Mayor Michael Dylan Brennan called the regular meeting to order at 7:04p.m.

Roll Call:

Present: Mrs. Susan Pardee  
Mrs. Pamela Cameron  
Mr. Phillip Ertel  
Mr. John Rach  
Mrs. Michele Weiss  
Mr. Mark Wiseman  

Absent: Mr. Steven Sims  

Also Present: Law Director Luke McConville  
Clerk of Council Kelly Thomas  
Finance Director James Goffe  
Fire Chief Robert Perko  
City Engineer Joseph Ciuni  
Communications and Civic Engagement Mike Cook  
Community Development Patrick Grogan-Myers  
Economic Development Susan Drucker  

MOTION BY MRS. PARDEE, SECONDED BY MRS. CAMERON to excuse the absence of Mr. Sims. On roll call, all voted “aye.”

Approval of Minutes from November 19, 2018

There were no corrections to the November 19, 2018 Council minutes.

MOTION BY MR. RACH, SECONDED BY MRS. CAMERON to approve the Council minutes from December 3, 2018 as submitted. On roll call, all voted “aye.”

Comments from Audience

Ms. Kate Uhlir, was present and asked how the tax reduction plan was progressing.

Mr. Rach replied that with this being a new administration and with a new budget being formatted that the Council wanted to see an entire year’s budget playout before addressing a tax reduction for the residents.

Keith Kanner was present to thank everyone for his nice retirement send-off.

Mayor’s Report

If it seems like it has been two weeks, three weeks, four weeks, you may be right. Some streets have not been collected since November 5 or 6.

It may seem hard to believe, but we are on our eighth pass around the city with the leaf vacs. But at the same time, please note that the seventh pass began on Monday, Nov 5, and ended on Saturday, November 17. Thirteen days.

The eighth pass began on Saturday November 17 and continues today. We are on the 17th day of the eighth pass, but only the 12th working day (including weekend days where we offered overtime, including Saturday Nov 17 (which was the Saturday before Thanksgiving), and this past weekend, where we had fifteen service employees sign up for overtime on Saturday Dec 1, and thirteen signed up for Sunday. I was telling people 13 and 9, but I looked again at the lists.
Leaf pickup with the vac crews is a time-consuming process. Please consider this: we have 32 miles of streets, so counting both sides of the street that is 64 miles of treelawn (which is the distance from city hall to Conneaut Lake Park, Pennsylvania, and our men are out there, in crews of three or four, one man driving the truck, one man operating the vacuum hose, and one or two guys on foot raking. This is slow, labor intensive work. Even with two straight days of nothing but leaf pickup over the weekend, here is what we got done: Claridge Oval. Charney between Meadowbrook and Claridge Oval, Fenwick between Meadowbrook and Traymore/Tyndall, Rubyvale, Lafayette, Faversham, Eardly, Bethany, Grenville, Traymore between Hillbrook and Warrensville, Charney between Hillbrook and Edgerton.

We also have four temps working on the leaf crews. They’ve been here since late October. We’ve spent $7,592.14 through November 18 on them. By the time this is over, that number will have doubled and more.

Any time of the year, if we aren’t operating vacs, you are welcome to bag your leaves. And at this time of the year, when we are operating leaf vacs, you are still welcome to bag your leaves. If you find it imperative to get your leaves off your tree lawn faster, you may bag them, and yard waste bags are picked up from your curbs on or about your regular trash day.

This is my first leaf season as your mayor. I could call it my first fall season, but nothing fell until recently, and the oak trees still have not fallen. I am looking around at neighboring communities, and everyone is behind. I drove through Beachwood today and saw leaf piles on tree lawns. Solon, Hudson, Cleveland Heights, everyone is playing catch up on leaves. I am looking at this. I am seeing inefficiencies to correct for next year, but these are things we will have to implement next year. But even with improvements, there has to be an adjustment in expectations: Leaf collection is not a weekly event. It is a seasonal event. By the end of the season, we will have collected the leaves off your treelawn. Please have them ready.

