

**MINUTES COUNCIL MEETING
CITY OF UNIVERSITY HEIGHTS, OHIO
MEETING HELD AT THE CLEVELAND HEIGHTS/UNIVERSITY HEIGHTS
SCHOOL BOARD: 2155 MIRAMAR BOULEVARD
WEDNESDAY, FEBRUARY 19, 2020**

Mayor Michael Dylan Brennan called the regular meeting to order at 7:11p.m.

Roll Call:

Present: Mrs. Michele Weiss
Mrs. Sandra Berry
Mrs. Barbara Blankfeld
Mr. Justin Gould
Mr. John Rach

Absent: Mr. Phillip Ertel
Mrs. Susan Pardee

Also Present: Law Director Luke McConville
Clerk of Council Kelly Thomas
Finance Director Dennis Kennedy
Police Chief Dustin Rogers
Fire Chief Robert Perko
Service Superintendent Jeffrey Pokorny
Economic Development Susan Drucker
Housing / Community Development Patrick Grogan-Myers
City Engineer Joseph Ciuni
Communications / Civic Engagement Michael Cook

MOTION BY MR. RACH, SECONDED BY MRS. WEISS to excuse the absence of Mr. Ertel and Mrs. Pardee. On roll call, all voted “aye.”

Approval of Minutes:

Council Meeting February 3, 2020

There were no corrections to the February 3, 2020 Council Minutes.

MOTION BY MR. RACH, SECONDED BY MRS. BLANKFELD for the passage of the February 3, 2020 Council Minutes as presented. On roll call, all voted “aye”.

Special Council Meeting February 12, 2020

There were no corrections to the Special February 12, 2020 Council Minutes.

MOTION BY MRS. WEISS, SECONDED BY MR. RACH for the passage of the February 12, 2020 Special Council Minutes as presented. On roll call, all voted “aye”.

Comments from Audience

Ms. Winifred Weizer, 2177 Jackson Blvd. was present in response to the Mayor State of the City Address generated a lot of emotion and response. Someone took to Facebook to publicly attempt to shame the Mayor with issues that he had to confront and overcome in his past. That person’s attempt to smear him needs to be condemn. Ms. Weizer stated that the Mayor’s response was clear and highly appropriate in that forum and was met with response from the citizens. Ms. Weizer said that the attempt failed as it should have. The State of the City Address should have been a victory lap not only for the Mayor but for all of the elected officials. The Mayor alone cannot change things without the support of Council. The City Charter puts the Mayor in charge of the administration. However, it gives the power of the purse the approval of the budget to Council in order to keep a balance and to ensure that the vision that gets implemented is a vision the city can afford and that takes compromise. Over the past two years this Council gave the Mayor its support and permission to use the monetary reserves to provide a jump start for the city; that was done with the understanding that the budget would need to brought into balance soon.

Mr. Jim Outman, 3781 Westwood commented that he had hope that he didn’t case any ill feelings with his

posting to Facebook.

There were no audience comments.

Mayor's Report

The State of the City was last week. And I want to address the elephant in the room. Overall, I stand by what I said. The progress we have made together. The plans that are underway and going forward. There are things that I said that were hurtful or offensive to at least some members of this council. That was not intended. But my intent is of little or no consequence.

Some background. Dennis Kennedy and I worked to propose the best budget for 2020. We trimmed away hundreds of thousands of dollars from the original asks made by the departments. We left out projects that matter to this city, such as the facilities review and request for proposals for new municipal facilities, that our University Heights Municipal Future Committee presented on and recommended over a year ago now. We left out again a much-needed garbage truck, but decided to withhold that again pending the outcome of our solid waste study, and any changes we might make to our rubbish and recycling program.

What remained were the roads program and the final remaining capital expenditures, fire turnout gear and air packs (all equipment that expires this year and must be replaced), four new police cars, two new fire prevention cars, a dump truck, two new trash Kubotas.

