

**MINUTES COUNCIL MEETING  
CITY OF UNIVERSITY HEIGHTS, OHIO  
MEETING HELD AT THE CLEVELAND HEIGHTS/UNIVERSITY HEIGHTS  
SCHOOL BOARD: 2155 MIRMAR BOULEVARD  
MONDAY, JUNE 17, 2019**

**PUBLIC HEARING  
7:00 PM**

Mayor Michael Dylan Brennan called the Public Hearing to order at 7:03 p.m. and stated that notice of the public hearing was published in the newspapers of general circulation as directed as well as mailed out surrounding properties.

Public Hearing Item:

- 1. Approval of Planning Commission’s Recommendation from June 6, 2019 to City Council for the passage of Ordinance 2019-19 Enacting Codified Ordinance Chapter 1251 of the Zoning Code entitled “Residential Attached District” (on second reading)**

Mayor Brennan opened the floor for public comments regarding this item.

There were no comments or questions regarding this item.

- 2. Approval of Planning Commission’s Recommendation from June 6, 2019 to City Council for the passage of Ordinance 2019-20 Rezoning Permanent Parcel Numbers 722-01-001, 722-01-002, 722-01-003, 722-01-004, 722-01-005, 722-01-006 and 722-01-118, located East of South Taylor Road and West of Wynn Road, from U-1 to “Residential Attached District” or “RA.” (on second reading)**

Mayor Brennan opened the floor for public comments regarding this item.

There were no comments or questions regarding this item.

The Public Hearing portion of the meeting concluded at 7:05 p.m.

Mayor Michael Dylan Brennan called the regular meeting to order at 7:06 p.m.

Roll Call:

Present: Mrs. Susan Pardee  
Mrs. Pamela Cameron  
Mr. Phillip Ertel  
Mr. John Rach  
Mr. Steven Sims  
Mr. Mark Wiseman

Absent: Mrs. Michele Weiss

Also Present: Law Director Luke McConville  
Clerk of Council Kelly Thomas  
Police Chief Dustin Rogers  
Fire Chief Robert Perko  
Building Commissioner James McReynolds  
Communications and Civic Engagement Mike Cook  
City Engineer Joseph Ciuni  
Economic Development Susan Drucker  
Housing/Community Development Coordinator Patrick Grogan-Myers  
Special Events Coordinator Rachel Mullen

**MOTION BY MRS. CAMERON, SECONDED BY MR. WISEMAN to excuse the absence of Mrs. Weiss. On roll call, all voted “aye.”**

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### **Approval of Minutes from June 3, 2019**

There were no corrections or additions to the June 3, 2019 Council Minutes.

**MOTION BY MRS. PARDEE, SECONDED BY MR. RACH to approve the Council minutes from June 3, 2019 as presented. On roll call, all voted “aye.”**

### **Comments from Audience**

Mrs. Barbara Blankfeld, 2588 Saybrook spoke passionately against the recent attempts to stir up hatred and bigotry regarding the Pride flag flying in front of the University Heights City Hall during the month of June, as was being done throughout the country and world.

Ms. Winifred Weizer, 2177 Jackson commented that (we) have to stand as a government against that kind of hatred because if it doesn't then that type of hatred will set government. Ms. Weizer thanked City Council for considering Resolution 2019-35 Commemorating the Fiftieth Anniversary of The Stonewall Uprising, Beginning the LGBTQIA Civil Rights Movement.

Mr. Justin Gould, University Heights resident thanked the Administration for flying the Pride flag during the month of June and for the City celebrating all of its residents no matter what background they stem from.

Mr. Kevin Small, First Energy informed Council and the Administration that he could be contacted for any questions regarding services, energy outages or concerns.