Many residents have asked, when is the last day? We cannot tell you that. We’re not being cute. But. When it takes up to two weeks or more to do a pass, there is no singular date that applies to every street as a last day. If we tried to announce a last day, there are bound to be residents who put out leaves that final night, and they won’t be picked up. So, my advice is this. If you want your leaves vacuumed, get them on the treelawns now. This week. Next week at the absolute latest. Or you may miss out. And I do recall that first week of January when I first got here, getting a few calls wondering if the leaf vac would be out, and the answer then was no, and it will again be no. Leaf season will end this month.

Since the last council meeting:

The Saturday after Thanksgiving was Small Business Saturday in University Heights. Over 30 businesses in our city participated in our inaugural effort in this national event. The UH Library was the hospitality center. Whole Foods and Bialy’s Bagels provided pastries and bagels. The library offered gift baskets as door prizes. Susan Drucker will talk more about this in her report, but I look forward to seeing more small business promotion in our city, by our city, and not just on Saturdays, so that businesses run by or that cater to our orthodox community can be included.

We got a single bid on the new Chair Lift. We want to see more bids, so we will be advertising for bids again. More on that later in the agenda.

I attended meetings for the Sewer District’s Suburban Council of Governments, and the Board of Trustees of Heights Hillcrest Communications Center (commonly referred to as regional dispatch). As our Police Chief, Chief Dustin Rogers, as previously conveyed, we are moving towards an online system for requesting permission to park overnight on our city streets. This will automate that process and take those calls out of the hands of regional dispatch, freeing them up to better serve more emergent calls.

You may have seen an article on Cleveland.com today about Lakewood Police promoting texting 911. I want to be clear, that this service is not limited to Lakewood. Texting 911 from your cell phone has been tested throughout the county. And as of now, yes, you may text 911. The system went live in the last two weeks. Basically, 911 calls made from your mobile phone, whether by text or by voice, will go to the Cuyahoga Emergency Communications System (CECOMS), where once they identify you as a University Heights caller or texter, you will be then transferred to Heights Hillcrest Regional
Dispatch. When it comes to texting versus calling, you are still encouraged to call if you can, but to text if you cannot. If you are someplace where it would be dangerous for you to be heard, hiding in a closet during a home invasion, or locked in the trunk of car, then yes, you may text 911.

Coming up these next couple of weeks, between now and the next city council meeting on December 17.

There will be a Safety Committee meeting on Wednesday Dec 5 at 6pm in the downstairs conference room. Councilman Rach will talk more about that later.

There will be a Building Committee meeting on Wednesday Dec 6 at 7pm here in Council Chambers to discuss rental property issues with the residents affected by them. Councilman Wiseman will talk more about that later.

There will be a Governmental Affairs meeting on Monday Dec 10 at 7pm to discuss strengthening anti-smoking laws here in UH. Councilwoman Weiss will talk more about that later.

On Wednesday, December 12, 6:30PM, I’ve called a mayor’s citizen committee meeting on Neighborhood Dispute Resolution. This has been an interest of mine since the beginning of my term in office. I have asked attorney and UH resident Justin Seabury Gould to chair the committee.

The purpose of the committee is to advise the mayor on how we can create and potentially administer a dispute resolution process where neighbors are having issues with each other. Rather than call the police, or call your own lawyer, the thought would be to call city hall and try to schedule something before a neutral party to attempt to mediate the dispute. I asked for volunteers for this earlier this year, we are also promoting it on Facebook, and now we are promoting it here. So that is Wednesday, December 12, 6:30PM here in council chambers.

Looking to next year: Wednesday, Feb 13, 7pm. I will deliver the State of the City Address

**Agenda Items:**

**A. Presentation by Fire Chief Perko regarding the Purchase of a new Ladder Truck**

Chief Perko provided an extensive power point presentation that review several aspects of researching the reason for needed a new Ladder Truck, why the City needs a ladder truck, the daily structure of staffing of fire department personnel, the mutual aid, research in finding vendors and truck to fit into department bay, ISO – public classification for insurance cost, etc.

