Mayor Michael Dylan Brennan called the regular meeting to order at 7:10 p.m.

Roll Call:

Present:  Mrs. Susan Pardee  
Mrs. Pamela Cameron  
Mr. Phillip Ertel 
Mr. John Rach  
Mr. Steven Sims  
Mrs. Michele Weiss 
Mr. Mark Wiseman  

Also Present:  Law Director Luke McConville 
Clerk of Council Kelly Thomas  
Police Chief Dustin Rogers 
Fire Chief Robert Perko  
Service Superintendent Jeffrey Pokorny 
Building Commissioner James McReynolds 
Economic Development Susan Drucker  
Housing/Community Development Coordinator Patrick Grogan-Myers 

Approval of Minutes from September 4, 2019

There were no corrections to the June 17, 2019 Council Minutes.

MOTION BY MRS. PARDEE, SECONDED BY MR. SIMS to approve the Council minutes from September 4, 2019 as presented. On roll call, all voted “aye.”

Comments from Audience

Mr. Meir, 2172 Vernon was present to voice his complaints and concerns regarding The Sauce Restaurant, Cedar Road. Mr. Meir stated that there has been rubbish, food and unfavorable conditions in the rear of the restaurant. The amount of traffic and parked cars along Bushnell is a hazard. As well as the original special permit for the out-door patio only permitted out-door seating until dark and there were to be no lights.

Mayor’s Report

Mayor Brennan reported the following:
1. CEI has been busy working on repairing all the electrical outages from the recent storm. There are still approximately 25,000 customers without power of which University Heights has about 100 homes without power.
2. The City will be hosting its first Fall Fest on Sunday, October 6 from 1pm to 5pm at “The Walt”. The Fire Department will have their annual Open House also on Sunday, October 6 from 11:30 to 2:30 pm
3. University Heights will also have it first 5k Run on Sunday, September 22. Information available at City Hall and on City’s website.
Agenda Items:

A) Presentation from Dr. Elizabeth Kirby, Cleveland Heights/University Heights School Superintendent

Mayor Brennan stated that Dr. Kirby was unable to attend the meeting and will attend a Council meeting in the future.

B) Ordinance 2019-5457 Acknowledging the Appointment of Stephanie B. Scalise as Prosecutor and Assistant Law Director; Authorizing a Contract for Compensation (on emergency)

Mayor Brennan provided everyone with a brief overview of Mrs. Scalise’s credentials.

Mr. McConville added that he also had conversation with Mrs. Scalise as well as the other well qualified candidates. Mr. McConville noted that the City and the residents will benefit from having Mrs. Scalise serve as Prosecutor.

Mr. Goffe asked if the contract services sum of $28,000 as listed in the Ordinance included City’s PERS cost?

Mr. McConville suggested that the wording in Section 3 be changed to read contracted services the salary of $28,000.00 plus the City’s portion due to the Public Employees Retirement System and that Mrs. Scalise shall receive the pro-rated amount for the balance of 2019.

MOTION BY MRS. PARDEE, SECONDED BY MR. WISEMAN approving Ordinance 2019-5457 Acknowledging the Appointment of Stephanie B. Scalise as Prosecutor and Assistant Law Director; Authorizing a Contract for Compensation.

C) Ordinance 2019-55 Enacting and Adopting the 2019 S-16 Supplement to the Codified Ordinances of the City of University Heights, Ohio

Mrs. Thomas stated that per Ohio Revised Code this was the annual legislation is required and that authorizes the City’s Codified to publish the legislation from 2018.

MOTION BY MR. RACH, SECONDED BY MRS. WEISS adopting Ordinance 2019-55 Ordinance Enacting and Adopting the 2019 S-16 Supplement to the Codified Ordinances of the City of University Heights, Ohio. Roll call on Suspension of the Rules, all voted “aye.” Roll call on Passage, all voted “aye.”