### **Mayor's Report**

The joint meeting of University Heights City Government, Cleveland Heights City Government, and the Cleveland Heights – University Heights School Board will be Monday June 24 at 6:30PM, here at School Board Offices. I ask that all councilmembers, directors, and normal attendees of the city administration attend. Today Economic Development Director Susan Drucker and I met with representatives of the other two governmental bodies to discuss an agenda. The three items that we expect to have on the agenda are: Sharing of Resources/Forward Together ( -- borrowing Shaker's term of their efforts – which will include brief presentations by all three identifying all the ways our three bodies already work together); a discussion of the Bus Depot and its future, which will dovetail with a discussion of Wiley; and third, the 2020 Census. I am optimistic for a positive meeting where we work to move forward together on issues of mutual concern.

Since our last meeting, representatives of NEORS D met with Service Direct Jeff Pokorny, City Engineer Joe Ciuni, and me, to discuss a draft report regarding the Interceptor Local Sewer System Evaluation Study. They presented on Local System Evaluation, Potential Improvements, and Implementation Considerations. The report is in draft form, but once it is final, I will invite them to present at a council meeting or call a special meeting, so that they may deliver their findings and recommendations directly to the public in this forum.

Our Finance Director James Goffe has been busy at work modernizing the point of sale and credit card processing at the pool, at Building Dept., and City Hall. I do not want to steal his thunder, but he will be providing council with an extensive report of the activities, progress, and status of the ongoing conversion to the VIP accounting system and the ongoing reclamation project of the 2017 books that was a complication in the conversion. More on this in his report.

Ms. Drucker, Patrick Grogan-Myers, and I met with David Hartt and Kristen Hopkins of CT Consultants. A few years ago, our city worked with Mr. Hartt and his staff on a project meant to achieve a comprehensive rezoning of the city. That project was shelved in 2014. As we look to restart the process of a comprehensive rezoning of the city, we met to discuss where we left things off, to ascertain the whereabouts of work completed under the previous agreement, which all parties agree is no longer controlling, and how the city might proceed from here. Mr. Hartt is moving to Chicago to be closer to his grandkids. We will be discussing this matter further with Kris Hopkins as we weigh our options. In the meantime, there are two new zoning districts (Residential Attached and Parks & Recreation) for the Planning Commission to consider this coming Thursday June 6 at 7pm, both of which are different than those contemplated under the

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previous work. There will also be a Public Hearing before the next council meeting, at June 17 at 7pm.

This past weekend I attended Cleveland Pride for the second time. For the first time, today, we hoisted the Pride Flag at City Hall, in support of the LGBTQ Community. The fiftieth anniversary of the Stonewall Riots is later this month. I would like to issue a proclamation or joint resolution with council in recognition. More on that at the next meeting.

The Memorial Day Parade was a wild success. I thank Special Projects Coordinator Rachel Mullen, first and foremost, for her strong work in making this maybe the best parade yet. I also thank the committee (read from the program, read from Memorial Day speech). The flyover didn't happen because of high air traffic over Cleveland, and fuel issue once the traffic was clear. No matter. The parade will be back next year. Mark your calendars: it will be on Memorial Day.

#### **A) Presentation by Kevin Fromet, Guide Studio regarding Proposed City Signage**

Kevin Fromet, Guide Studio was present to review the proposed City signage plan.

Mr. Fromet stated that Guide Studio designed the new City logo and is currently working on the plans to swamp out the older existing signage with new signage to reflect the new City brand. Mr. Fromet explained that a way-finding analysis of the entire city was completed to determine what some of the priorities would be. It was decided that University Heights doesn't have a lot of visitor designations where a lot of directional information pointing to different locations would be needed. Therefore; the determined priority was to swamp out the old signage with the new signage to reflect the City's new brand and environment. A physical study was done of the current signage including gateway signage and potential locations where signage may be necessary.

Mr. Fromet added that the new logo design will have a stain glass effect and noted that the recommendation includes three (3) different types of gateway signage to replace the existing doorknocker signage: (1) the primary gateway signage will have a stone base and located where there is a lot of land/area such as in the median on South Belvoir Blvd.; (2) the secondary gateway will be a vertical sign and located in the residential area where the tree lawn areas are smaller and; (3) the third gateway will be permanent banners on the main entrance ways to the city such as Cedar Road. There will also be new City Hall, Purvis Park and Pocket Park signs. It is recommended that the Purvis Park sign be digital to allow postings of community events. Instead of being blank on the backside the signs will also have a thank you for visiting University Heights message on them.