Mayor Brennan read a report that was furnished by Finance Director James Goffe regarding the financing of the proposed new ladder truck. “The Finance Department recommends approving the requested 2019 Sutphen Heavy Duty 100’ Mid-Mount Aerial Ladder for the Fire Department, so that the purchase and financing documents can be executed for the end of 2018 in order to avoid cost increases anticipated after year-end. The Finance Department recommends accepting the revised financing proposal from Leasing 2 for a ten-year term with annual payments: the first payment of $158,755.85 would be due to Leasing 2 in January 2020. Leasing 2 would make a payment of $1,306,423.00 to Sutphen upon entry into the contacts with delivery of the 2019 Sutphen Heavy Duty 100’ Mid-Mount Aerial Ladder expected in December 2019. The payment by Leasing 2 to Sutphen includes the premium for a performance bond by Sutphen to ensure the delivery of the 2019 Sutphen Heavy Duty 100’ Mid-Mount Aerial Ladder.”

Mr. Rach stated that the information that both Chief Perko provided and the information in Mr. Goffe’s memo was not new to council members because it was discussed at several Safety Committee meetings. Mr. Rach added that when seconds count and in moving forward he wanted to ensure that residents will have the best equipment and recommended moving forward with the purchase of the Sutphen heavy-duty ladder truck.

Chief Perko added that the Fire Department search committee started researching for ladder trucks back in April 2018 and noted that because of the heights and depth of the many modern ladder trucks would
not fit into the fire station and meet the needs of the City. The search committee also went to various conferences to view ladder trucks in person.

Mrs. Pardee commented that the agenda stated that the approval amount was $1,328,847.00 and asked if the amount should be amended to reflect the total financing amount of $1,587,558.50.

Mr. McConville replied that the motion should be for the total authorizing amount of $1,585,558.50.

Mayor Brennan stated that the City had a history of delaying capital purchases and that has culminated in the need to make up for lost time. A ladder truck should never be allowed to be 28 years old and still be a frontline vehicle in any city much less University Heights. This is a criticism to this City that we have allowed ourselves to get to this point. That being said Mayor Brennan stated that this was something that he believes the community absolutely needs and not just University Heights but the greater community in terms of mutual aid services for one another. Mayor Brennan said he fully supported this purchase and encouraged Council to do the same.

B. Motion Authorizing the Mayor to Purchase a new 2019 Sutphen Heavy Duty 100’ Mid-Mount Aerial Ladder (SP100) Complete and Delivered for the Total Amended Sum of $1,585,558.50

There was no further discussion for this item.

MOTION BY MR. RACH, SECONDED BY MRS. PARDEE Authorizing the Mayor to Purchase a new 2019 Sutphen Heavy Duty 100’ Mid-Mount Aerial Ladder (SP100) Complete and Delivered for the Total Amended Sum of $1,585,558.50. On roll call, all voted “aye.”

Councilwoman Cameron asked if there could be a brief recess.

MOTION BY MRS. CAMERON, SECONDED BY MR. ERTEL for a 5-minute recess. On roll call, all voted “aye.”

MOTION BY MRS. WEISS, SECONDED BY MR. WISEMAN to resume regular session. On roll call, all voted “aye.”

C. Resolution 2018-73 Accepting Two (2) iPad Tablets from the Ohio Department of Public Safety, Division of EMS and the Ohio Highway Patrol, Ohio Traffic Safety Office/Traffic Records Coordinating Committee (on emergency)

Chief Perko reported that the department was awarded two iPad tablets through a State grant process. The iPads will be City property and can only be used for EMS reporting purposes on emergency medical incidents that the University Heights ambulances respond to.

