Mayor Michael Dylan Brennan called the regular meeting to order at 7:07 p.m.

Roll Call:

Present:
- Mrs. Susan Pardee
- Mrs. Pamela Cameron
- Mr. Phillip Ertel
- Mr. John Rach
- Mr. Steven Sims
- Mr. Mark Wiseman

Absent:
- Mrs. Michele Weiss

Also Present:
- Law Director Luke McConville
- Clerk of Council Kelly Thomas
- Finance Director James Goffe
- Fire Chief Robert Perko
- City Engineer Joseph Ciuni
- Communications and Civic Engagement Mike Cook
- Community Development Patrick Grogan-Myers
- Economic Development Susan Drucker

MOTION BY MR. SIMS, SECONDED BY MR. WISEMAN to excuse the absence of Mrs. Weiss. On roll call, all voted “aye.”

Approval of Minutes from November 5, 2018

Mr. Rach noted the typo on page 6 the word millage should be “mileage”.

MOTION BY MR. RACH, SECONDED BY MR. SIMS to approve the Council minutes from October 15, 2018 as corrected. On roll call, all voted “aye.”

Comments from Audience

Ms. Sheri Duerr, Washington Blvd., was present to address her concerns about the rental properties next to her house and asked if Ordinances were still on the books and just not being enforced or are new Ordinances needed.

Mayor’s Report

This Saturday is Small Business Saturday in University Heights. Over 30 businesses in our city are participating in our inaugural effort in this national event. The UH Library will serve as a hospitality center. Bring a $20 receipt from any participating business to enter a raffle for a gift basket. If there’s a store here in University Heights that you’ve passed a thousand times but never entered, enter it this weekend. Our “At Your Service” newsletter has a map and special offers, both in the print edition and the email edition. Avoid the crowds of big box stores in other cities. Think Local, Shop University Heights.

The University Heights Symphonic Band will perform November 29 at 7pm at Dolan Science Center at JCU. Our city is fortunate to have an official premier wind ensemble. Let’s support them further by attending this concert next week.
The new Chair Lift: A pre-bid walkthrough with contractors will be tomorrow, November 20th at 10am. Bid opening will be Nov 26th at noon.

Leaf Collection continues. Ten of our service employees took overtime on Saturday to better serve our community.

This past Wednesday saw the return of the Civic Awards Dinner. Every year we recognize our Beautiful Homes, which is great, we will continue to do that. It was high time to recognize some of the great people who live in these homes. We recognized several community leaders and neighbors who help make University Heights So Much More than Home. We had 150 in attendance at the Jardine Room at JCU. All the feedback I have received has been extremely positive. We look forward to making the Civic Awards Dinner an annual event again. I offer my sincere thanks to Mike Cook and Rachel Mullen for their strong work and dedication to make this event a huge success.

Attendees of the dinner also received a goodie bag containing a number of items bearing the new logo. As these items have appeared on social media, we’ve been getting calls to purchase these items, especially the stocking hats, coffee mugs, and plush chickens. Look for an announcement in time for the holidays for how residents may purchase these items celebrating our city.

Since the last city council meeting, I have attended the NEO Mayors and Manager’s Meeting. This was held in Independence. Among the issues we discussed were opportunities for increased utilization of GIS. For the uninitiated, GIS is Geographic Information System Mapping Technology. While CSU’s Levin College of Urban Affairs is soliciting cities for introductory GIS projects, I’m pleased to report that our administration has been using GIS this year. I met with faculty at CSU earlier this year on GIS, and Patrick Grogan Myers, as well as interns Brendan Zak and Cameron Caputi have used GIS for administrative projects this year, including the sign catalog program and the rental registration program, among other things. I also attended my second County Planning Commission Meeting.

Tomorrow I will be attending the Suburban Council of Governments with NEORSD, for which I serve as the Council’s secretary.

In the week after Thanksgiving, we will be celebrating Lt. Keith Kanner’s final day with our fire department. His last day will be Monday the 26th.