D) Approval of Contract for the Purchase of house located at 2288 Saybrook Road in the amount of $105,000.00

Mayor Brennan reported that this is the house next to the Detective house and in the Administration on going efforts to land assembly adjacent to City Hall when this house became available a contingent purchase contract was entered. The house was a rental purchased by a parent of a John Carroll University student. The house it self is in pretty good shape. Mayor Brennan stated that he has signed the contract but one on the contingencies was the approval of purchase by Council. If for some reason Council doesn’t vote in favor of this purchase then the sale would then be void.

Mrs. Weiss noted for future vision and economic abilities the need to acquire various properties.

Mayor Brennan noted that of the houses that the City has purchased this house was in the best condition.

Mr. Sims asked what would be done with the property and how the $105,000 price ranged in comparison with the other houses the City had purchased.
Mr. Sims asked what would be done with the property and how the $105,000 price ranged in comparison with the other houses the City had purchased.

Mayor Brennan replied that the other houses were purchase for approximately $75,000, $80,000 and $90/$95,000.

Mr. Sims added the need to be judicial in purchasing properties and didn’t want the City to start buying properties without having a resolution for the property.

Mr. Rach stated he was in support of this purchase because it will allow for future enhancements to the Walter Stinson Community Park as well as the City Hall campus.

MOTION BY MR. ERTEL, SECONDED BY MRS. CAMERON for the approval of the Contract to purchase the house located at 2288 Saybrook Road in an amount of $105,000.00. On roll call, all voted “aye.”

E) Authorization to enter into Contract with Solon Jail for Prisoner Housing Services for a Period of two (2) years until September 20, 2021

Police Chief Rogers stated that the current contract expires on October 1, 2019 and that the City has limited ability to house prisoners. Approval of this contract would extend the current agreement for two-years until September 30, 2021. Chief Rogers recommended the continual use of the Solon Jail.

Mr. Wiseman asked if there was any data to reflect the number of prisoners to travel cost and if that would justify the contract cost.

Chief Rogers stated that this contract would have an overall savings because the previous contract had a lower bench mark for the number of prisoners. The proposed contract covers up to 900 prisoners per year so the City’s overage fee will be reduced.

Mrs. Weiss commented that the savings could be up to $10,000 with the proposed contract.

Mr. Ertel asked if any consideration was given to the use of the Bedford jail facilities.

Chief Rogers replied that Bedford wasn’t taking on any additional prisoners at the time of the original contract.

MOTION BY MRS. PARDEE, SECONDED BY MRS. WEISS authorizing the City to enter into Contract with Solon Jail for Prisoner Housing Services for a period of two (2) years until September 20, 2021. On roll call, all voted “aye.”

F) Motion to Accept the Bid from Archer Sign Corporation for the 2019 Priority I Signage Program as the best bid and entering into Contract with the same in an amount not to exceed $99,593.83

Mrs. Weiss asked how long it would take for everything to be completed.

Mayor Brennan replied if the contract were approved tonight the signs could be up this year or just after the winter breaks.

Mrs. Weiss asked if the approval could wait for the City’s budget to be completed and for approval to be giving in January 2020.

Mr. Wiseman noted his agreement with Mrs. Weiss’ comment adding that he was not sure this needed to be done before years end and preferred to push it off to 2020.

Mr. Rach stated he supported approving the contract at this meeting. Agreeing that the project cost is a lot of money; Mr. Rach stated that this next step has to be done to complete the branding portion of the City’s rebranding. The City can’t have 2 different identities and it was planned for this year and in the 2019 budget.
Mayor Brennan added that he was receiving feedback that the City didn’t appear to be committed to the rebranding. Mayor Brennan also said that it may cost more if the City waits because the bid price may not be valid.

Mr. Goffe remarked that $100,000 was placed in the 2019 budget for signage.

Mayor Brennan said that the signs for City Hall and Purvis Park will be in the budget for next year.

Mrs. Pardee stated that she was torn, in that she was excited and like the looks of the signs but was also concerned because this is budget time. Mrs. Pardee added that she would rather see this as part of the budget for next year and asked if the project would have to be re-bid if the City waited another 6 months.