MOTION BY MRS. CAMRON, SECONDED BY MR. ERTEL approving Resolution 2018-73 Accepting Two (2) iPad Tablets from the Ohio Department of Public Safety, Division of EMS and the Ohio Highway Patrol, Ohio Traffic Safety Office/Traffic Records Coordinating Committee. Roll call on suspension of the rules, all voted “aye.” Roll call on passage, all voted “aye.”
D. Motion to Allow Fire Department to Apply for a FEMA Fire Prevention and Safety Activities Grant for the purpose of purchasing Smoke Detectors to be used in the City’s Residential Smoke Detector and Safety Inspection Program

Chief Perko remarked that this will be in-line with the re-opening of the Fire Prevention Bureau at the beginning of 2019.

Mrs. Weiss asked if there would be a charge for the detectors.

Chief Perko replied the detectors will be free of charge as well as free batteries. The department will also inspect and install the detectors.

**MOTION BY MR. ERTEL, SECONDED BY MR. RACH** toAllow Fire Department to Apply for a FEMA Fire Prevention and Safety Activities Grant for the purpose of purchasing Smoke Detectors to be used in the City’s Residential Smoke Detector and Safety Inspection Program. On roll call, all voted “aye.”

E. Ordinance 2018-71 Calling on Congress to Amend the United States Constitution to Establish that Corporations are not People and Money is not Speech (on first reading)

Mayor reported that at the previous Council meeting Ordinance 2018-71 was not referred to committee for discussion and since it was on first reading this meeting would allow an opportunity for the public to reach out and/or speak to provide addition feedback during the public comment portion of the meeting. And while no one spoke to this Mayor Brennan stated that he had heard from some members of the community, who are interested in this movement and noted their excitement that this is being considered along with their support for Democracy Day being held every other year going forward until the Constitution is amended.

Mayor Brennan noted that at the previous Council meeting some members of Council had some reticence for having such an opened commitment. Mayor Brennan offered that this could be discuss at this meeting, referred to committee or voted on.

Mr. Wiseman replied that sending this legislation to committee is an excellent idea in that he didn’t see any urgency.

Mrs. Cameron agreed with sending this to her Civic Information committee.

Mr. McConville suggested that Council tabled this agenda item until it has gone through committee.

**MOTION BY MR. WISEMAN, SECONDED BY MRS. CAMERON** to table Ordinance 2018-71 Calling on Congress to Amend the United States Constitution to Establish that Corporations are not People and Money is not Speech for the purposes of sending it to the Civic Information Committee for further discussion. On roll call, all voted “aye.”

F. Motion to reject the one bid that was received from Charles Schulz Bldg. Company for the installation of new City Hall Chair Lift in the amount $64,694.00 and to re-advertise on Dec. 6th and Dec. 13th with bids being opened a second time on Dec. 21st

Mr. Ciuni stated that a couple of companies came for the pre-bid meeting but only one bid was received for the installation of a new City Hall Chair Lift and while it was not a bad bid price, but he would like to see it re-advertised and re-bidied.

**MOTION BY MRS. WEISS, SECONDED BY MR. ERTEL** to reject the one bid that was received from Charles Schulz Bldg. Company for the installation of new City Hall Chair Lift in the amount $64,694.00 and to re-advertise on Dec. 6th and Dec. 13th with bids being opened a second time on Dec. 21st.
G. Motion to accept the names of Council’s two appointees and one citizen member to the newly formed CIC

Mr. McConville made aware to Council members and Board members of the CIC that he recommends that the CIC has legal counsel. This is because over time and in all likelihood the City will be entering into contract with the CIC that will be either related to the funding of the CIC or related to the transfer of particular pieces of property owned by the City to the CIC. As a result, Mr. McConville said as the City’s Law Director he would have a technical conflict of interest if he were to represent the CIC. The CIC will either need to seek its own legal counsel or alternatively both Council and the CIC would have to waive the conflict of interest in writing to allow him to represent both entities. And to essentially serve as transaction counsel. Mr. McConville added that because there will be so much cross-over in membership this is a situation where it would make sense for there to be one lawyer with a conflict waived. But, Mr. McConville stated that he didn’t want to deprive either Council or the CIC with the opportunity to think about this and then at that point set for Council for the CIC if that is the preference.

