasing right back up to where it is higher than it was in 2020, during the height of the pandemic.

Last year over 1800 people visited an emergency food program alone and that did not include any children that attended an after-school program, got food through backpacks, got food through summer meals, or any older adults who got meals home delivered or went to Community Center to get help. That figure was just people accessing emergency food, which means they are below 200% of the federal poverty line, which is the guideline to distribute food.

Mrs. Lovano also shared information about what has been happening in University Heights over the past year as it relates to food insecurity and people turning to emergency assistance.

Mayor Brennan stated that council unanimously together with the administration wanted to donate \$10,000 to the Cleveland Food Bank and also a \$10,000 donation to the Cleveland Kosher Food Bank.

Mrs. Lovano thanked the City for such a generous donation and said that she could not imagine a time that's more critical than now especially with the holidays. Mrs. Lovano added that the Foodbank can make three meals out of every dollar and every dollar is stretched far during the holiday season to make sure that they have the capacity to reach out to everyone. This donation is amazing and really appreciated.

Mayor Brennan and the entire City Council presented Mrs. Lovano with a check for \$10,000.

**B. Ordinance 2022-70 Authorizing the Mayor to Appoint and Enter into an Agreement with GPD Group as City Engineer, and Declaring an Emergency (on emergency)**

Mayor Brennan stated that he would be asking Council to table this item until the next meeting because the contract has been redone to reflect that GPD, itself will serve as the City Engineer and the current City Engineer, Joseph Ciuni serving as the point of contact. This will represent the evolution of the relationship between the city and GPD and also recognize the concerns brought by some members of this body regarding how engineering projects are handled. Mayor Brennan noted that there was still some finer point to be worked out but that the administration was looking forward to having a working relationship with GPD Group. Mayor Brennan added that he believed this would serve to be consistent with some of the opinions of council for increased opportunities for oversight and earlier inclusion in the decision-making process. This would be a one-year contract so that it could be tried out to see how it works and would work similar to the way the contract with SAFEbuilt works.

Mr. Rach suggested that this be referred to committee for discuss and offered that it could be before the Economic Development Committee, which he serves as chair. Mr. Rach commented that in acknowledging the fact that Mr. Ciuni would no longer to be city engineer and GDP would be came as a surprise when he saw this agenda and he was a little surprised to see that. But given that the Mayor (Administration) is are flexible and changing the City Engineer, now would be the time to refer that to the Council can discuss those changes.

Mayor Brennan replied that could be done but also noted that the current engineering contract ends with the end of the calendar year. So, we want to get something in place before the current contract ends on December 31, 2022.

Mr. Rach stated that before Council holds a Committee meeting they want to make sure they have the proposed 2023 contract and the current 2022 contract showing the hourly rates.

**MOTION BY MR. RACH, SECONDED BY MR. GOULD to Refer Ordinance 2022-70 Authorizing the Mayor to Appoint and Enter into an Agreement with GPD Group as City Engineer to the Economic Committee for review and discussion. On roll call, all voted "aye."**

**C. Ordinance 2022-72 Authorizing the Transfer of Funds from the General Fund (100) to the CIC Fund (800) and Declaring an Emergency (on second reading and emergency)**

Mrs. Weiss stated that Ordinance 2022-72 represents a transfer that was not done at the beginning of the year to the CIC Fund.

Mayor Brennan stated for the record as he had stated both at the last Council meeting as well as CIC meeting; that the administration would not support any further transfers of resources, no money, no real property to the CIC unless there is agreement to move to an improved structure of the organization. Mayor Brennan said that he would not authorized funds to be transferred to the CIC so long as Council can continue to operate as a shadow administration neglecting the city charter. If the board will not work together to make changes then the CIC may whiter on the vine with no more public dollars transferred to it. The CIC may spend down what it has and go dormant. Or, we can restructure and work together on real estate projects, as we originally intended and stated on the public record when we created the CIC. As Mayor Brennan said last time when the legislation was passed, he will veto it and urge that Council does not do that and instead focus on the restructuring of the CIC in order to having it be productive for the City again the record as I stated both the last meeting last Council meeting as well as CFC meeting that the administration will not support any further transfers of resources, no money, no real property to the CIC unless we agree to it and move on infrastructure of the organization operating funds to be transferred to the CSD, so long as they can continue to operate as a shadow administration, city charter, these games zones as well. If the board will not work together, make changes and CIC May, whether on the bottom of new or public dollars transferred to CIC we started out with has to go dormant for we can