Mayor Brennan replied yes; the project would have to be re-bid and Guide Studio would also have to be paid for the additional work.

Mrs. Weiss asked if the bid could be frozen for a few months.

Mr. Sims noted he has been talking about re-branding the City for 12 years.

Mr. Rach added that everyone worked hard for this project to be part of the 2019 budget process and all that work wasn’t just for tee-shirts and hats it was for the entire project.

Mr. Ertel stated that everyone loves the branding. But waiting 2 to 3 months would be his preference.

Mayor Brennan spoke to the element of commitment and said we should invest in our City ourselves and added that he did not know if Archer would hold their price.

Mrs. Weiss suggested tabling this item so that the Mayor could check to see if Archer would hold their pricing.

Mrs. Cameron stated she was against waiting to move on the project.

MOTION BY MR. RACH, SECONDED BY MRS. CAMERON to Accept the Bid from Archer Sign Corporation for the 2019 Priority I Signage Program as the best bid and entering into Contract with the same in an amount not to exceed $99,593.83

Mr. McConville cautioned Council about the legalities of rejecting a bid and suggested that they table this to allow the Mayor to check with Guild Studios regarding holding the bid price for a period of time.

Mrs. Weiss asked Mr. Rach if he would remove his motion and Mrs. Cameron if she would remove her second.

Mr. Rach withdrew his motion but added that he was in favor of this project and wasn’t voting the project down. Mrs. Cameron withdrew her second.

MOTION BY MR. WISEMAN, SECONDED BY MRS. WEISS to table Accepting the Bid from Archer Sign Corporation for the 2019 Priority I Signage Program as the best bid and entering into Contract with the same in an amount not to exceed $99,593.83. On roll call, all voted “aye,” except Mr. Rach and Mrs. Cameron, who voted “nay.”

G) Ordinance 2019-52 Amending the Authorized Permanent Appropriations for Current and Other Expenditures of The City of University Heights, Ohio for The Period Commencing January 1, 2019 and Ending December 31, 2019 (on second reading and emergency)

Mr. Goffe reviewed the various expenditures noting that Department #1410 was for the additional position for a maintenance person and Department #1630 in-house IT person.

Mrs. Weiss commented that it wasn’t clear what the cost of having an in-house IT person verses out-house would be.
Mayor Brennan replied that other cities have in-house IT personnel.

Mr. Goffe stated that the salary of $99,342 including OPERS, Worker’s Comp

Mrs. Weiss stated that she was in favor of pulling out Dept # 1410 Lands and Building and then in Dept #1630 only appropriating $30,000 for IT but not for maintenance personnel nor Human Resource personnel.

Mr. Rach stated he wasn’t sure about the IT because $49,000 / $52,000 could equal the cost of labor and if IT were outsourced that person would have to do it all.

Mr. Wiseman commented that he was not comfortable with adding two full-time highly paid positions.

Police Chief Rogers added that the Police Department IT support has been handled by one of the Police personnel over the last years

MOTION BY MRS. WEISS, SECONDED BY MR. SIMS to amend Ordinance 2019-52 by removing Dept #1410 Lands and Building from the Ordinance and Modifying Dept #1630 Finance Listing Expenditures to $30,000.

Mr. Goffe stated that the IT position would be filled before the end of the month.

Noting Mr. Goffe comment that the IT person would be starting in September, Mr. Wiseman asked how would that be possible.

Mr. Goffe replied that Mayor Brennan had already been interviewing persons for the IT position.

Mr. Wiseman asked if the IT position was advertised.

Mayor Brennan replied no, but people and companies reach out to the City via social media.

Mrs. Pardee stated that she was uncomfortable with hiring additional personnel at this time and asked if another agency could be found to handle the Administrations IT needs. Mrs. Pardee added that she understood that this was a crisis situation but she could not support $30,000 for the start of a new employee. Mrs. Pardee noted that the Mayor mentioned he has someone who is providing IT support as needed and asked if that could continue in the short term.