I’ll be attending the Heights Hillcrest Communications Center Board of Trustees meeting on Thursday 11/29 at 3pm.

Regarding UH’s CIC, we will be placing on the agenda for the next regular city council meeting the appointment of City Council’s representatives, both the council rep and a citizen rep, to the new CIC. We then plan to have a first meeting of the CIC on Tuesday December 11 at 6pm here at city hall.

Also council, my assistant, Rachel Mullen has emailed all of you to confirm your content for your new business cards with the new logo. Please respond to her to confirm your names and preferred phone numbers.

Last Friday, we gave away 100 turkeys! We did not drop them from a helicopter WKRP style. But we got 100 turkeys into the community to help make a better thanksgiving for all those families. All the turkeys were gone in a matter of minutes. Thank you to 1-888-OHIO-COMP for donating the turkeys this holiday season.

Finally, we are having holiday hours here at City Hall this week. Wednesday, city hall offices will close at noon, and on Black Friday, we’ll be open from 8am to noon. Garbage pickup will be as normal on Wednesday. Friday will have Thursday’s normal pick up schedule. Happy Thanksgiving everyone!

I will be attending my second meeting of the planning commission this Thursday. I want to thank our County Executive Armond Budish for his appointment of me to the Heights seat on the board, and to our County Council for their confirmation of the appointment. I look forward to representing University Heights, Shaker Heights, Cleveland Heights, and East Cleveland at the county level.

There is a public meeting of the Taylor Road Corridor Study, Thursday, November 15, 2018, at 7pm at Cleveland Heights City Hall.
A week from this Friday, November 16th, the city will be hosting a giveaway of 150 turkeys for Thanksgiving. The turkeys are provided by 1-888-Ohio-Comp, our workers compensation administrator. I am happy to report that Gesu Church will be assisting in the administration of the turkey giveaway. And turkeys not given away that day will be donated forward to needy families in other communities.

This coming Monday, our city observes Veterans Day. Our city offices will be closed that day. Garbage pickup with be one day later all week.

**Agenda Items:**

A. Resolution 2018-68 in Support of an Application for a Grant from the 2019 Cuyahoga County Community Development Supplemental Grant Program (on emergency)

Susan Drucker noted that these funds stem from casino revenues.

Mr. Wiseman asked if the $50,000 grant was for the entire County or if that $50,000 would be for University Heights.

Mrs. Drucker replied that the County had twenty $50,000 grant awards to award. University Heights decided it wanted to use the funds to put something in place to help the City’s small businesses and noted that the application would be generalized in terms of the actual project to allow time for Council to approve the final program.

Mr. Rach added that Ms. Drucker had asked for his advice as an architect to see what it would cost to do some types of repairs for different building types and magnitudes. Mr. Rach stated that they looked at some examples throughout the city to see what buildings would qualify a program such as this one. The program wouldn’t be for anything like a big corporate box store or chain. This will be for a small business, a strip center that could be part of the program to help rejuvenate it and make it a better place for businesses to go to. This is a great starting point.

Mrs. Drucker added that she has already been approached by two business, one for an expansion and the other was to re-façade the entire building. The grant will not be used for the banks, national franchises or big stores in University Heights. Mrs. Drucker said they really want to focus this program to the property owners, because that is how the City the value back. If the business leaves that one thing but the building will stay. We want to look at renovating the buildings to give them a greater curbside, modernize some of the buildings, etc.

Mrs. Drucker noted that she is looking for input from Council.

**MOTION BY MR. ERTEL, SECONDED BY MR. SIMS for the passage of Resolution 2018-68 in Support of an Application for a Grant from the 2019 Cuyahoga County Community Development Supplemental Grant Program. Roll call on Suspension of the Rules, all voted “aye,” and roll call on Passage, all voted “aye.”

B. Motion in Acknowledgement Receipt of the September and October 2018 Financial Reports

Mr. Geoff stated that Council’s acknowledgement of receiving Financial Reports is protocol for best practice procedures and was noted in the auditor’s review notes. Both the September and October 2018 financial reports include the bank reconciliations, statement of cash position, revenue report, expense report, check register and report from Fifth Third regarding investment cash flow. The reports will also be placed on the City’s website.