Mrs. Cameron commented that presented signage was what Council was hoping to see. It is inclusive, bold, speaks to the diversity of the community.

Mrs. Pardee added that she like the idea of having different types of signage and asked what materials would the signs be comprised of.

Mr. Fromet replied the majority of the materials would be aluminum, including the post. The signs should hold up for a long period of time, that is why aluminum will be used instead of steel because steel will rust over time. Included in the bid request will be performance specifications for the fabricator of what types of materials and paints to use.

Noting the film material that will be used for the mosaic, Mrs. Pardee asked Guide Studio if they used that sort of material a lot.

Mr. Fromet stated that they do use vinyl film materials a lot for signage, but this was the first-time they would be using it in the type of application where it has a stained-glass look.

Mrs. Pardee asked how well would the signs hold up against vandalism.

Mr. Fromet replied that although the signs will be vandalism resistant, the reality is that they will be easy to replace or swamp out.

Mr. Sims asked if the City Hall sign would be digital like the sign for Purvis Park.

Mr. Fromet stated that there was no plan for the City Hall sign to be digital.

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Mr. Sims commented that there is information that is appropriate to communicate on a sign in front of city hall and asked if there was a reason why it not digital.

Mayor Brennan replied that he only suggested that the Purvis Park sign be digital because he felt if only one (1) digital sign would be purchased that Purvis would be the best place with the changing pool hours and being on Cedar Road where there is a lot of traffic. Mayor Brennan noted that even when the pool is closed messages can be placed on the sign. Also, if City Hall were to ever physically be moved permanently the proposed sign would be easier to move. But there is no reason why there can't be a sign like the one proposed for Purvis Park at City Hall too that would have a message board.

Mr. Sims said he would suggest consideration of that because meetings and events could be announced via a digital sign in front of City Hall and that City Hall is more centrally located than Purvis Park. Mr. Sims asked; (1) if any of the signs would be lit or have lighting around them because in looking at other communities the signs he was most impressed with have lighting around them, (2) where any other main entry points to the city considered for having electronic signage because if we are branding the City then we should brand the City so that it is recognizable when you are in University Heights and when you aren't in University Heights.

Mr. Fromet replied that the Purvis Park sign will be lit because it is digital. The other gateway signs aren't lit because of the excessive cost that would create because of electricity.

Mayor Brennan said he loved Mr. Sims idea of having more banners and signage for the entrance ways to the City. The banners that have been developed for those particular entrance points of the city work around a geographical problem. When you enter the via from I-271 Cedar Road to the left is South Euclid and to the right is University Heights and there is no place on that right side of the road to place a sign. There will be banners around the Cedar/Green Plaza as well as other places around the City.

Mr. Fromet added that the sign package was designed to allow for the sign program to expand and grow over time. Currently everywhere there is a monument sign it will be replaced with the new signs.

Mayor Brennan added that initially the plan was to replace the existing signage, but there is room to add new signage in other ideal locations and streets.

Mr. Rach cautioned everyone that there is a city ordinance that prohibits electronic signs so the City would have to seek approval to have that type of signage.

Mr. McConville stated that the ordinance limits the signage to displaying time and temperature, noting that there was an issue at one time with the Dunkin Donuts digital sign.

Mayor Brennan commented that the ordinance may need to be reexamined to see if Dunkin Donuts and other businesses would be allowed to have electronic signs beyond displaying time and temperature. Personally, speaking the Mayor said he had no problems with allowing that.

Mr. Rach said that it something to keep in mind because once the Ordinance is revamped more and more business will want to jump on board with having digital signage. We have to look at the long-term effects of changing the Ordinance and how it will affect the community.

Mr. Wiseman added that the issue with Dunkin Donuts was not the type of sign but the type of lighting. Mr. Wiseman asked if the project had been priced out and if Guide Studio had recommendations.