Our finance director, understanding the parameters that council and I wanted in this budget, that we wanted a balanced budget, and not dip into reserves, and not dip into investments, suggested that we take out a short term note to make up the difference. And when he said that, I dismissed it out of hand. But he asked me to hear him out.

Right now, municipalities can borrow money at the rate of 1.6%. That is less than what we are earning on the money we have in the bank right now. That's certainly less than what the city's investments are earning. The amount we borrow could be substantially paid off with funds that will become available over the next three years. And other neighboring municipalities have done this and are doing this, anywhere from a million to \$5.5 million. And we could do this for less than a million. We would be in a position to have these things now, rather than do without. And when it comes to vehicles, most of us in our everyday lives don't pay cash to purchase vehicles. We finance them. And this is that.

After rejecting it out of hand, I thought it over, and I warmed up to the idea. Why force ourselves to do without or dip into money making more in interest than this financing would cost us?

When administration proposed it, I forgot to take into account my own visceral reaction to borrowing money. At our first finance meeting on the budget, some reacted as I did. And that was the day before the state of the city. So, I went home and rewrote the section on the budget. My intention was to provide cover, to lead on this issue. I know our community is not used to the idea of borrowing money, especially when we have reserves and investments. It's a tough ask. And I felt that I owed it to you to my name on the line for it. To not leave it to you to make this tough decision.

So, when I said there were four choices before us, and three of them were raise taxes, reduce the tax credit, or gut our safety services – I did not mean to imply that our members of council somehow were in favor of any of those things. Nevertheless, I said the words that left that impression among some – including I understand some up here on the dais with me. And while offense was not intended, that is immaterial when offense was nevertheless received. I am sorry. I apologize to each and every one of our council members, whether they were offended or not. Most of all, I apologize to our Vice Mayor Michele Weiss. No sooner are you the vice mayor, something I know you've been looking forward to the opportunity of doing, when this mayor is jamming you up and putting you out, placed you in this difficult position. That is no way for us to start what I had fully expected and intended – and still intend – to be a fruitful relationship working together to serve our city. Historically I have enjoyed a harmonious collaborative relationship with our council, and I hope this can continue.

Late this afternoon, Mr. Kennedy sent out a revised budget. The bridge loan is still there, but we have reduced it by more than a third. I am hopeful that at Thursday's finance meeting, we can discuss it.

Since the state of the city and our special council meeting to appoint and install Sandra Berry as our newest member of council, I've done only a few things besides meet on the budget. I attended the Northeastern Ohio Mayors and Managers Meeting and was briefed on Coronavirus. I represented our city at the NEORS Council of Governments. I participated in the NOACA Finance and Audit Committee Meeting, of which I am now the committee's vice-chair. I attended the County Planning Commission meeting representing all of the Heights, and among the business, went over the ongoing effort for a complete count of our region and of our city in the upcoming census. Mike Cook will be going into this somewhat, but it is imperative that we

get everyone counted who is living here in the city as of April 1, 2020. That includes all of our student neighbors who live off campus. We must make sure they self-report here. To be clear, even if a student in a rental on WCR is from Rochester NY, registers her car there, votes there, her parents still live there – the Census Bureau says she is to report herself as here in University Heights. And we need to make a strong effort that they all report themselves for the census count before they leave town after finals. The problem is, if they don't respond to notices, census takers probably won't knock on their doors till after they've left for the summer. We have to get them counted in April. That means all hands-on deck. Every one of us up here has gone door to door for our campaigns or other causes. I respectfully suggest that this will be one of those times to put our skills at that to use. Every person who doesn't get counted, by at least one study, costs us \$19,500 in federal funding that we could have had. I don't want miss anyone here in University Heights. We don't want to wait another ten years to try again.