Mr. Ertel agreed with Mrs. Pardee adding that he hoped that the Administration would be able to get through another few months without any additional crises until the new budget begins.

Mrs. Weiss commented that outsourcing could cost more than the $99,000 and a lot if not all of IT needs could be done in-house. Mrs. Weiss said her concern was when you start using a company that charges by the hour besides the flat fee you can end up spending more than the $99,000 per year.

Mrs. Pardee replied that if there were time this should be study in committee because this was just the exactly the case where the Tech Advisory Committee would be good. Mrs. Pardee said it sounded like the previous consultant at some point were able to do the necessary work. If an on-site IT person is not hired is there enough money in the current budget to continue outsourcing IT support.

Mr. Goffe replied if IT was continued to be done on an outsourcing format funds would be come from individual departments and individual non-personnel budgets. Some departments may need appropriations moved around of IT if they use than other departments.

Fire Chief Perko informed Council about the issues and frustrations the Fire Department had been experiencing all year with their email accounts, cloud-based files that require internet access, etc. Chief Perko added that the Fire Department has developed a punch list of IT items that need to be done and that list continues to grow.

Mr. Sims asked if there were any requirements regarding hiring, is the City required to post positions. Noting if the Administration continued to use vendors it would be in the same position. Mr. Sims remarked that the big issue is when and how quickly the firm would be able to any issues that the City Administration may have as well as the quality of their response. If this is a matter of responsiveness
and the Administration needs to get everything done; then, Mr. Sims said he could support the motion as presented. It is apparent that there is a need for IT assistance the idea would be to incorporate that into the upcoming budget, but that help is needed now. Lastly, Mr. Sims said the procedure for hiring personnel should be examined.

Mr. McConville replied that he was not aware of any ordinance that required available positions be posted, matters of personnel concerns are not controlled by State law.

Mrs. Pardee called for the question.

Mr. Wiseman asked for the motion that was on the floor be repeated.

Mr. McConville repeated the motion as:

**MOTION BY MRS. WEISS, SECONDED BY MR. SIMS to amend Ordinance 2019-52 by removing Dept #1410 Lands and Building and to Modify Dept #1630 Finance Listing Expenditures to $30,000 from the legislation.**

Mr. Sims clarified that the $30,000 is to accommodate an IT Specialist.

**Roll call on Suspension of the Rules, all voted “aye.” Roll call on Passage, all voted “aye,” except Mr. Rach, Mr. Wiseman, Mrs. Pardee and Mr. Ertel who voted “nay.”**

Mr. McConville stated that the motion failed.

Mayor Brennan noted that there were other appropriations within the legislation.

**MOTION BY MR. RACH, SECONDED BY MR. WISEMAN to Approve the Amended Ordinance carving out Dept. #1410 and Dept. #1630 in their entirety on Emergency. Roll call on Suspension of the Rules, all voted “aye.” Roll call on Passage, all voted “aye.”**

Mr. Rach provided his rational for his motion as Council worked very hard in the budgeting process last year and had a very good budget. A lot of hard decisions had to be made and, in the end, everyone came to an agreement. Mr. Rach stated he knew that there would be the same enthusiasm in the next budgeting cycle for discussion.

Mr. Wiseman added that his position wasn’t that IT support wasn’t needed but to accomplish it in a different way.

Mrs. Weiss noted that this would also provide time for the Tech Advisory Committee to meet before the end of the year.

**H) Ordinance Motion to Accept Funding from FEMA Assistance to Firefighters Grant (AFG) in the amount of $55,000.00 to purchase Diesel Exhaust Extractor Units with a required City Funding match of $2,619.05**

Fire Chief Perko stated that the grant has a 5% match requirement which is the $2,619.05. The exhaust extractor is recommended by the Ohio BWC for diesel particulates and cancer-causing particles especially with the fact that the 24/7 living quarters are above the truck bays and City Hall Offices are attached to the Fire Department. Chief Perko explained tubulars are connected to apparatus’ exhaust pipes and when the trucks are running the exhaust is vented out of the building.