Mr. Fromet replied that they did have from three different fabricators vendors. Gateway signs: \$16,000 each including the stone base, \$21,000. Banners: \$6,500 each including the pole and installation and another \$8,900 and \$9,000. Digital Signage: \$27,000, \$31,000 and \$30,000. City Hall Signage: \$17,000, \$21,000. Pocket Parks Signage without a stone base: \$3,000.

Mayor Brennan noted that the Architectural Review Commission should also review the designs.

Mr. Rach asked if there will be one or two signs for the Walter Stinson Community Park.

Mr. Fromet replied that the plans was for two signs.

Mayor Brennan thanked Mr. Fromet for his update and presentation.

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**B. Ordinance 2019-34 Calling on Congress to Amend The United States Constitution to Establish that Corporations are not People and Money is not Speech (on second reading)**

Mrs. Cameron stated that essentially Ordinance 2019-34 spoke to the rights of the Democracy. This Ordinance speaks to the fact that corporations are not a people and money is not speech and where the United States Congress is being asked to amend the Constitution. In doing such University Heights would be standing with a number of cities, towns and states in making this statement.

Mr. McConville added that the Ordinance was in reaction against Citizens United for free speech and the United States Supreme Court ruled that corporations have pre-speech rights and therefore could make unlimited donations to political campaigns. The Ordinance calls for a couple of actions on the city's part; (1) that a copy of the Legislation, if passed, to be sent to members of Congress and that the City is calling upon a constitutional amendment that would essentially undo the Citizens United Supreme Court decision; (2) that the City conduct an annual Democracy Day hearing where speakers would be invited to talk about the efforts in that regard and/or the impact of political contributions of corporations. The genesis of this is from a University Heights citizen who sought to have this Ordinance placed on the ballot for consideration by the electorate. But, the City Charter does not allow for that process. The Charter indicates that prior to an initiative petition being able to be legitimate and cause an item to be placed on the ballot City Council would have to consider the Ordinance. It was decided with the resident that the best way to accomplish his goal of raising awareness to this issue would be to present this Ordinance to Council.

Mrs. Pardee asked if the idea was for Council to discuss this legislation prior to petitions pulled and signatures being gathered for the ballot.

Mr. McConville replied no.

Mayor Brennan commented that one of the hallmarks to the "move to amend" movement has been throughout the Country, this is a popular movement of putting this measure of collecting signatures to place a measure such as this on the ballot so that people can vote on it. The University Heights Charter has no provision that allows that to occur because it requires that if persons want something on the ballot, before it may be on the ballot City Council has the opportunity to vote on it. The only way this movement could be placed on the ballot in University Heights would be for the people to circulate the petition, bring it to Council for Council to vote it down and then they could proceed to the ballot with it. Mayor Brennan added that this has gone before the Civic Information Committee for discussion. This Ordinance is not before Council based on petitions.

Mr. Rach said that in theory he was in support of this legislation because he didn't think corporation are people. But was against the language in section 222.01(a) that speaks to having Democracy Day. To put an Ordinance in place that requires the Mayor and City Council to devote a Public Hearing every two (2) years to discuss the impact on the City, the state of the Nation of political influence by corporate entities is a bit too much. This is too political to enforce.

Mr. Wiseman said he would be in favor of having a hearing for this once but to have a public hearing every year was too much.

Mr. Ertel stated he agreed with having this as a Resolution instead of an Ordinance.

Mrs. Cameron offered that regarding having to hold an annual hearing, the City could incorporate it into the Memorial Day Parade festivities or on the Fourth of July. Mrs. Cameron added that she didn't think that Council needed to necessarily to create something new.

Mr. Rach stated that whether an Ordinance or Resolution he would be happy to have this on the Council agenda on a yearly bases for renewal. But at the same time, he didn't want to hold future Council to the fire for this.

Mr. McConville stated that he could prepare a Resolution that incorporates some things but removes the requirement to have a Democracy Day Hearing.

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Mr. Wiseman commented that the Ordinance was asking Council to require the City to have a public hearing every two years to discuss the issues raised in Citizens United. Mr. Wiseman said he wasn't opposed to having a Democracy Day but being required to hold hearings is an issue.