Mrs. Pardee asked if this would be something for the CIC Board to discuss at its first meeting rather than the City Council.

Mr. McConville replied that it is ultimately a decision for both the City Council and CIC Board. In order for him to function as CIC counsel both entities would have to waive the conflict. But absolutely the CIC should discuss that issue at its first meeting.

Mrs. Pardee asked if there was any likelihood that the CIC would have to enter into any transactions at its first meeting.

Mr. McConville replied no and add that he had been asked by the Administration to and will file the Corporate Charter with the Secretary of State. But added that he would not be able to operate as a representative capacity in getting into the business of the CIC.

Mrs. Pardee noted that the CIC would be meeting on the 12th of December and there is a Council meeting on the following Monday and asked if the CIC could discuss this and decide if they want to waive the conflict and then it could be presented to Council on December 17 to be waived.

Mr. McConville replied that that timeline made sense.

Mrs. Pardee stated that the CIC is also comprised of two Council members and one citizen community member. Therefore, Council has selected Councilwoman Michele Weiss, Councilman Mark Wiseman and Community Member Win Weizer. Mrs. Pardee provided a brief background of each individual.

MOTION BY MRS. PARDEE, SECONDED BY MR. RACH to adopt the nomination of Councilwoman Michele Weiss, Councilman Mark Wiseman and Community Member Win Weizer to the CIC. On roll call, all voted “aye.”

H. Motion accepting the recommendation from Mayor and Health Insurance Committee to renew the existing Medical Mutual health insurance plans and the existing Guardian Insurance dental insurance and life insurance plans; and authorizing the Mayor and Finance Director to enter the necessary contracts for City Employee Health Insurance

Mayor Brennan read Mr. Goffe report. Since September the Health Insurance Committee has met three times in order to fulfill its role of providing input from bargaining and non-bargaining employees in the decision of which plans to choose for the City’s renewal of health insurance, dental insurance, and life insurance. The Mayor concurred with the Health Insurance Committee’s recommendation to accept renewal of our current plans at a zero-percent rate increase: fully-insured health insurance purchased directly from Medical Mutual, and dental insurance and life insurance purchased from Guardian Insurance. While the total premium costs will not increase for the same plans, the employee share of premiums for health insurance and dental insurance will increase to 12% for 2019 as per the current union collective bargaining agreements.
MOTION BY MR. WISEMAN, SECONDED BY MR. ERTEL accepting the recommendation from Mayor and Health Insurance Committee to renew the existing Medical Mutual health insurance plans and the existing Guardian Insurance dental insurance and life insurance plans; and authorizing the Mayor and Finance Director to enter the necessary contracts for City Employee Health Insurance. On roll call, all voted “aye.”

I. Ordinance 2018-72 Transfers

There was no discussion for agenda item “I”.

MOTION BY MRS. PARDEE, SECONDED BY MRS. WEISS to approve Ordinance 2018-72 Appropriating Funds for current and other expenditures of the City of University Heights, Ohio for the period commencing January 1, 2018 and ending December 31, 2018. Roll call on suspension of the rules, all voted “aye.” Roll call on passage, all voted “aye.”

J. Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel, legal and real estate matters

Mayor Brennan stated the need to have an executive session for legal and real estate matters.

MOTION BY MR. WISEMAN, SECONDED BY MRS. WEISS to hold an Executive Session for real estate matters. On roll call, all voted “aye.”

Directors’ Reports

Finance Director – Mayor Brennan read Mr. Goffe’s report.

2017 Audit Report – the city has received notification from the Ohio Auditor of State that the 2017 Audit Report for the City of University Heights will be officially released on December 4, 2018.