restructure and work together down on real estate projects, as we originally intended and stayed on a public record. When we redid the CIC, as I said last time in the back of legislation on veto. And they urge that you not do that and that instead focus on the restructuring of the CIC in order to activate a productive energy for the city again. Mayor Brennan said he knew that there are funds in the CIC budget and that there is nothing that requires this transfer at this time.

Mr. Kennedy stated that the CIC had a current fund balance of \$59,635.

Mayor Brennan followed and said that then there was no reason and asked if there were any outstanding bills.

Mr. Kennedy replied that as they discussed last week, he believed that there was one encumbrance for any outstanding legal bills and there is a proposal from the County for the appropriation for GAP Financial Statement filing for approximately \$1,200.

Mayor Brennan restated that there was more than sufficient funding in the CIC Fund. at this time without requiring any transfer.

**MRS. WEISS MOTIONED, SECONDED BY MRS. BLANKFELD for the Passage of Ordinance 2022-72 Authorizing the Transfer of Funds from the General Fund (100) to the CIC Fund (800) and Declaring an Emergency.**

Mr. Gould noted for the record that although the Mayor is stating that this funding will be denied to the CIC; that he will veto until such time as there is agreement as to restructuring. The Mayor or the Administration has made no recommendation whatsoever for the restructuring the organization or made any motions to this Council or restricting plan for the CIC to speak of. Mr. Gould said that he did not understand what the restructuring would be and that he would be happy to take a look at proposal should one be made and that he would be supporting the current motion.

Mr. Cooney asked if there was anything pending before the CIC.

Mr. Kennedy replied no and that the original budgeted transfer amount for the year was \$25,000. The previously approved transfer amount was around \$8,900 and this transfer amount represents the difference of the balance of what was budgeted.

**On roll call, all voted “aye,” except Mr. Cooney and Mr. King who voted “nay.”**

The motion carried.

**D. Ordinance 2022-74 Authorizing Temporary Appropriations for Current and Other Expenditures of The City of University Heights, Ohio for the Period Commencing January 1, 2023 and Ending December 31, 2023 and Declaring an Emergency (on first reading)**

Mr. Kennedy stated that this a temporary appropriation that will cover the first quarter of 2023 in the event some final resolution cannot be reached regarding the proposed permanent budget appropriation before the end of 2022. The city has to have some type of Appropriation Ordinance to the County Budget Commission before December 31, 2022. This Ordinance would serve as a place holder in the event the permanent budget is not passed.

Mayor Brennan stated that the Administration proposed the 2023 budget on October 24, 2022 and there have been two Finance Committee meetings and a third one is scheduled for Thursday, December 8. And as Mayor Brennan reported at the last Council meeting the City Council and the Finance Committee Chairperson in particular asked for three things: (1) That the budget be proposed this Fall for passage this year. And he did present the budget in October as requested; (2) That the budget be balanced. And he presented a balanced budget; and (3) Finally, and perhaps most controversially, that he makes no proposal for expenditures for modernizing our methods of solid waste pickup, to defer that discussion until after the budget. And even though he disagreed with this, he respected it, and honored it, and proposed no such expenditures in the 2023 Budget. Having completed all three request Mayor Brennan said that he still believed that the budget is ready to be passed as is. It was tabled at the last meeting for the Finance Committee meeting scheduled for this Thursday. Going back to at least 2014, the city has passed Temporary Appropriations and the permanent budgets after January 1. As long as Temporary Appropriation are in place the Permanent Budget can be approved as late as the end of March. Mayor Brennan acknowledge that everyone shared the goal of passing of the budget for next year by this month. This temporary budget is to serve as a safety net/safety valve so that operations of the City can continue

if there is no agreement for the budget by the last City Council meeting of the year which is in just two weeks.