**MOTION BY MR. RACH, SECONDED BY MRS. CAMERON to Accept Funding from FEMA Assistance to Firefighters Grant (AFG) in the amount of $55,000.00 to purchase Diesel Exhaust Extractor Units with a required City Funding match of $2,619.05. On Roll Call, all voted “aye.”**

**I) Authorization for the Purchase of a Ford Ranger 4 x 2 for the Service Department from Classic Auto Group of Mentor, Ohio in an amount not to exceed $23,689.50**
Mr. Pokorny stated that this vehicle will replace truck #2 which was recycled from the Building Department in 2014. This is the only vehicle that the Service Department has for vehicle replacement in the 2019 budget. The quoted price is with government pricing. The truck will be used daily by the Assistant Service Director to assist the crews with rubbish collection and other various tasks throughout the day.

Mrs. Weiss asked why truck #2 needs to be replaced.

Mr. Pokorny replied that fuel tank fell off, exhaust system had to be replaced and has to receive regular maintenance such as brakes, etc. Also, it is currently rusting apart and will no longer be fixable.

Mr. Rach noted that $25,000 was budgeted.

MOTION BY MRS. PARDEE, SECONDED BY MR. RACH Authorizing the Purchase of a Ford Ranger 4 x 2 for the Service Department from Classic Auto Group of Mentor, Ohio in an amount not to exceed $23,689.50. On roll call, all voted “aye.”

J) Resolution 2019-56 Amending the City’s Investment Policy

Mrs. Weiss commented that many Council persons felt that the 5/3 investments that the City has is an important piece to Council’s long-term vision and fiscal responsibility to the city. Council would like the opportunity to be able to approve any withdrawals from that investment account. Mrs. Weiss made note that Council has an obligation to the citizens for the safe keeping of that investment and added that whether it was matured or interest-bearing – it would have to come to Council before any type of investment.

Mr. McConville commented that the Finance Director, Mr. Goffe was not present the previous week to answer his questions about the types of investments (what and what does not bear interest). Mr. McConville added that to limit any withdrawal creates some level of issue with him, in terms of separation of powers and the infringement on the Administration. Mr. McConville stated that he had not independently researched that issue. Mr. McConville said it was clear to him that that would be inconsistent with the various provisions of the investment policy that speaks to the policy purposes in part to maintaining the Administration access to funds for purposes of meeting its obligations. Mr. McConville said he did not have issue with preventing the withdrawal of any investment account that has no matured or will be a loss of revenue because it is no longer receiving investment revenue or because there is payment of a fee for pre-mature or early withdrawal. Whether all investment withdrawals can be eliminated Mr. McConville said he would need to conduct deep research on from the standpoint of any precedent and whether there is any regulation on how that should occur.

Mr. McConville stated another question that occurred to him in that context is where money originates from – if it is General Fund monies that are surplus and the administrative staff is taking those monies to place in an investment account then it is permitted to now put in an impediment fund in treating those monies back to the general fund may not be permissible but Mr. McConville said he would need to look into that a little further to see if he could find case matter.

Mr. McConville said he would encourage a limited approach that would cause reporting immediately to Council any withdrawal, that was one of the concerns that Council identified. But that limited Council approval to investments that were not mature. The other oddity is that the ultimate control of the budgetary matters is the appropriations. Council can control what it appropriates and the Administration is bound by that, the Administration can not spend monies that have not been appropriated.