Mr. Sims stated that he found it strange that Council was being asked to make a motion acknowledging the receipt of information. Mr. Sims stated that he didn’t understand the rationale and/or the benefit of having Council acknowledge receipt of receiving the financial reports.
Mr. Goffe replied that the rationale and benefit is part of a larger internal control to be documented formally in the Council minutes that Council is receiving monthly bank reconciliations and other financial reports from the Finance Department so that it is in the position to better be able to perform their oversight and monitoring function of the overall City finances. The reason for this to be done as a motion is to make sure the it is very crystal clear in the minutes that Council is acknowledging that they have received those reports. Mr. Goffe noted that this was a best practice that he would recommend to entities when he worked for the State Auditor’s Office. This was something that he saw being done by most entities that he looked at in Northeast Ohio; although largely Summit County as well as being listed as bullet point in the 2017 Audit Finding Report regarding bank reconciliations.

Mr. Sims asked that specifically did that audit bullet point say because his experience was not to know communities that have their Council simply acknowledge the receipt of information because that acknowledgement really just means that you received it and it certainly should not imply that the information is correct or that it has been reviewed in any manner. Mr. Sims added that when Council takes any kind of action it usually has those implications or connotations.

Mr. Goffe replied he would have to provided that information later because the audit hasn’t been formally released yet and he didn’t have the information readily in front of him.

Mr. Sims replied that Mr. Goffe explanation still didn’t mean a lot to him Council could acknowledge the receipt of September and October and then not receive November, December and January until June. Mr. Sims stated that he didn’t see the rationale or benefit in simply acknowledging the receipt of information by motion, although he did see the benefit of receiving that information on a timely basis.

Mr. Wiseman noted that having been on Council for 5 years this was the first time he received this kind of information with the designation that he should just acknowledge it receipt. This has a lot of information, to get it and to be asked to say you got it does a disservice to the information and the provider of the information. And, being that there hasn’t been a reconciliation in almost 2 years, Mr. Wiseman stated that he would like to have more face time to discuss what’s occurring with the City’s finances. Lastly, Mr. Wiseman said he didn’t mind doing this, but he thought it would be more appropriate to set up another time to actually discuss what is inside the information that been provided and then asked Council to say that they received it.

Mrs. Pardee thanked Mr. Goffe for the information and said that she understood the need to have it documented and asked Mr. Goffe if instead of having Council motion that they received the financial reports that he states that he provided Council with the reports for September and October that included bank reconciliation, check list, etc., during his director report.

Mrs. Pardee noted that Council didn’t necessarily want to vote this down and asked Mr. McConville if there was a way to remove it from the agenda. If Council wants to make the receipt of receiving the reports public, it would be public in the minutes under the Finance Report, it doesn’t have to be public through a vote.

Mr. McConville said he didn’t see any problem with removing this from the agenda.

**MOTION BY MRS. PARDEE, SECONDED BY MR. SIMS to remove agenda item “b” A motion in Acknowledgement Receipt of the September and October 2018 Financial Reports from the agenda.**

Discussion was held regarding the best way to proceed with this item.

Mr. McConville noted that if Council doesn’t want to table this item so either they vote it down or remove it from the agenda. There is no distinction between voting it down or removing it because Council would be getting rid of it - getting it off the table - disposing of it.

Mr. Rach asked if Council could have made a motion to amend the agenda to state having a discussion on the receipt of the financial reports, as opposed to a motion to acknowledge.

Mrs. Pardee added that the item would die if no motion were made the item.

Mr. McConville stated that Mrs. Pardee was correct.
Mrs. Pardee removed her motion to remove agenda item “b” and Mr. Sims removed his second.

Mayor Brennan noted that it no motion is made regarding item “b” then that item will merely wither on the view. The most important thing is that the reports exists and that the minutes will reflect that they went out. The receiving of the reports will be an ongoing thing going forward as best practice.