**MOTION BY MR. RACH, SECONDED BY MR. ERTEL to table the approval of Ordinance 2019-34 Calling on Congress to Amend The United States Constitution to Establish that Corporations are not People and Money is not Speech. On roll call, all voted "aye."**

**C. Resolution 2019-35 Commemorating The Fiftieth Anniversary of the Stonewall Uprising, Beginning the LGBTQIA Civil Rights Movement (on emergency)**

Mayor Brennan read the entire Resolution into the record.

Mr. Rach voiced his support for Resolution 2019-35 and thanked Mayor Brennan for introducing the legislation to City Council.

Mrs. Pardee also thanked Mayor Brennan and added that she was proud of University Heights, the flag and this Resolution.

**MOTION BY MR. RACH, SECONDED BY MRS. CAMERON for the Passage of Resolution 2019-35 Commemorating the Fiftieth Anniversary of the Stonewall Uprising, Beginning the LGBTQIA Civil Rights Movement on Emergency. Roll call on Suspension of the Rules, all voted "aye." Roll call on passage, all voted "aye."**

**D. Approval of Planning Commission's Recommendation from June 6, 2019 to City Council for the passage of Ordinance 2019-19 Enacting Codified Ordinance Chapter 1251 of the Zoning Code entitled "Residential Attached District" (on second reading)**

Mrs. Drucker informed everyone that the Economic Development and Housing Departments have been working on updating the zoning code. The legislation will create a new chapter "Residential Attached District". The reasoning behind creating this district was for the purpose of permitting and promoting the development of high-density residential housing and to offer another form of housing in University Heights. This will also place certain land within the noted boundaries identified to its highest and best use.

Mrs. Drucker noted that this item went before the Planning Commission for recommendation to City Council and was also present at the Public Hearing just prior to this City Council Meeting.

Mr. Sims asked if the parcel is not developed in the way the City hopes it will be will it possible for it to be used for other purposes. And if so, how would that happen.

Mayor Brennan replied if the City were to re-zone the parcel as residential attached districts that does not mean that they could not be re-zoned again for some other purpose should it be necessary.

Mr. McConville added that a use Variance could also be applied for from the Board of Zoning Appeals Commission. By passing this re-zoning Ordinance Council as City Government is making a statement that this is best purpose for the land so that the Administration would have orders to find a developer who can assemble the land as contemplated.

Mrs. Drucker explained that area of parcels has three (3) different districts: U-1, U-2 and U-7. This legislation would unify all three parcels.

Mr. McConville brought to Council's attention the following changes that were made per the Planning Commission suggestion to sections 1251.05 and 1251.06 to closely mirror the language provisions of the existing approval process. So that any proposed project would go through the Planning Commission for recommendation and then to City Council for approval.

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Mr. Wiseman thanked everyone involved in working on this and added that the City is developing a series of parcels in the City where for decades there was nothing left to develop to create more tax dollars.

Mr. Rach added that this will create a housing stock that doesn't currently exist in University Heights and what a better way to diversify the housing stock than by putting together zoning that accommodates that.

**MOTION BY MRS. PARDEE, SECONDED BY MR. ERTEL to Approve Ordinance 2019-19 Enacting Codified Ordinance Chapter 1251 of the Zoning Code Entitled "Residential Attached District". On roll call, all voted "aye."**

**E. Approval of Planning Commission's Recommendation from June 6, 2019 to City Council for the passage of Ordinance 2019-20 Rezoning Permanent Parcel Numbers 722-01-001, 722-01-002, 722-01-003, 722-01-004, 722-01-005, 722-01-006 and 722-01-118, located East of South Taylor Road and West of Wynn Road, from U-1 to "Residential Attached District" or "RA." (on second reading)**

Mrs. Drucker stated that now that the City has created a "Residential Attached District" the boundaries for that District need to be identified. Parcel 722-01-001 and 722-01-002 will change from U-7 to Residential Attached District; Parcel 722-01-003, 722-001-004 and 722-01-005 will change from U-2 to Residential Attached District; Parcel 722-01-006 and 722-01-118 will change from U-1 to Residential Attached District.