Mrs. Weiss stated that there is a Finance Committee meeting this week with the goal of referring the budget to Council for passage at the next Council meeting.

Ordinance 2022-74 was placed on second reading.

**E. Ordinance 2022-75 Authorizing the Appropriation of The Fee Simple Interest in Certain Real Property Titled to Yeshivath Adath B'nai Israel, known as 2308 Warrensville Center Road, Bearing Permanent Parcel No. 722-17-050, City of University Heights, County of Cuyahoga, State of Ohio, as more Fully Described Herein, for the Purpose of Expansion of Municipal Facilities, and Declaring an Emergency (on emergency)**

Mr. Cicero reported that this was the next step of the process pursuant to Chapter 163 of the Ohio Revised Code. This council had previously passed Resolution 2022-67 the necessity to acquire property, notice has been provided for the intent to acquire to the owner in compliance with the Ohio Revised Code, by a copy of the appraisal that the city obtained to the owner. The city has received in writing notice of rejection from the owner regarding the city's offer. If Council after consideration and passes this ordinance the Law Department would be prepared to enter eminent domain action.

There was no further discussion for this item.

**MOTION BY MRS. BLANKFELD, SECONDED BY MRS. WEISS to Approve Ordinance 2022-75 Authorizing the Appropriation of The Fee Simple Interest in Certain Real Property Titled to Yeshivath Adath B'nai Israel, known as 2308 Warrensville Center Road, Bearing Permanent Parcel No. 722-17-050, City of University Heights, County of Cuyahoga, State of Ohio, as more Fully Described Herein, for the Purpose of Expansion of Municipal Facilities, and Declaring an Emergency. Roll call on the suspension of the rules, all voted "aye." Roll call on passage, all voted "aye."**

**F. Motion to Recommend that Council Accepts Award of ARPA First Responders Grant based on the Recommendation of the Council Safety Committee**

Fire Chief Perko stated that this was discussed in the Safety Committee meeting that was held prior to the Council meeting. The Ohio Governor's office allocated \$250 million to first responders specifically \$70 million for recruitment, retention and wellness. University Heights applied for the wellness component of the grant to bolster the existing wellness program in the department that was initiated in 2013 from a FEMA federal grant. The grant is based on the International Association of Firefighters Vocational Fire Chiefs wellness initiatives with four main components physical fitness, medical fitness and wellness. The grant period is two years and will allow University Heights to be able to maintain what it already has in place and further enhance it. The grant award is for \$204,600 with no matching funds being required.

**MOTION BY MR. GOULD, SECONDED BY MRS. SAX to Accept the Award of ARPA First Responders Grant based on the Recommendation of the Council Safety Committee. On roll call, all voted "aye."**

**G. Motion to Approve the \$38,550 Expenditure for Firefighter Turnout Gear based on the Recommendation of the Council Safety Committee**

Chief Perko stated that this year the Fire Department had budgeted for capital equipment and turnout gear and other various departmental equipment. This grant will afford for the purchase of 12 sets of gear with the cost of \$38,550.

**MOTION BY MRS. BLANKFELD, SECONDED BY MR. KING to Approve the \$38,550 Expenditure for Firefighter Turnout Gear based on the Recommendation of the Council Safety Committee. On roll call, all voted "aye."**

**H. Motion to Approve the \$18,388 Expenditure for Firefighter CPR Machine based on the Recommendation of the Council Safety Committee**

Fire Chief Perko stated that this was for the purchase of a chest compression system also known as a CPR machine. The device that is secured to a patient that is in cardiac arrest. The device supplies chest compressions to the victim and allows hands free chest compressions. That is very valuable for a variety of reasons, most notably with the city's housing market with second and third floor homes it is often difficult to get an unconscious person out of those homes, and nearly impossible to provide chest compressions to them in their in cardiac arrest state while trying to transport them down stairs. With this device paramedics are able to start manual chest compressions securely on the patient performing chest compressions while they are on a floor that is not the main floor while the patient is being transferred to the ambulance. The purchase of this third CPR machine will serve as a backup unit and will be housed on the ladder truck.