I wanted to wait until the tech advisory commission was impaneled and could meet before making a decision on IT. Unfortunately, the actions of the last IT contractor put us in a position where I had no choice but to terminate their services. I have brought in Bailey Communications, who had a quote in for review already, on an interim basis. Tech Advisory should still meet of course, and either recommend the continued use of Bailey or recommend the other vendor (the third quote is from vendor I had to fire), or make such other recommendation as they deem appropriate. I know we will be making appointments this evening. I urge the Commission meet at the next available date.

Finally, this is our last meeting with Patrick Grogan-Myers as Housing and Community Development Director of the city. From his start as an intern from JCU under the previous administration, through today, many of the best things we've done as a city over the last few years, certainly the last two years, were done at least in part, often in substantial part, by the efforts of Patrick Grogan-Myers. While I long knew this day would come, it is nevertheless bittersweet to see you go. I of course wish you great success in your new role as Economic Development Director for the City of Maple Heights.

Thank you. This concludes my report.

Agenda Items:

A) Announcement of Appointments to Council Standing Committees

Vice-Mayor Weiss read the updated Council Committee appointees as follows:

BUILDING/HOUSING	Barbara Blankfeld	Justin Gould	John Rach	Sandra Berry
COMMUNITY OUTREACH	Susan Pardee	Michele Weiss	Barbara Blankfeld	Phil Ertel
ECONOMIC DEVELOPMENT	John Rach	Michele Weiss	Susan Pardee	Barbara Blankfeld
FINANCE	Michele Weiss	John Rach	Sandra Berry	Susan Pardee
RECREATION	Phil Ertel	Barbara Blankfeld	Susan Pardee	Justin Gould
SAFETY	Sandra Berry	Justin Gould	Phil Ertel	Michele Weiss
SERVICE/UTILITIES	Justin Gould	Sandra Berry	Phil Ertel	John Rach

Board of Zoning Appeals: Michelle Weiss

Planning Commission: John Rach,
Barbara Blankfeld, Alternate

A.1 Appointment of Susan Pardee and Justin Gould to the City's CIC

Mayor Brennan stated that these appointments were necessary due to the changes in council persons.

MOTION BY MRS. WEISS, SECONDED BY MRS. BERRY to appointing Councilpersons Susan Pardee and Justin Gould to the City's CIC. On Roll call, all voted "aye."

A.2 Appointment of Members to the Technology Advisory Commission

Mayor Brennan reported and introduced the following persons are recommend for appointment to the city's Technology Advisory Commission. Mr. Andrew Grau, Mr. Steve Dlott, Mrs. Christine Hudak and Mr. Jiang Quian.

MOTION BY MR. GOULD, SECONDED BY MRS. BLANKFELD for the appointment of Mr. Andrew Grau, Mr. Steve Dlott, Mrs. Christine Hudak and Mr. Jiang Quian.to the city's Technology Advisory Commission. On roll call, all voted "aye."

A.3 Appointment of Matt Kaliff to the Board of Zoning Appeals Commission

Mayor Brennan reported that Mr. Kaliff will serve the unexpired term of Mr. Harvey Schabes who recently moved out of University Heights. Mr. Kaliff's term will expire on January 3, 2021.

MOTION BY MRS. WEISS, SECONDED BY MR. RACH to approve the appointment of Matt Kaliff to the Board of Zoning Appeals Commission. On roll call, all voted "aye."

Mayor Brennan administer the oath of office to Mr. Kaliff.

Mayor Brennan stated that the City was awarded a grant from the Cuyahoga County Solid Waste District and requested a motion to add the acceptance of the \$6,000 grant to the agenda.

MOTION BY MR. RACH, SECONDED BY MRS. BLANKFELD to add agenda item "k" acceptance of grant in the amount of \$6,000 from the Cuyahoga County Solid Waste District to the agenda. On roll call, all voted "aye."