Mr. Rach noted that three (3) of the parcels; 722-01-001, 722-01-002 and 722-01-003 stretch across into Cleveland Heights. Will Cleveland Heights need a similar zoning change and does the changes made today go across the entire parcel?

Mr. McConville replied that the City is only rezoning the parcels on the University Heights' side but in the event a potential developer would cross over both cities they could then possibly have to go before both City's Planning Commissions or do a lot split.

**MOTION BY MR. WISEMAN, SECONDED BY MR. RACH to Approve the Planning Commission's Recommendation from June 6, 2019 to City Council for the passage of Ordinance 2019-20 Rezoning Permanent Parcel Numbers 722-01-001, 722-01-002, 722-01-003, 722-01-004, 722-01-005, 722-01-006 and 722-01-118, located East of South Taylor Road and West of Wynn Road, from U-1 to "Residential Attached District" or "RA.". On roll call, all voted "aye."**

**F. Ordinance 2019-30 Enacting Codified Ordinance Section 1620.06 Entitled "Fire Protection Systems" for the Purpose of Regulating Fire Alarm Inspections (on second reading)**

Fire Chief Perk explained that with this legislation all fire protection system inspections that occur in the City will have to be witnessed by a Certified University Heights Fire Prevention Bureau Fire Safety Inspector. An appointment needs to be scheduled with the Fire Prevention Bureau at least two (2) prior to the wanted inspection.

**MOTION BY MRS. PARDEE, SECONDED BY MR. SIMS approving Ordinance 2019-30 Enacting Codified Ordinance Section 1620.06 Entitled "Fire Protection Systems" for the Purpose of Regulating Fire Alarm Inspections. On roll call, all voted "aye."**

**G. Resolution 2019-32 Adopting the 2020 Alternative Tax Budget (on first reading)**

Mr. Geoff reported that this was the first step for next year's Tax Budget process. The 2020 Alternative Tax Budget is due to the County Auditor's Office before July 15, 2019. This will also be reviewed at the Finance Committee meeting on June 18, 2019.

Resolution 2019-32 was placed on first reading.

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**H. Ordinance 2019-33 Amending Codified Ordinance Section 880.02 Entitled “Permits and Fees” by Mandating Fire Inspection prior to the Issuance of any Mobile Retail Food Establishment Permit (on emergency)**

Fire Chief Perko stated that this was a revision to the existing Code Section 880. Under Section 1, subsection (b)(8) there is the addition of having a copy of the fire inspection report from a certified fire inspector conducting an inspection on a mobile food truck in conjunction with the revised 2017 Fire Code, section 320.

Mr. Wiseman asked how would the inspection be arranged and when would the inspection occur. Chief Perko replied that the Building Commissioner would make sure that the required eight (8) requirements are done prior to the permit being issued. The Building Department and Fire Prevention Office will work together in scheduling the inspections before any permits are issued.

**MOTION BY MR. RACH, SECONDED BY MR. SIMS approving Ordinance 2019-33 Amending Codified Ordinance Section 880.02 Entitled “Permits and Fees” by Mandating Fire Inspection prior to the Issuance of any Mobile Retail Food Establishment Permit. Roll call on Suspension of the Rules, all voted “aye,” and Roll call on Passage, all voted “aye.”**

**I. Resolution 2019-36 Necessity Declaring the Intent to Appropriate and Acquire Title to Certain Property Titled to Danny Auyeung, Bearing Permanent Parcel No. 722-01-112 and known as 2115 S. Taylor Road, University Heights, Ohio and As More Fully Described Herein, for the Purpose of Eliminating Blighted Property (on emergency)**

Mayor Brennan stated that this was the former KFC property. This is a Resolution of Necessity and a necessary step in the imminent domain process which has begun. The process was initiated by sending letters to the property owner indicating the value of the property per the City’s appraiser and appraisal and offering a sum of money to purchase the property. Otherwise the City’s intention is to file papers for imminent domain in probate court in order to eliminate the blight.

