

**THE CITY OF UNIVERSITY HEIGHTS, OHIO  
CITY COUNCIL MEETING via ZOOM  
AGENDA**

**7:00PM**

**MONDAY, MAY 4, 2020**

The City of University Heights is inviting you to a Public Meeting hosted electronically by Zoom on Monday, May 4, 2020 at 7pm.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/83810770360>

**Meeting ID: 838 1077 0360**

One tap mobile

+19292056099,,83810770360# US (New York)

13017158592,,83810770360# US

+(Germantown)

Dial by your location

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

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Meeting ID: 838 1077 0360

Find your local number: <https://us02web.zoom.us/j/83810770360>

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes
5. Comments from the Audience (Speakers are limited to 5 minutes, total time allowed 15 min. per meeting, unless otherwise permitted by Council Ord. No. 91-25)
6. Reports and Communications from the Mayor and the taking of action
7. Agenda Items:
  - A) Resolution 2020-23 Proclaiming May 2020 Bike Month in the City of University Heights and Declaring an Emergency
  - B) Ordinance 2020-24 Authorizing the Mayor to Transfer Certain Parcels of Real Property to The University Heights City Beautiful Corporation for the Purpose of Facilitating Redevelopment and Declaring an Emergency
  - C) Motion to Approve the Net Payment of \$104,026.91 to the City of Cleveland Heights for the difference in the 2019 Meadowbrook Blvd. Road Reconstruction and the Washington Blvd. Waterline Replacement & Paving Projects
  - D) Motion to Approve GT Environmental Solid Waste Collection Analysis Cost Change Order not to exceed \$3,900
  - E) Motion to hold an Executive Session immediately following this regular meeting for the purpose of discussing personnel, legal and/or real estate matters

Reports:

- a) Finance
- b) Law
- c) Public Safety (Police/Fire)
- d) Service
- e) Building
- f) City Engineer
- g) Communications / Civic Engagement
- h) Economic Development
- i) Housing / Community Development

8. Adjournment

**AGENDA**

**MONDAY, MAY 4, 2020**  
**REPORTS FROM STANDING COMMITTEES**

**BUILDING/HOUSING**

Chairman  
Barbara Blankfeld

**COMMUNITY OUTREACH**

Chairman  
Susan Pardee

**ECONOMIC DELVELOPMENT**

Chairman  
John Rach

**FINANCE**

Chairman  
Michele Weiss

**RECREATION**

Chairman  
Phillip Ertel

**SAFETY**

Chairman  
Saundra Berry

**SERVICE AND UTILITIES**

Chairman  
Justin Gould

**COMMITTEE OF THE WHOLE**

Vice Mayor Michele Weiss



# Resolution

2020-23

INTRODUCED BY: MAYOR MICHAEL DYLAN BRENNAN

## A RESOLUTION PROCLAIMING MAY 2020 *BIKE MONTH* IN THE CITY OF UNIVERSITY HEIGHTS AND DECLARING AN EMERGENCY.

WHEREAS, bicycling is a sociable, healthy, green and economical mode of travel; and

WHEREAS, The United States Department of Transportation, since 2010, has adopted a policy stating that “walking and bicycling are considered as equals with other transportation modes” and “not an afterthought in roadway design;” and

WHEREAS, The State of Ohio recognizes bicycles as valid vehicles for use on all University Heights roads; and

WHEREAS, University Heights continues to assess its transportation network and connections to other cities, finding grants for projects that improve the safety and comfort of bicyclists, including the restriping of Warrensville Center Road to include bicycle lanes; and

WHEREAS, Educating cyclists on the proper and safe operation of bicycles and motorists on how to properly share roads with bicyclists (including our school children) is important to ensure the safety and well-being of; and

WHEREAS, Bike rides are a good way to exercise in a socially distant manner; to everyone using our roads, please follow all traffic rules, and do your part to prevent accidents and prevent overburdening our healthcare providers; In these pandemic times, avoid riding in groups, except when riding with people you live with; Remember to keep a distance greater than the usually recommended six feet when approaching or passing another cyclist, as a greater distance might be required to keep everyone safe from COVID-19 while exercising; and

WHEREAS, the League of American Bicyclists, the Heights Bicycle Coalition, and transportation and fitness bicyclists in University Heights and other cities are promoting greater public awareness of cycling during the month of May; and

**NOW, THEREFORE, BE IT RESOLVED by the Council of the City of University Heights, Ohio, that:**

SECTION 1. This Council does hereby proclaim May 2020 *Bike Month* in the City of University Heights; and encourages all residents to review the laws and regulations governing bicycle safety, and to use a bicycle for transportation, especially for trips within the City of University Heights.