B) Ordinance 2020-09 Rezoning Certain Parcels Located on Warrensville Center Road, Permanent Parcel Numbers 722-10-028 and 722-10-048 from Automobile Parking District U-3 to Local Retail District or "U-7" (on first reading)

Economic Director Mrs. Drucker stated that her department along with Housing Department continue to work on cleaning up the City's Zoning Map items would be brought to Council for referral to Planning Commission and approval by Ordinance. by eliminating U-3 Districts where not necessary. Ordinance 2020-09 rezones parcel 722-10-028 and 722-10-048 which are located behind the businesses that are located on Warrensville Center Road between Silsby and Bushnell (Flowerville to Harper Dental offices) from being an Automobile Parking District U-3 to the appropriate U-7 Local Retail District. Mrs. Drucker stated that the property owners were notified about this re-districting and added that the change would not affect their business operations.

Mr. Gould asked what parcels were coded as U-3 Districts.

Mrs. Drucker replied that U-3 Districts served as buffer zones between the buildings and parking lots.

Mr. McConville added that by making these changes to the zoning map consistency will be created for more effective planning in the future. Currently there are commercial buildings within University Heights that are set within two zones and thus creating a host of potential problems for new entities because different each different zoning has its rules and regulations.

Mr. Gould noted that he wanted to be assured that there would be some sort of process that is in place so that in the future when changes are made to the Zoning Code that the building process should involve making sure that the lot is appropriate for what is being asked to be built.

Mr. McConville replied that that process is in effect now and provided the example of the recent Planning Commission application from John Carroll University to build new additional tennis courts and the necessity to rezone some of the parcels.

Mayor Brennan added that it would be purely guessing as to what the rationale was done historically for these mixed zones across the parcels. The Administration remains hopeful in conducting a comprehensible zoning update but until that time locating these issues and correcting them is a starting point.

Mrs. Weiss commented that this was the perfect example of why for the last two years Council has wanted to put in place a mechanism where RFP's can be put out to get companies to review the zoning code.

Mrs. Drucker added that this would not impact any future comprehensive zoning code work.

Mr. McConville noted that these zoning changes are not meant to adversely impact current owners, but to provide a more development friendly environment for anyone looking at a piece of property or use.

MOTION BY MRS. BLANKFELD, SECONDED BY MRS. WEISS to Refer Ordinance 2020-09 Rezoning Certain Parcels Located on Warrensville Center Road, Permanent Parcel Numbers 722-10-028 and 722-10-048 from Automobile Parking District U-3 to Local Retail District or "U-7" to the Planning Commission for review and recommendation. On roll call, all voted "aye."

Ordinance 2020-09 was placed on first reading.

C. Ordinance 2020-10 Rezoning a Certain Parcel Located on John Carroll Boulevard as Follows: Permanent Parcel Number 721-06-008 from U-7 and U-3 to Local Retail District or “U-7” (on first reading)

Mrs. Drucker stated that this is similar to agenda item B; where the Ordinance is cleaning up the zoning map because the parcel sits within two different zones.

MOTION BY MRS. BLANKFELD, SECONDED BY MRS. BERRY to Refer Ordinance 2020-10 Rezoning a Certain Parcel Located on John Carroll Boulevard as Follows: Permanent Parcel Number 721-06-008 from U-7 and U-3 to Local Retail District or “U-7” to the Planning Commission for review and recommendation. On roll call, all voted “aye.”

Ordinance 2020-10 was placed on first reading.

D. Ordinance 2020-11 Rezoning Certain Parcels Located on Warrensville Center Road, Permanent Parcel Numbers 721-02-027 and 721-02-028 from Automobile Parking District U-3 to Local Retail District or “U-7” (on first reading)

Mrs. Drucker stated that these parcels are the parking lots located directly behind Bialy’s Bagels and Rascal House Pizza.

MOTION BY MRS. BLANKFELD, SECONDED BY MRS. WEISS to Refer Ordinance 2020-11 Rezoning Certain Parcels Located on Warrensville Center Road, Permanent Parcel Numbers 721-02-027 and 721-02-028 from Automobile Parking District U-3 to Local Retail District or “U-7” to the Planning Commission for review and recommendation. On roll call, all voted “aye.”