Mr. McConville added that this Resolution is required by statute to be filed. There is one additional legislative step after passage of this Resolution which will occur after the require lapse of time. The property owner has approximately three (3) weeks to consider the proposed offer. After the three-week period has lapsed there is an additional legislative step authorizing the filing of the lawsuit.

**MOTION BY MR. ERTEL, SECONDED BY MRS. CAMERON approving Resolution 2019-36 Necessity Declaring the Intent to Appropriate and Acquire Title to Certain Property Titled to Danny Auyeung, Bearing Permanent Parcel No. 722-01-112 and known as 2115 S. Taylor Road, University Heights, Ohio and As More Fully Described Herein, for the Purpose of Eliminating Blighted Property. Roll call on Suspension of the Rules, all voted “aye,” and Roll call on Passage, all voted “aye.”**

**J. Authorization to Accept Grant Award in the amount of \$36,998 from NOPEC for the Purchase of New Pedestrian Signals and Traffic Signal Lightbulbs**

Mr. Grogan-Myers stated that NOPEC grant funding is awarded on a pro-rated bases and based on the number of residents in University Heights who use NOPEC for their gas and electric pricing. On average the City has seen about \$42,000 every year come in to the city over the last two years so there is approximately \$84,000 exclusive to University Heights. This is a non-competitive grant. The grant project the five (5) intersections on Warrensville Center Road between Meadowbrook and Cedar to put in new pedestrian crosswalk signals and to increase the efficiency of the light bulbs by changing them from 90 watts incandescent bulbs in the traffic signals to 7watt LED bulbs. The project should be completed by December 31, 2019 and there is 100% reimbursement by NOPEC back to the City.

Mr. Sims asked the winter weather would cause any problems from having snow cover because the signals will no longer generate enough heat to melt off the snow. Also, what would be the monetary savings.

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Police Chief Rogers replied that occurs rarely, but when it does occur the snow just needs to be brushed off and being that it would be an isolated occurrence the benefits outweigh any problem. The LED bulbs last 5 years.

Mr. Goffe added that the City would have to work with First Energy regarding the monthly service bill because the lights aren't metered.

Mayor Brennan stated that CEI will work with the City to make the appropriate adjustment in the billing.

**MOTION BY MR. ERTEL, SECONDED BY MR. RACH authorizing the Acceptance of the Grant Award in the amount of \$36,998 from NOPEC for the Purchase of New Pedestrian Signals and Traffic Signal Lightbulbs. On roll call, all voted "aye."**

**K. Motion Approving Expenses to Traffic Control Products for Materials for the NOPEC funded Pedestrian and Traffic Signal Upgrade Project 1 in an amount not to exceed \$18,078.00**

Chief Rogers stated that these materials are needed for pedestrian and traffic signal replacements at 5 different intersections. These signals will have a longer lifespan than the current signals and the push button will create a visual and audible direction.

**MOTION BY MRS. PARDEE, SECONDED BY MR. ERTEL approving Expenses to Traffic Control Products for Materials for the NOPEC funded Pedestrian and Traffic Signal Upgrade Project 1 in an amount not to exceed \$18,078.00. On roll call, all voted "aye."**

**L. Motion Approving Expenses to Signal Service for the NOPEC funded Pedestrian and Traffic Signal Upgrade Project 1 in an amount not to exceed \$18,920.00**

Chief Rogers noted that current City personnel would not be able to conduct the necessary work by the deadline and it would two (2) people to conduct the work.

**MOTION BY MRS. PARDEE, SECONDED BY MR. ERTEL approving the Expenses to Signal Service for the NOPEC funded Pedestrian and Traffic Signal Upgrade Project 1 in an amount not to exceed \$18,920.00. On roll call, all voted "aye."**

**M. Authorization to Enter a Professional Service Contract for Construction Administration & Inspection Services for TLCI Warrensville Center Road Improvements**

City Engineer Joseph Ciuni stated relates to the Warrensville Center Road Improvement including the mid-block crossings and restriping for the bike lanes. Mr. Ciuni noted that five (5) engineering firms took out bid specifications and only two (2) bids were received. TLCI presented the most qualified with a contract for \$52,000, but the actual cost may come back between \$25,000 - \$30,000 because they will be paid based on the actual number of hours worked. The project deadline is August 14, 2019.