**MOTION BY MRS. SAX, SECONDED BY MRS. BLANKFELD to Approve the \$18,388 Expenditure for Firefighter CPR Machine based on the Recommendation of the Council Safety Committee. On roll call, all voted "aye."**

**I. Motion to Approve the \$18,645 Expenditure for Police CAD and RMS System for 2023**

Police Chief Rogers stated that this is for the annual renewal of the CAD and RMS System for the Police Department. The system supports the daily operation of officers in the field.

**MOTION BY MRS. BLANKFELD, SECONDED BY MR. KING for the expenditure of \$18,645 for Police Department CAD and RMS System for 2023. On roll call, all voted "aye."**

**J. Ordinance 2022-76 Authorizing the Mayor to Enter into an Amendment to The Community Cost Share Agreement with The Northeast Ohio Regional Sewer District Relating to the Washington-Silsby Intersection and Improvements Project and Awarding the Construction Bid for said Improvements to C.A. Agresta Construction in the amount of \$297,774.00, and Declaring an Emergency (on emergency)**

Mr. Ciuni stated that this agreement was mandatory for the project as discussed at the previous Council meeting and that he recommended the approval of the agreement with the Northeast Ohio Regional Sewer District for the Washington Silsby Intersection and Improvement project and the Awarding of the Construction to C.A. Agresta Construction.

Mr. Rach asked if the addition funding was for just for the cost amount, the additional funding amount?

Mr. Ciuni replied yes and noted that the scope of work has not changed. The project is fully funded for both the construction cost and the professional service cost.

**MOTION BY MR. KING, SECONDED BY MRS. BLANKFELD for the Approval of Ordinance 2022-76 Authorizing the Mayor to Enter into an Amendment to The Community Cost Share Agreement with The Northeast Ohio Regional Sewer District Relating to the Washington-Silsby Intersection and Improvements Project and Awarding the Construction Bid for said Improvements to C.A. Agresta Construction in the amount of \$297,774.00, and Declaring an Emergency. Roll call on the suspension of the rules, all voted "aye." Roll call on Passage, all voted "aye."**

**K. Amended Council agenda items - the Discussion of Council Chambers**

Mrs. Weiss stated that it was appropriate to have an open discussion for this item. The room that serves for council meetings is very echoey and it is difficult to hear when it is live streamed or zoomed. Mrs. Weiss reported that she along with Mayor Brennan has gone to other places around the city to see if there were any other appropriate venues to hold council meetings. Mrs. Weiss also said that she had just become aware that the chair lift at city hall had become certified.

Mayor Brennan relied that while the chair lift has been certified, it was tested empty and the problems are when someone is placed in the chair.

Mrs. Weiss stated that she was in favor of moving council meetings back to council chambers.

Mayor Brennan said that he had not had a conversation about why we're having an alternate viewing space means accessibility with regard to the waiting room like council chambers where we cannot guarantee the function operation of the chair. And that's why we left. Mayor Brennan also noted that both the Clerk of Council and the Assistant Clerk of Council have their offices up in Council Chambers, the room is not configured the way it was originally to hold meetings.

Mr. Gould asked the Clerk of Council if it would it make a difference to her one way or another with regards to moving council meetings back at city hall.

Mrs. Thomas stated that her preference would be to have meetings back at city hall for security and logistic reasons.

Mr. Gould asked Mayor Brennan if he thought council meetings could be moved back to city hall for the first meeting in January 2023.

Mayor Brennan said that nothing had changed with respect to the chair lift since we left, nothing has changed that allows us to go back.

Mr. Gould stated that for him and in regards to the discussion of accessibility to space, he thought that a balance is that traditionally people were attending this meeting in person and the accessibility issues that was had with the physical access to the workspace against the virtual way that our citizens now expect to be able to access these events. When council is not able to stream virtual because of difficulties within this space at Wiley. Mr. Gould said that there are countless people who then watch the stream had access to what was going on in council meetings more immediately and are unable to do that currently. If there was a way to come up with some way to return to council chambers, or immediately even with the current technology set up either space over at the annex for individuals who were not able to make it upstairs to council chambers where they would be able to view that live stream in a different place. Mr. Gould said he had had conversations with the Law Director regarding that and he expressed that a there is no really access issue with council chambers. Irrespective of what the technicality of the law may be there, there is clearly a practical issue when it comes to the chair lift at least its historical operation. However, any of those practical access issues can be alleviated by creating a better viewing space in the annex space and could be easy to do since the equipment of a television could be over in that space. Mr. Gould said he would be in favor of returning to council chambers.