Ordinance 2020-11 was placed on first reading.

E. Ordinance 2020-12 Rezoning a Certain Parcel Located on Warrensville Center Road as Follows: Permanent Parcel Number 722-10-023 from U-7 and U-3 to Local Retail District or “U-7” (on first reading)

Mrs. Drucker report that although parcel 722010-023 represent two parcels that were consolidated into one the zoning was not combined to only be U-7.

MOTION BY MRS. BLANKFELD, SECONDED BY MRS. BERRY to Refer Ordinance 2020-12 2020-12 Rezoning a Certain Parcel Located on Warrensville Center Road as Follows: Permanent Parcel Number 722-10-023 from U-7 and U-3 to Local Retail District or “U-7”. On roll call, all voted “aye.”

Ordinance 2020-12 was placed on first reading.

F. Ordinance 2020-13 Authorizing All Actions Necessary to Accept Northeast Ohio Public Energy Council (NOPEC) 2020 Energized Community Grant (on first reading)

Mr. Grogan-Myers stated that NOPEC provides municipalities funding based on billing. Last year the city used the grant to install LED signals and street crossing signage lights for a cost savings to the residents. Ordinance 2020-13 will serve as the formal authorization NOPEC requires for the Mayor to accept the funds from the grant and agree to oblige by the grant’s terms and conditions. Once the City has identified a project the Administration will come back to Council for the approval to submit the actual project application. Based on last year’s figures the grant may be worth about \$42,000 and those funds can be escrowed over another year for a larger project last year the NOPEC funding was \$30,000.

A series of thank you’s were given to Mr. Grogan-Myers for all his hard work for successfully finding grants for the City.

Ordinance 2020-13 was placed on first reading.

G. Ordinance 2020-14 Enacting Codified Ordinance Section 1620.07 Entitled “Prohibition of Tampering with Fire Protection Systems” and Declaring an Emergency (on first reading)

Fire Chief Perko stated that this was in conjunction with the department’s ongoing safety analysis in the Fire Prevention Bureau and collaboration with the City’s Law Director to strengthen the ordinances to implement best practices for the community. This will address a lot of the systems that are currently maintained throughout the years. The Fire Prevention Officers are out in the community making sure systems are off and running because sometimes systems are going off with false alarms. In those situations, the building tenant may not know what to do and how to reset the system or the system may just go into a trouble mode and will not alert the fire department in the event of an emergency. The legislation will cover not just when alarm systems are tampered with but also when they are silenced or reset.

Mr. McConville noted that although this is listed as being on first reading, the Chief would like it to be passed immediately and he did not see any issue with that being done.

Mr. Gould asked how this would affect the communications to businesses that they may be subject to requirement for additional fire protection.

Mr. McConville replied that all the businesses are located one way or another in something other than U-3 districts (which is parking).

Chief Perko added that this legislation only addresses tampering with systems that are currently in place or that would be required to be in place for some other reason such as a build out, etc. If there is no system in place they would not be required to put a system in place now.

Mrs. Berry asked how would they be notified.

Chief Perko replied that stickers would be placed on the actual alarm panel. Letters will also be mailed to business alerting them of this regulation.

Mrs. Weiss asked what percentage of businesses don’t have panels.

Chief Perko replied that there is a mixture throughout the city and that there are various types of panels such as sprinklers, smoke, etc.

MOTION BY MR. RACH, SECONDED BY MRS. BERRY approving Ordinance 2020-14 Enacting Codified Ordinance Section 1620.07 Entitled “Prohibition of Tampering with Fire Protection Systems. Roll call on suspension of the rules, all voted “aye.” Roll call on Passage, all voted “aye.”

H. Motion Approving Finance Director Dennis Kennedy and Deputy Finance Director Rita Drew as Delegate and Alternate Delegate to the Regional Income Tax Agency, Regional Council of Governments.