C. Ordinance 2018-69 Appropriating Funds for Current and Other Expenditures of the City of University Heights, Ohio for the Period Commencing January 1, 2018 and Ending December 31, 2018 (on emergency)

Mr. Goffe explained the transfers included in Ordinance 2018-69 and added that it was also necessary because of the need to create purchase orders for the December Workers Compensation bill.

MOTION BY MRS. PARDEE, SECONDED BY MR. WISEMAN approving Ordinance 2018-69 Appropriating Funds for Current and Other Expenditures of the City of University Heights, Ohio for the Period Commencing January 1, 2018 and Ending December 31, 2018. Roll call on suspension of the rules, all voted “aye.” Roll call on passage, all voted “aye.”

D. Ordinance 2018-70 Enacting Codified Ordinance Chapter 243 entitled “Department of Housing and Community Development”, Establishing the Positions of Director of Housing and Community Development and Housing Inspector

Mr. Grogan-Myers stated that the main focus of the Department of Housing and Community Development will be to enforce the housing codes including vacant property registration, portions of the rental program, exterior maintenance, etc. Mr. Grogan-Myers added that this stemmed from the housing survey; 25% of the University Heights houses were built before 1940 and 75% were built before 1970. That continues to present a challenge in making sure that the housing stock for residents have a high quality of life and that the homes continue to retain their value. In speaking with the Building Commissioner, the creation of a separate Housing Department will allow him to focus on permits.

Mayor Brennan added that this is one more piece in the overall work of this Administration and of Council this year in respect in what is being done to invest in the City’s housing stock by way of improvements.

Mr. McConville noted that this Ordinance was closely modeled after the Building Department code chapter and affords the new Housing Department the same types of Police powers that have been granted to the Building Department. Also, the Charter specifically provides for Council having the power to create new departments.

Mr. Rach commented that when he was campaigning and going door to door the one thing that he heard time and time again was that the housing stock, rental properties and even owner-occupied houses are falling behind in upkeep. Mr. Rach stated that he believed that this was the first step and remedy for this situation and living up to our promise that we will make University Heights a better place to live.

Mr. Sims added his agreement that this was a good step forward and noted that this will only work if steps are taken to streamline the processes internally, make sure there isn’t a lot of red tape and focus resources with intentionality; with the Building Department merge with the new Housing Department.

Mayor Brennan replied that they will be two separate departments, but for the convenience of the residents both departments will be housed in the same annex building where the Building Department is presently located.

Mr. Sims stated that he knew what the Building Department did and asked what would the Housing Department be doing.
Mr. Grogan-Myers stated that the Housing Department would deal with the local housing code ordinances, rental registrations, point of sale, exterior inspections, vacant property registrations, etc. The first step is to take stock of what already exist and then be very intentionally about the changes to improve the housing stock quality and the value of the homes.

Mr. Wiseman spoke to the housing market crash in the mid 2000’s and noted that it changed a lot of the dynamics in terms of the ways small cities handled. The number of foreclosures that went through the City and the number of houses that were sold for way less than market value have contributed to a number of problems we have. Have a separate housing department will uniquely positioned to fix this.

MOTION BY MR. WISEMAN, SECONDED BY MR. SIMS to approve Ordinance 2018-70 2018-70 Enacting Codified Ordinance Chapter 243 entitled “Department of Housing and Community Development”, Establishing the Positions of Director of Housing and Community Development and Housing Inspector. Roll call on suspension of the rules, all voted “aye,” roll call on passage, all voted “aye.”

E. Ordinance 2018-71 Calling on Congress to Amend the United States Constitution to Establish that Corporations are not People and Money is not Speech (on first reading)

Mrs. Cameron noted that this issue was brought to her attention by a resident.