Mrs. Weiss stated for transparency the reason she was personally concerned about this was that Council found out in August 2019 that in March 2019 quite a bit of money was withdrawn from the investment account and although Council had appropriated it, Council did not know where it (funds) came from. Mrs. Weiss said she understood the hesitation of putting General Fund monies into an investment account and the intent to withdraw it. In going forward Mrs. Weiss said she understood Mr. McConville’s concern but currently Mrs. Weiss said she had a huge concern that if the City needs to take out/liquidate to run the City’s operations from those investment accounts is a red flag. Mrs. Weiss added that she was satisfied with the wording of the proposed legislation and noted it was on first reading. Mrs. Weiss commented to Mr. McConville that if he needs to conduct any further research that he informs Council of that at the next meeting.
Mrs. Pardee stated in terms of liquidity how is that defined. Because if you were properly planning and budgeting there are emergencies that would require liquidity, but Council meets every two weeks and something can be approved within those two weeks. Mrs. Pardee asked Mr. McConville if there was some threshold of liquidity that he was seeing that suggest that the City would have immediate need of funds.

Mr. Goffe replied that the language as written the use of interest bearing could imply that any withdrawal from any of the City’s checking accounts with the exception of old Huntington Bank Accounts are interest bearing. So, every written check, every EFT.

Mr. Wiseman stated that by definition checking accounts are not investments.

Mr. McConville stated that checking accounts were never intended to be included. The question is related to investment accounts. The issue to Mr. McConville’s understanding and asked Mr. Goffe to verify that the City has investment accounts that are past maturity but continue to earn interest.

Mr. Goffe replied at 5/3 Bank after an investment matures or bonds that are called by the issuer they automatically go to a money market account that is also held at 5/3 Bank where they continue to draw interest until such time that they are re-invested or transferred to another account.

Mr. McConville said with respect to those funds who have transferred post maturity there is no fee or penalty that the City pays to withdraw those funds. Mr. McConville stated those are the funds he is concerned about, where Council has a right to place an impediment on the use.

Mr. Wiseman said coincidently those are one of the funds Council has a concern about. The City addresses revenue and expenses every year. Investments accounts have traditionally been held separate and not use to cover expenses. If the City needs to take money from one of the investment accounts and use those funds to pay the bills of the City, that itself is a red flag that he would like to see and discuss. The whole purpose is to ensure that no time passes before that happens.

Mr. McConville commented that the intent of the legislation was to draft a provision that would prevent the withdrawal or liquidation of investments that have not yet reached maturity and to make those particular investments subject to Council approval before they were drawn and to have any other monies held in investment accounts that were post maturity accessible by the Administration subject to the notification of Council.

Mrs. Weiss stated that nowhere can investments be used without prior approval. Those investments/endowments are for the future and a safety net for organizations and not be used for operating expenses without prior approval.

Mr. Wiseman added that Mr. McConville said that there was still information that he needed to see if this legislation is legal in terms of some of its language.

Mr. McConville said the section law of the investment policy talks about the policy of the City can invest open funds in a matter in which will provide the highest investment in term and maximum security while meeting the daily cash flow demands of the City.

Mrs. Weiss said that it also states that the Finance Director has the ability to do such without any approval from anybody.

Mr. McConville noted that it continues to state the City investment portfolio will remain sufficient and liquid to enable the City to meet all operating requirements such may be reasonability anticipated.

Mr. Wiseman commented that if Mr. McConville was saying that there is State law that Council is running a foul with then he was all ears; but if the issue is with something stated in this particular policy that Council is adding this paragraph he didn’t see the issue.

Mr. McConville stated that the question is a Constitutional Law question; can Council administer investment accounts, because that would be what Council is taking over. Council would be taking over the administration of all investment accounts. The administration cannot withdraw amounts now without Council’s approval, Mr. McConville stated he didn’t know if that was constitutional and valid. That is a broad question.
Mr. Wiseman remarked he was willing to hear case law that states Council is not allow to do such. Mr. Wiseman noted that if a check is over $1,000 it has to be signed by two people it but as policy stands today two people do not have to determine whether or not money is withdrawn from investment accounts and that is the essential issue.

Mr. Sims asked if any part of the policy include a percentage of the investments that has to be liquid.

Mr. McConville replied no and noted that there is a broad provision that talks about the Finance Director coming up with sets of policy to govern what is invested. But that kind of detail in the policy.