**MOTION BY MR. WISEMAN, SECONDED BY MRS. CAMERON to Enter a Professional Service Contract for Construction Administration & Inspection Services for TLCI Warrensville Center Road Improvements. On roll call, all voted "aye."**

**N. Motion to hold an Executive Session immediately following this regular meeting for the purpose of discussing personnel, legal and real estate matters**

Mayor Brennan stated that an Executive Session was not necessary.

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### **Directors' Reports**

**Finance Director – Mr. Goffe** reported on the various meetings he will be attending. The July 3, 2019 payroll is scheduled to go through the new accounting system.

**Law Department – Luke McConville** reported that he continues to work on legislation for various departments.

**Police Department – Chief Rogers** reported that a new officer would be sworn in on June 6, 2019. Line stripping of the City streets is scheduled to start this evening. The stripping will take place between 7 p.m. to 5 a.m. and it should take between 2 to 4 weeks for completion. The “Touch a Truck” event is scheduled for June 21 from 10 a.m. to 12noon.

**Fire Department – Chief Perko** reported that his department was working on the following: fire prevention information for new homeowner packets and moving forward in hiring new firefighters/paramedics. The department also has a high school student shadowing the department.

**Service Director – Mayor Brennan** provided the Service Department report. The department has added additional mulch around the playground and is in the process of accepting application for a part-time and full-time position.

**City Engineer – Joseph Ciuni** reported that work on the Warrensville Center Road bike lanes would be beginning within one week. Due to the road work on Meadowbrook Blvd. near Ashurst (which is mostly in Cleveland Heights) only eastbound traffic will be allowed.

**Communications and Civic Engagement – Mayor Brennan** provided Mr. Cook’s report and stated that the “welcome packets” have been reinstated and contains swag items from City Hall and updated informational brochures from the various departments as well as coupons from area businesses. Mayor Brennan recited a proclamation dedicating July 18 as Seersucker Day in University Heights.

**Economic Development - Susan Drucker** reported that renovations have started at Cedar Center. The welcome packets will also have various business advertisements in them. Plans have been submitted to the Building Department for the renovation of the old Cedar/Taylor Garage.

**Housing/Community Development Coordinator – Patrick Grogan-Myers** reported that the surveying of the City’s houses continues, this has been a fantastic opportunity to base with resident and learn about the community needs/concerns. Went to a University Heights Senior Citizens meeting with Councilwoman Weiss to talk about the tax abatement program, grant program and other resources available in the County, one of the programs in particular is to improve the energy efficiency in the home

Mayor Brennan added some of the programs from the County will require Council legislation for local implementation. There is the opportunity to obtain loans with a minimum FICA score of 6.5 and then the interest is based not upon your credit score but upon the term/length of the loan. This would be service through the County via the property taxes.

There were no other director reports.

### **Standing Committees:**

**Finance Committee** – Mrs. Pardee stated that the Finance Committee met on June 5 where the Finance Director provided initial documents for the five (5) year financial plan and process. During that discussion the Finance Committee agreed that the best method in moving forward on the five-year process would be in conjunction with next year’s budgeting process that should start in September. The Finance Committee recommended four (4) financial reports that should be provided to Council monthly throughout the year; cash position report, revenue report, expense report and balance sheet report. In 2020 Council will be looking for comparison data onward, so this year will be part of next year’s report. There will be another Finance Committee meeting tomorrow night, June 18 at 6pm.

There were no other committee reports.

**MOTION BY MR. WISEMAN, SECONDED BY MR. RACH to adjourn the meeting. On roll call, all voted “aye.”**

CC 06/17/2019

There being no further business, the meeting was adjourned at 9:34pm.

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Michael Dylan Brennan, Mayor

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Kelly M. Thomas, Clerk of Council