Mr. McConville added that this originated with resident Scott Watcher who approached the City with the hope that a measure could be placed on ballot in which residents would vote on enacting this Ordinance. However, under the city’s charter items that are being proposed for initiative petition do not automatically go to the ballot, they come to Council first. If Council passes the proposed Ordinance then there is no need to go to the ballot. The City Charter was designed to eliminate unnecessary ballot measures. As a consequence of that Mr. Watcher changed to saying why doesn’t Council just consider this Ordinance. The Ordinance is an ordinance that is in opposition to a United States Supreme Court decision; known as “Citizens United” in which the United States Court ruled that corporations have the right under the First Amendment to donate or contribute funds to campaigns. There has been a lot of backlash to that decision and this Ordinance would require the City to hold an annual hearing called “Democracy Day” in which the impact on the City of political influence by corporate entities would be discussed. In other municipalities speakers are invited to educate and speak on the topic and after each hearing the Clerk of Council sends correspondence as to the nature of the hearing to leaders in the Ohio House, Ohio Senate and the United States Congressional delegates asking them to consider repelling or sponsoring the appeal of “Citizens United” by Constitutional amendment. This measure is symbolic in nature.

Mr. Sims commented that he wasn’t in agreement with the decision that the Supreme Court made and asked since this legislation calls on an amendment to the Constitution is it possible for this to be accomplished by calling on Congress to redress this question.

Mr. McConville answered yes and noted that within the Ordinance in subsection “b” it requires that after the public hearing letters be sent to the United States Congressional Representatives in the State of Ohio and to the Senators.

Mr. Sims asked if Congress couldn’t just say that corporations are not people, why does it have to be a Constitutional Amendment.

Mayor Brennan replied because the Citizens United decision was a Supreme Court decision and thus requires a Constitutional Amendment, absent of a reversal by the Court itself.

Mr. Sims stated that he would like that question to be examined because he wasn’t sure that that was absolutely the case because everything that is done by the Supreme Court doesn’t necessary require a Constitutional Amendment in order to change it. The only other observation that Mr. Sims had was since there isn’t a big urgency where anything has to be sent to parties within one week as it states in section “b” of the Ordinance. Mr. Sims said he would prefer it to read 30 days. Lastly Mr. Sims said he would like
this Ordinance to be pushing Congress, because it is more likely that Congress will act on this rather than ¾ of 50 States, if this is ever going to happen.

Mr. McConville commented that he thought that the reason this approach is being taken is because once the court has ruled that corporations have free speech rights under the First Amendment and can thereby contribute to political campaigns. Any sort of law that Congress passed that would be in opposition to that would deem to be unconstitutional by the Supreme Court. The way around this would be to amend the Constitution.

Mr. Rach said he didn’t agree with Citizens United either and said he didn’t know if they were going about it the right way. In the past Council has made motions to call on Congress for other things, but Ordinances weren’t passed to do so. Mr. Rach said he feared by passing this Ordinance and since it doesn’t expire it will live with the City until it (ordinance) is removed. Mr. Rach said he was uncomfortable with that because the politics of the City may change.

Mr. McConville added that there is no question that this Ordinance is mainly symbolic in nature.

Ms. Sims stated that this Ordinance obligates the City to hold that specific date every 2 years and write a report until the Constitution is changed or until this Republic doesn’t exist anymore.

Mr. McConville replied that with the way the Ordinance is written Mr. Sims was correct.

Mr. Sims said he agreed with Mr. Rach 100% and it should all be taken into consideration with respect to exactly what actions the City takes – a symbolic action.

Mayor Brennan asked Mr. McConville if this Council were to vote down this Ordinance then would that be a step towards allowing the supporters of this proposal to place this on the ballot; which was Mr. Watcher’s original plan.

Mr. McConville replied that once Mr. Watcher became aware of the initiative provisions in the City Charter either he became disinterested in obtaining the necessary signatures or he couldn’t obtain the required signatures. As things currently stand there is no initiative petition relating to this Ordinance.