Mr. Sims commented that he could see where resources that are housed in an investment account could be used for operating purposes. Primarily those come from the portion of the investments that have are liquid or set aside specifically for that reason. We might consider having legislation that would say that some amount but no more than what ever amount of the investment account shall be maintained/used for liquidity. Mr. Sims said his other question was a concern of when monies are moved from the investment account where is it moved to.

Mr. Goffe replied that is doesn’t move into the General Fund, you have to keep in mind (1) fund balances with General Funds being one of multiple funds; (2) cash equivalent: checking accounts, payroll, operating and the investments. You aren’t moving between funds, you are moving between the investment accounts and the operating checking accounts. Most of the time those funds would go to the operating checking accounts.

Mrs. Weiss said the goal of this legislation is that the revenues should cover the expenses and if the City is not operating like that and it has to dip into the investments then there is a problem.

Resolution 2019-56 was placed on first reading.

K) Motion to hold an Executive Session immediately following this Regular Meeting for the Purpose of Discussing Personnel, Legal and/or Real Estate Matters

Mayor Brennan stated there was a personnel matter that needed to be discussed.

MOTION BY MR. WISEMAN, SECONDED BY MRS. WEISS to hold an Executive Session immediately following this Regular Meeting for the Purpose of Discussing Personnel Matters. On roll call, all voted “aye,” except Mr. Sims who “passed.”

Directors’ Reports

Finance Director – Mr. Goffe reported that he and members of the Finance Department attended training for the City’s VIP accounting software system and he also attended the following conferences: OGOA (Government of Finance Officers Association Training), NORMA (quarterly risk management meeting) and the monthly BWC Safety Council meeting.

Law Department – Mr. McConville reported (1) he attended a meeting of the NE Ohio Law Directors Association and had the opportunity to caucus with the Mr. Gruber, Law Director for Shaker and Mr. Hanna, Law Director for Cleveland Heights about coordinating on scooter legislation for each of their communities to mirror each other; (2) a judicial title report has been order for the property at 2115 South Taylor and will be attached to the City’s complaint for when paperwork for imminent domain is filed.

Fire Department – Chief Perko reported that hydrant flushing is taking place and that information is on the city’s website and social media.

Service Director – Jeffrey Pokorny reported on the clean-up from the recent storm. Two trees came down and thus far three houses reported flooding complaints.

Communications and Civic Engagement – Mike Cook reported that his office is working on the Civic Awards and that the City will hold its Fall Fest on Sunday, October 6
Economic Development - Susan Drucker reported on the new University Heights businesses.

Housing/Community Development Coordinator – Patrick Grogan-Myers reported that his office mailed out tax delinquency letters to home owners to encourage them to contract the County Auditor’s Office to arrange for payment plans. The letters brought in $77,000 in 2018 and $42,000 thus far in 2019.

There were no other director reports.

Standing Committees

Building Committee – Mr. Wiseman reported that his committee is working on the Housing Rental Legislation.

Civic Information Committee – Mrs. Cameron stated she will call a meeting regarding IT needs.

Finance Committee – Mrs. Pardee stated that the Finance Committee met on September 9th and the next meeting has been cancelled. There will be a meeting with the various Administration Departments on October 16 but prior to that meeting the Administration will develop a Budget for the Finance Committee to review.

Recreation Committee – Mr. Ertel stated that the Recreation Committee is researching dog parks and ice-skating rings.

There were no other committee reports.

MOTION BY MRS. PARDEE, SECONDED BY MRS. CAMERON to exit Executive Session and to resume Regular Council Meeting. On roll call, all voted “aye.”

MOTION BY MRS. PARDEE, SECONDED BY MR. SIMS to adjourn the meeting. On roll call, all voted “aye.”

There being no further business, the meeting was adjourned at 11:05 p.m.

Michael Dylan Brennan, Mayor

Kelly M. Thomas, Clerk of Council