Mrs. Weiss added that there is something special when it is council space and Mr. Gould's suggestion of the catalyst alternate space for individuals who cannot do the stairs it's actually a perfect solution. The audio equipment that was purchased for Wiley is portable, so it can be installed pretty easily into council chambers and to upgrade existing technology.

Mayor Brennan said that he had not had a conversation with the Law Director about having an alternate viewing space as a means of accessibility with regard to the waiting room like council chambers where we cannot guarantee the function operation of the chair lift.

Mr. Gould asked Mr. Cicero if he saw any issues.

Mr. Cicero stated that there were two issues; one is having accesses poses a solution that a person can participate where obviously the bodies together but anybody could participate virtually for audience comments, questions for presentations. The other aspect issue is liability.

Mrs. Sax asked if city hall was opened to the public.

Mayor Brennan replied that city hall was opened to the public via appointment or if someone comes to city hall without an appointment they can also have the ability to enter city hall by ringing the doorbell. City halls doors remain locked for security reasons.

Mrs. Weiss requested that this be placed on the next city council agenda for further discussion.

**L. Motion to Enter Executive Session for the purpose of Discussing Legal Proceedings, Personnel and Real Estate Matters**

Mayor Brennan stated that there was a real estate matter that needed to be discussed in Executive Session.

**MOTION BY MRS. SAX, SECONDED BY MR. RACH to Enter Executive Session for the discussion of Real Estate Matters. On roll call, all voted “aye.”**

**Director’s Reports**

**Finance Department – Mr. Kennedy**

Mr. Kennedy provided an update on Regional Income Tax collections and stated that he would have year in Legislative items on the next council agenda for approval.

**Fire Department – Chief Perko**

In light of a recent home fire and the occupants being able to evacuate the home without injury, Chief Perko reminded everyone of the importance of having working smoke detectors as that house did.

**Service Department – Mr. Pokorny**

The tree pruning project has begun and loose leaf collection is in the NW corner of the city.

Discussion was had in length regarding leaf pickup and the issues of leaves still being on resident’s curbs.

**Economic Department – Mrs. Drucker**

Reminded everyone that the Zoning Code committee would be having their first meeting with ZoneCo on January 25, 2023 from 6pm – 8pm at John Carroll University Heights.

There were no other director reports.

**Standing Council Committees:**

**Economic Development – Mr. Rach**

Mr. Rach stated that the Zoning review meeting is scheduled for January 25 at 6pm at John Carroll University in the Jardine Room.

A poll will be done to hold a committee meeting to discuss the City Engineer contract.

**Finance Committee – Mrs. Weiss**

The Joint Finance Committee will meet on Thursday, December 8<sup>th</sup> at 6pm.

**Safety Committee – Mr. Gould**

The Safety Committee met just prior to this meeting where it recommended the passage of the various items that were approved this evening. There will be a presentation from Cuyahoga Valley Dispatch at the next committee meeting which will be the first council meeting agenda in 2023.

**Service Committee – Mrs. Sax**

The Service Committee meeting will be January 4, 2023 at 6pm.

There were no other Council Committee reports.

**Reports of special committees, and the taking of action thereon**

None

**Unfinished and miscellaneous business**

None

**MOTION BY MRS. BLANKFELD, SECONDED BY MR. RACH to exit executive session and re-enter regular session. On roll call, all voted “aye.”**

**MOTION BY MR. KING, SECONDED BY MR. COONEY to adjourn the meeting. On roll call, all voted “aye.”**

There being no further business, the meeting was adjourned at 9:46pm

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Michael Dylan Brennan, Mayor

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Kelly M. Thomas, Clerk of Council