Mr. Wiseman said he wasn’t sure if he wanted to obligate Council to have a meeting for this every two years. Also, in section “b” where it states “the letter shall include a brief summary of the public hearing and will state that Council enacted an ordinance calling for an amendment to the U.S. Constitution declaring…” So, to pass something now to say in February we will have a meeting that says we enacted this section and we really haven’t decided to enact it is passively forcing Council to do it. Mr. Wiseman said he would vote for this legislation but be comfortable in removing that sentence and let it arise at the meeting. Mr. Wiseman said he would be willing to have a public hearing once and enact that if needed.

Mayor Brennan said he appreciated the suggestions and foresight by council members about the requirement of having to have going forward a democracy day every two years and noted that he wasn’t inclined of getting into the habit of passing laws were everyone would eventually feel there is no point of continuing to try to enforce. Mayor Brennan added that he would be happy to do a democracy day after this legislation is passed, but do we want to potentially bind future city governments to decades of this. But that doesn’t have to be answered tonight as this is the first reading.

Ordinance 2018-71 was placed on first reading.

F. Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel, legal and real estate matters

Mayor Brennan stated the need to have an executive session for legal and real estate matters.

MOTION BY MR. RACH, SECONDED BY MRS. CAMERON to hold an Executive Session for real estate matters. On roll call, all voted “aye.”
Directors’ Reports

Finance Director – James Goffe reported all employees have to refill out their employee packets. The Health Insurance Committee will be meeting tomorrow to review plans in order to be able to make a recommendation to Mayor for the next Council meeting for approval. The budget reports have been provided to member of Council to review for the next Finance Committee meetings.

Law Director – Luke McConville provided an update on the small cell regulation issue. The Federal Communications Commission has promulgated regulations for the regulation of 5G wireless communications or small cells facilities. Those regulations will preempt both State and Local law, so the small cell ordinance (which was modeled HB478) that Council passed earlier this year as a compromise has now been preempted and will need to be modified. Mr. McConville added that the regulations are 115 pages and the City’s litigation counsel, Walter Haverfield is going through those pages to spot difference between the Federal regulations and University Heights’ ordinances.

Mr. McConville also reported that Linda Johnson has submitted her resignation as Chair of the Board of Zoning Appeals. Ms. Johnson was unable to attend the last BZA meeting and the Board voted to have Mr. McConville to serve as chair without having the authority to vote for the remainder of the year. So, there will be a board seat that presumably the Mayor will be filling by the end of the year.

Mayor Brennan stated that he will be taking applications for the Board of Zoning Appeals vacancy.

Police Department – Mayor Brennan read Chief Rodgers report.

In conjunction with our regional dispatch heights hillcrest communication center we will be assessing an electronic parking permission program, called “front line” with the potential for implementation in January 2019. To further illustrate the burdensomeness of the current manual parking permission process, Heights Hillcrest Communication Center is currently on track for approximately 21,000 combined parking permission calls for the year for the five cities combined. Of the 21,000 parking permission calls approximately 2,300 would be for University Heights Police Department parking permission. The Heights Hillcrest Communication Center is on track for approximately 186,000 total calls for the year and 16,500 is for University Heights. Frontline will allow the agency, the dispatch center and the public to streamline the parking permission process through a web-based platform that will be accessed by the residents in the community for parking permission request. Parking permission request can still be called in to the Heights Hillcrest Communication Center once Frontline is implemented. Frontline will allow the Department to more effectively and efficiently monitor the city use of overnight street parking permission and will allow the department to set up specific permission parameters to meet the needs of the city and the program will deny excessive and inappropriate parking permission request in real-time on line.

Hiring update: one candidate is waiting swearing-in; one candidate is finishing the post conditional offer process. Hope is to have two candidates sworn in within a month. Background checks for other candidates are ongoing and there are four positions in total that need to be filled.

The sign shop will be putting up the snowflake holiday decorations in the city this week on Cedar Road and in the business district. The City has to get permission from First Energy as to which poles the decorations can be placed.

Fire Department – Chief Perko reported that over the year the department has been working with John Carroll University about various communication deficiencies the city has had across the campus and there will be a joint meeting in December with the Fire Department, Police Department, Campus Police, etc.