Mr. Kennedy stated that this was an annual update that is required by R.I.T.A. and gives the ability to participate in various decisions and votes to the organization.

MOTION BY MRS. WEISS, SECONDED BY MRS. BERRY Approving Finance Director Dennis Kennedy and Deputy Finance Director Rita Drew as Delegate and Alternate Delegate to the Regional Income Tax Agency, Regional Council of Governments. On roll call, all voted “aye.”

I. Motion Authorizing the Mayor to advertise for bids for the 2020 Grass Nuisance Abatement Program

Mr. Grogan-Myers reported that this will allow his department to seek competitive bids for the handling of the City’s Grass Nuisance Abatement Program. The program provides the City with a contractor that will handle properties that have been cited yard and grass maintenance. Per Codified Code the management of the program will be handled by the Service Department, although the Housing Department will still be the department to inspect and tag the properties.

Mrs. Weiss asked about the issues that occurred last year and if the problems were because of the contractor.

Mr. Grogan-Myers replied that the issues with last year's program happen when then there was a stop gap contractor while the project was being bided on and it was during that in between time that delays handling the cited properties occurred.

MOTION BY MR. GOULD, SECONDED BY MRS. WEISS authorizing the Mayor to advertise for bids for the 2020 Grass Nuisance Abatement Program. On roll call, all voted "aye."

J. Resolution 2020-15 Authorizing the Sale of the 1992 Pierce Ladder Truck to the Put-in-Bay Ohio Fire Department in the Amount of \$16,500.00. (on emergency)

Fire Chief Perko reported that on September 14, 2019 the 1992 Pierce Ladder Truck was taken out of Service because it did not pass the State Ladder inspection. The estimate cost for repairs is between \$10,000 - \$20,000 and the approximate re-sell value is \$20,000. Chief Perko said it came to his attention that the Put-in-Bay volunteer Department did not have a ladder truck and was interested in purchasing ours. The proposed purchase price is \$16,500 and the Put-in-Bay Board of Trustee have approved the purchase for the \$16,500.

Mr. Gould asked if the option of sale to a non-government entity such as a museum, etc. was considered.

Chief Perko replied that sometimes people in the tree business or collectors will bid on them but he was hoping to get between \$15,000 - \$20,000 and he didn't think that would happen using gov.deals. Chief provided the example where Shaker Heights had two ladders trucks and after 2 years they still could get rid of them so they elected to donate one them to a museum.

Where will the monies from the sell go?

Mr. Kennedy replied that normally the funds would go back to which every fund the originally appropriated the money.

MOTION BY MR. GOULD, SECONDED BY MRS. WEISS approving Resolution 2020-15 Authorizing the Sale of the 1992 Pierce Ladder Truck to the Put-in-Bay Ohio Fire Department in the Amount of \$16,500.00. Roll call on the Suspension of the Rules, all voted "aye." Roll call on Passage, all voted "aye."

K. Motion Authorizing the Mayor to Accept Grant from the Cuyahoga County Solid Waste District for the 2020 Community Recycling Awareness Grant

Mayor Brennan reported that the City applied and received a \$6,0000 grant from the Cuyahoga County Solid Waste District and that this was the first grant application that Intern Bredon Zak wrote and applied for. The grant monies will be used to purchase four outside recycling containers, 400 recycling shopping bags. The deadline to accept the grant is February 28.

Mr. Grogan-Myers stated that the goal is to place a recycling container next to an existing rubbish container in hopes to provide people with an alternative to throwing away their recyclable materials.

MOTION BY MR. GOULD, SECONDED BY MRS. BERRY Authorizing the Mayor to Accept Grant from the Cuyahoga County Solid Waste District for the 2020 Community Recycling Awareness Grant in the amount of \$6,000. On roll call, all voted "aye."

L. Motion to hold an Executive Session immediately following this Regular Meeting for the Purpose of Discussing Personnel, Legal and/or Real Estate Matters.