2019 Temporary Appropriations – at the December 17 meeting, City Council should expect to receive a temporary appropriations ordinance for 2019. The Finance Department anticipates the 2019 Temporary Appropriations will include operating expenses for a period lasting no longer than January 1, 2019 through March 31, 2019, but the 2019 Temporary Appropriations will not include capital purchases.

Implementation of VIP Fusion Accounting and Payroll System – the Finance Department is currently building the account codes into the new VIP Fusion system for implementation of the new accounting system and new payroll system. The Accounting system portion will go live as of January 1, 2019. The payroll system portion might not go live until mid-January 2019; until the payroll system portion is ready to go live, employees will continue to be paid via ADP. In the next few weeks, the Finance Department will begin implementation of the Asset Management portion of the VIP Fusion system and begin an internal audit of all capital assets as well as non-capital assets that should be tracked for insurance purposes.

Law Director – Luke McConville provided an update on two litigation items: (1) the city has been served with a lawsuit alleging that a motorist was obstructed on Groveland by a condition known to the city and there by ran into a tree. The case has been referred to NORMA and NORMA has accepted that representation, so the matter will be conducted by the city’s insurance counsel. Mr. McConville added that the city has full defensives and; (2) the Housing Center has filed a couple of fair housing complaints as current the city is in the process of selecting a date to conduct a meeting either the 18th or 19th of December between the parties in the hopes of reaching a mediated resolution. If a resolution of the matter is not reached then the matter will be referred to the city’s Housing Board for hearing.

Police Department – Chief Rodgers reported that the opportunity to sponsor “shop with a cop” this year will not be possible because there is not enough time to fundraise funds to make implementation of this program possible this year. The department will look to holding this event next year.
The department is in the process of hiring 2 new officers with expected swearing in on January 2, 2019. They will 2 weeks of orientation and 3 months of field training. Two additional positions still need to be filled and those background checks are continuing on the other possible candidates.

Due to the efforts of Councilwoman Weiss City representatives (Police Chiefs, Prosecutors, Mayors and Members of Council) from University Heights, Cleveland Heights and Beachwood met together. The representatives met together and was introduced with “the Lock” program. This can be a very valuable service in the community and for the police department to use as a law enforcement agency. “The Lock” is a non-profit organization that is focused on the emotional and mental wellbeing of the Cleveland Jewish Community with emphasis on at risk youth.

Fire Department – Chief Perko reported that the last CPR class for this year had a good turnout. Next year the classes will again be held in the library in January, April, July and October. During the Department’s open house there was a coloring contest and the winners won a ride to school in the fire truck.

Service Department – Jeff Pokorny reported that leaf collection is still ongoing with 2 sometimes 3 crews. Leaf collection will continue depending on the weather. The tree removal 2018-1 project is 60% complete with finish expected the first of the year. The larger tree pruning/removal 2018-2 project will be starting soon.

Communications and Civic Engagement – Mike Cook reported that the peanut butter food drive will continue until Friday. The City website will be revised the beginning of 2019. The Bicycle Committee will meet January 17 at the Wine Spot on Lee Road in Cleveland Heights. The Parks and Rec Committee will meet on January 22 in Council Chambers at 6:30pm. There will be a Realtor’s Breakfast on February 6 at 9am at the University Heights Public Library and; Mayor Brennan will be conducting weddings on Valentine’s Day, February 14th in the afternoon.

Mayor Brennan noted that the Bicycle and Parks/Rec Committee are Mayor appointed committees.

Economic Development - Susan Drucker reported the following: completed and submitted the CDSG application for Storefront renovations program; writing the City’s guidelines for storefront renovations- this will be presented to Council at the beginning of 2019; the Small Business Saturday was successful and the businesses saw an increase in business – the Mayor will use this program to springboard to create other programs for all business in the Springtime; working on revamping the zoning code – mixed use districts; a new clothing store opened at 2243 Warrensville Ctr.