Four conditional offers for employment has been given to candidates, with an expected start date in December. Two weeks ago, three firefighters were promoted to the rank of lieutenant and two lieutenants were promoted to captain. The Fire Prevention Bureau will open at the first of the year.

The department received a State grant for a free iPad.

The last CPR class for the year will be on Thursday, November 29 at public library, residents can sign up on the city’s website.
Service Department – Mayor Brennan reported that leaf collection is still ongoing.

Building Department – James McReynolds spoke to the importance of having well-maintained, well-preserved properties in making the city a desirable place to live. The Department will be moving from being a reactive department to a proactive department with the addition of two new inspectors and one new administrative assistant along with the new Housing Department.

City Engineer – Joe Ciuni reported that most of construction work in the city have been completed. All houses have been hooked up to the new waterline on Groveland and the street will be restored. Bids for the city hall chair lift will be opened at 12noon on November 26.

Mr. Wiseman noted his fear that because University Heights is small and that it doesn’t have giant contracts that the contractors will let their supplies and our projects sit until the end and asked Mr. McConville if penalty language could be placed in the contract so if the project isn’t finished by a certain time they forfeit a certain amount of money.

Mr. McConville replied that the city can’t do that under law, we would have to negotiate those conditions and the contractor would have to agree to it. Mr. McConville added that he and Mr. Ciuni can review this.

Communications and Civic Engagement – Mayor Brennan read Mr. Cooks report. The Civic Awards Dinner surpassed all expectations, over 160 people attended. 1-888-Ohio-Comp donated 100 turkeys to the city and all were given out to those who needed them. Last week Councilwoman Weiss recommended holding a holiday food drive, as such the city will team up with the Greater Cleveland Food Bank to hold a peanut butter food drive at city hall the week after Thanksgiving, November 26 – November 30 during regular business hours.

Economic Development - Susan Drucker thanked Mayor Brennan and Mike Cook for their support for Small Business Saturday, the media promotion has been great. Mrs. Drucker added that her goal is to have additional shopping events throughout the year where local, small business shopping is promoted.

Community Development – Patrick Grogan-Myers reported that he is working with Mr. Ciuni and the Finance Department regarding the reimbursement of funds from the CDBG grant for the Cedar/Green crosswalks.

The Silsby Road park is slated for completion by the end of the year.

There were no other director reports.

Standing Committees

Building Committee – Councilman Wiseman informed everyone that there will be a meeting on December 5 at 7pm in Council Chambers. The meeting will discuss how the residents think they might lend advise to the city to coordinate efforts for the new Building and Housing Departments and the rental issues.

Finance Committee – Vice Mayor Pardee reported that the committee had its first 2019 budget meeting on Wednesday, November 7, the next set of meetings will be on December 3 and December 17 at 6pm just prior to the Council meetings. Both meetings will include the Financial Advisory Committee.

Safety Committee – John Rach stated that the committee met and discussed the purchase of the new ladder truck. Another meeting will be needed to discuss the financing of the ladder truck.

Committee of the Whole – Vice Mayor Pardee stated that the committee met just prior to this meeting to review the ladder truck and that Chief Perko provided a power point that provided a lot of information. Information was gained about the ladder truck, whether we needed a ladder truck, whether the old ladder truck should be refurbished, what the financing would be. The city does need a ladder truck and best practices suggest that a ladder truck is retired after 25 years and the city’s is 28 years old. The Ladder Truck Committee that Chief Perko referenced has decided on a model that fits into the fire station, fits the needs of the city and a good option.
There were no other committee reports.

**MOTION BY MR. RACH, SECONDED BY MR. WISEMAN** to return to regular session. On roll call, all voted “aye.”

**MOTION BY MR. WISEMAN, SECONDED BY MR. RACH** to adjourn the meeting. On roll call, all voted “aye.”

There being no further business, the meeting was adjourned.

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Michael Dylan Brennan, Mayor

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Kelly M. Thomas, Clerk of Council