Mayor Brennan stated that there was no need for an Executive Session.

Director's Reports

Finance Director – Dennis Kennedy reported that the revised 2020 Budget was sent out for Council's review; the income revenue investment report for January 2020 and the investment reports were also provided to Council; the City received the second payment from collected property taxes and the pre-audit Conference has been scheduled for February 26 at 8am over at the City Hall Annex.

Law Department – Luke McConville stated that he is working on the following: in December 2019 a letter of intent with the Cleveland Heights/University Heights School Board for the purchase of parcels in the Resident Attached District and a purchase agreement has successfully be agreed upon. In addition, the process has started for the negotiations with Knez related to the transfer of all the parcels to Knez for the Residential Attached District project. Mr. McConville said he is reviewing proposed antidiscrimination legislation provided to him by Mr. Gould for consideration at an upcoming Council meeting. Meeting with Mrs. Blankfeld, Mr. Grogan-Myers regarding the Rental Registration Ordinance. Also, Mrs. Blankfeld asked Mr. McConville to look at existing regulations in other communities as they relate to Airbnb facilities.

Fire Department – Chief Perko reported that the ISO rating will be coming out soon and one of the requirements is that the department has a ladder truck. Lastly, Chief Perko informed everyone that the new ladder truck had its final inspect.

Service Department – Jeff Pokorny stated that the City’s bi-annual household hazardous collection event will take place on March 7 from 9am – 1pm. Residents can also drop off items on Friday, March 6 during from 8am – 3:30pm. There will be a Tree Pruning Seminal on March 2 at 6pm just prior to the City Council meeting and representatives from Parks Tree as well as Jason Knowles will be there to answer questions. Passover food collection will take place on Wednesday, April 8 from 7:30am – 12noon, please place bags on the curb.

Community Engagement – Mike Cook reported that the Mosaic Magazine will be out to the community on February 21st. Mr. Cook reminded everyone that the City is partnered with the Cleveland Jewish News to take care of the ad sells and we receive 30% of the ad monies. This issue has set an all-time sell record for every City magazine that Cleveland Jewish News is in partnership (South Euclid, Cleveland Heights, Beachwood and Lyndhurst) with ad sells of \$13,041.50 giving us a commission of about \$4,000.

Economic Development – Susan Drucker reported the following: Chocolate Emporium moved into 2169 South Green Road; Handel’s Ice Cream will be opening at 2261 Warrensville Center Road; Citizen’s Bank is helping out with the Small Business Award where the award is between (\$10,000 - \$20,000), thus far four local businesses have showed interest in this. Mrs. Drucker reminded everyone that phase 2 of the University Square Development is the building where Verizon is and although there are vacant units that entire area has been earmarked for development.

Housing/Community Department – Patrick Grogan-Myers expressed his thanks for everyone’s nice comments and support. The Exterior Maintenance Program where a portion the exterior of the University Heights houses is inspected by the Housing Department inspectors. The City is broken down into 5 areas with approximately 800 to 900 homes in each area and each area is inspected every five years. Notices will be mailed out to those affect homes in the next two weeks.

There were no other director reports.

Standing Committees:

Finance Committee – Mrs. Weiss stated that there would be a joint Finance/Finance Advisory Committee meeting on February 20 at 6:30pm in the City’s Annex to review the draft of the City Budget.

Recreation Committee - There was no report from the Recreation Committee but Mrs. Blankfeld informed everyone that she is securing the details for the Memorial Day Parade flyover.

Service Committee – Mr. Gould stated he is gathering information from NOPEC regarding the No Knock Program to help residents deal with door to door solicitation issues.

There were no other committee reports.

MOTION BY MRS. BLANKFELD, SECONDED BY MRS. WEISS to adjourn the meeting. On roll call, all voted “aye.”

There being no further business, the meeting was adjourned at 9:15p.m.

Michael Dylan Brennan, Mayor