Housing/Community Development – Mayor Brennan provided the following report. The new Housing Department is setting up offices on the second floor of the Building Department; work to rip up the City’s portion of the old KFC parking lot is scheduled to begin tomorrow (Tuesday, Dec. 4) the work should be completed by weeks end; NOACA staff will be in the Cedar/Taylor business district to conduct a parking study as part of the Taylor Road TLCI (Transportation for Local Communities Initiative study).

Mr. McConville added that in regard to the parking garage parcels from the CRA in order to modify the CRA the City needs to formally submit that legislation along with other materials, including a revised map to the Ohio Department of Development. Before that can be done, the City needed to advertise the Ordinance for a period of two weeks. And although Mr. Grogan-Myers place the ad, it is not clear if the ad actually ran. If the ad has run then there will not be any problems in submitting the paperwork within the 60-day window from passage of the Ordinance. But, if the ad hasn’t run then the ad would need to be ran and then Council will be asked to affirm the prior passage by either motion or Resolution.

Mrs. Weiss asked if that would cause a holdup for residents.

Mr. McConville replied no because the City’s CRA exist so anyone who has a project as of the time in which the Ordinance was created can make the City aware of it and be eligible for the program. The City is still finalizing the actual application form.

Mr. Wiseman asked for clarification of the dates in which persons qualify for the program tax break. If a resident opens a project as of the date the CRA Ordinance was adopted they will qualify for the tax break.
Mr. McConville replied that Mr. Wiseman was correct, and questions should be given to Patrick Grogan-Myers.

Mayor Brennan noted that at some point those questions or concerns to go to the Building Commissioner Mr. McReynolds.

There were no other director reports.

**Standing Committees**

**Building Committee** – Councilman Wiseman informed everyone that the committee will meet on Wednesday to discuss the suggestions that residents have for the Administration for how to focus the new Housing Department and the new housing inspectors in terms of what their view is of the growing tenant population. Mr. Wiseman added that Council has heard several times from the landlords about what their ideas and positions are. This meeting will not just be regarding the rental fee ordinance but the overall ideas of the residents. Lastly, Mr. Wise thanked his colleagues and said not only was he honored by being a council person but further honored to be a part of the CIC along with Councilwoman Weiss and Vice Mayor Pardee.

**Finance Committee** – Vice Mayor Pardee reported that the committee wanted to get the 2019 budget completed by the end of 2018 and actually had one meeting in making a yeoman attempt to get the budget done. Mrs. Pardee stated that both the Finance Committee meetings and Finance Advisory Committee meetings that were scheduled for this evening and for December 17 have been tabled. The meetings will be rescheduled for January 2019. Mrs. Pardee added that she would like to increase the Finance Advisory Committee and asked Council to provide her names of residents who have some financial background – accounting, cost accounting, MBA, business experience, etc. Mrs. Pardee also asked Council to provide her with dates that they would not be available to meet. Mrs. Pardee asked that seeking additional Finance Advisory members also be placed on the City’s social media platforms.

Mayor Brennan thanked Mrs. Pardee for the honest effort the committee made in trying to complete the budget before the end of the calendar year. But with the Finance Director, Mr. Goffe foot surgery and not being able to physically be at meeting it became evident that completing the budget before years in was not possible.

**Governmental Affairs Committee** – Michele Weiss reported that the committee will meet on December 10th to discuss a possible Ordinance to change the permitted age to purchase tobacco and vaping products. Mrs. Weiss also thanked her colleagues for recommending her to serve on the CIC Board and noted that it will be a great benefit to the city.

**Safety Committee** – John Rach stated that the committee meet on Wednesday at 6pm to discuss items that have been tabled, such as the dog lease ordinance.

There were no other committee reports.

**MOTION BY MR. ERTEL, SECONDED BY MR. WISEMAN to return to regular session. On roll call, all voted “aye.”**

**MOTION BY MR. WISEMAN, SECONDED BY MR. RACH to adjourn the meeting. On roll call, all voted “aye.”**

There being no further business, the meeting was adjourned.

Michael Dylan Brennan, Mayor

Kelly M. Thomas, Clerk of Council