SECTION 2. Notice of passage of this Resolution shall be given by publishing the title and abstract of its contents, prepared by the Clerk of Council, once in one newspaper of general circulation in the City of University Heights, and on the city’s social media.



# Resolution

SECTION 3. This Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health and safety of the inhabitants of the City of University Heights, such emergency being the need to join with the other communities in this celebration and the need to proclaim *Bike Month*. Wherefore, provided it receives the affirmative vote of five (5) or more of the members elected or appointed to this Council, this Resolution shall take effect and be in force immediately upon its passage; otherwise, it shall take effect and be in force from and after the earliest time allowed by law.

CITY OF UNIVERSITY HEIGHTS

MICHAEL DYLAN BRENNAN, MAYOR

PASSED:

ATTEST:

KELLY THOMAS, CLERK OF COUNCIL

APPROVED:

LUKE MCCONVILLE, LAW DIRECTOR



**ORDINANCE NO. 2020-24**

**INTRODUCED BY: MAYOR MICHAEL DYLAN BRENNAN**

**AN ORDINANCE AUTHORIZING THE MAYOR TO TRANSFER CERTAIN PARCELS OF REAL PROPERTY TO THE UNIVERSITY HEIGHTS CITY BEAUTIFUL CORPORATION FOR THE PURPOSE OF FACILITATING REDEVELOPMENT, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City and its community improvement corporation, the University Heights City Beautiful Corporation (the “CIC”), are parties to a certain Agency Agreement, pursuant to which the CIC has agreed to serve as the City’s agent for economic development activities, projects and transactions;

**WHEREAS**, the City is the owner of certain vacant residential parcels; and

**WHEREAS**, the City wishes to convey certain vacant residential parcels to the CIC for purposes of allowing the CIC to pursue redevelopment of those parcels;

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF UNIVERSITY HEIGHTS, OHIO THAT:**

**Section 1.** City Council hereby authorizes the Mayor to convey to the CIC certain real property, being vacant parcels located in the City’s U-1 zoning district, as further described on Exhibit A hereto, which is incorporated herein by reference as if fully re-written.

**Section 2.** The conveyances from the City to the CIC authorized by this ordinance shall be governed by the Agency Agreement by and between the City and the CIC, attached hereto as Exhibit B, and incorporated herein by reference as if fully re-written.

**Section 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

**Section 4.** This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the City, by allowing the CIC to proceed as quickly as possible to enter into a development agreement for the re-development of the subject parcels; wherefore, this ordinance shall be in full force and effect from and immediately after its adoption and approval by the Mayor.

**CITY OF UNIVERSITY HEIGHTS, OHIO**

**\_\_\_\_\_  
MICHAEL DYLAN BRENNAN, MAYOR**

**FIRST READING: \_\_\_\_\_**

**PASSED: \_\_\_\_\_**

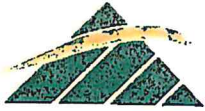
**ATTEST:**

**\_\_\_\_\_  
KELLY M. THOMAS, CLERK OF COUNCIL**

**APPROVED AS TO FORM:**

**\_\_\_\_\_  
LUKE F. MCCONVILLE, LAW DIRECTOR**

PPN	Address	Location	Size of Parcel	Owner	Cost of Transfer	Notes
72208030	Fenwick Road	Lot is located on the corner of Fenwick and Slisby	0.126	City of University Heights	\$ -	Home demolished at some point, property transferred to City from private owner in March of 1995
72226028	2603 Ashurst Road	Lot is the 12th house south of Bradford on the east side of the street	0.224	City of University Heights	\$ -	Home demolished in 2009
72118012	South Green Road	Lot is located across from end of Baintree Road	0.165	University Heights Land Reutilization Corporation	\$ 1,287.75	Property acquired through tax foreclosure



**GPD GROUP.**  
Glaus, Pyke, Schromer, Burns & DeHaven, Inc.

**Cleveland Office**

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Cleveland, OH 44125

tel 216.518.5544  
fax 216.518.5545  
[www.gpdgroup.com](http://www.gpdgroup.com)

Honorable Michael D. Brennan, Mayor  
City of University Heights  
2300 Warrensville Center Road  
University Heights, Ohio 44118

April 29, 2020  
2019003.09

**RE: Payment to Cleveland Hts.**

Dear Mayor Brennan:

In 2019, the Cities of Cleveland Hts. and University Hts. had 2 joint projects that were completed. The first was the Meadowbrook Blvd. Reconstruction project and the second was the Washington Blvd. Water Line Replacement and Paving project. Both projects were performed in both Cities and as such one City took the lead on the management of the project.

1. Meadowbrook Blvd. Reconstruction (S. Taylor to Canterbury)
  - a. Cleveland Hts. managed this \$1 million dollar project and in our agreement with Cleveland Hts., the University Hts. share of the project was estimated at \$274, 738.22, later reduced to \$216,124 after bids were opened.
  - b. The final cost to University Hts. was \$203, 160.20
2. The Washington Blvd. Waterline Replacement and Paving Project was managed by University Hts.. CWD paid for 100% of the waterline costs and the two cities split the paving costs along the corp. boundary lines.
  - a. University Hts. managed this project and the Cleveland Hts. share of the project was estimated at \$101,150 (see attached award recommendation letter)
  - b. The final cost to Cleveland Hts. was \$99,139.29

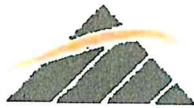
We therefore recommend payment of \$104,026.91 to the City of Cleveland Hts. as the difference in costs for the two projects. Attached is the invoice from Cleveland Hts.

Very Truly Yours,

Joseph R. Ciuni, P.E., P.S.  
City Engineer







**GPD GROUP.**  
Civil, Pile, Seismic, Dams & Dewater, Inc.

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Honorable Michael D. Brennan, Mayor  
City of University Heights  
2300 Warrensville Center Road  
University Heights, Ohio 44118

July 16, 2019  
2019003.05

**RE: Washington and Groveland Resurfacing**

Dear Mayor Brennan:

The City accepted bids for the above referenced project on July 12, 2019. Several contractors purchased bid books however only one bid was submitted. The one bid that was received was submitted by The Shelly Company, for a total bid price of \$688,894.50.

We spoke with 2 other contractors and they said they were way behind schedule and could not complete this project in a timely manner, and therefore did not submit a bid.

This project includes the resurfacing of Groveland Road in the month of August and then the resurfacing of Washington in October, when the current waterline project is completed. This project also includes the installation of a new catch basin on Churchill Blvd. to correct a drainage issue (ponding of water) that has existed for several years in front of a couple of homeowners driveways.

The Shelly Company is a reputable contractor that has completed projects for the City of University Heights in the past and they are capable of successfully completing this project.

We hereby recommend The Shelly Company as the lowest and best bidder for the Washington and Groveland resurfacing project, at \$688,894.50.

Part (25%) of the resurfacing of Washington Blvd. is in Cleveland Hts. and their share of this project is \$100,150.00

Very Truly Yours,

Joseph R. Cuni, P.E., P.S.  
City Engineer

Cc: Jeff Pokorny, Service Director  
File 2019003.05





CITY OF UNIVERSITY HEIGHTS  
SERVICE DEPARTMENT  
**MEMORANDUM**

To: City Council  
Mayor Michael Dylan Brennan

From: Jeffrey Pokorny, Service Director

Date: February 26, 2020

Re: GT Environmental Solid Waste Collection Analysis

On March 3, 2019 the City of University Heights executed a contract with GT Environmental to update the 2008 Solid Waste Collection Analysis. As part their proposal and subsequent contract they provided a schedule and estimated hourly commitment anticipated to perform the project. The schedule called for study, review, field work and report drafting from May 2019 through July 2019 with presentation of their final report to City Council July 31, 2019. With this schedule they estimated 91 man-hours at a cost of \$13,854. To date GT Environmental has exceed the estimated number of man-hours due the City's request for additional analysis and the City's extended schedule for completion.

I respectfully request City Council approval of a Change Order to increase the previously approved cost not to exceed by \$3,900 to cover current overages and final presentation of the report to City Council.

Should you have any questions or require additional information please contact me.