Mayor Infeld called the regular meeting to order at 7:32 p.m.

Roll Call:

Present:  Mrs. Susan Pardee  
         Mr. Mark Wiseman  
         Mrs. Adele Zucker  
         Mr. Steven Sims  
         Ms. Nancy E. English  
         Mrs. Pamela Cameron (7:35pm)  
         Mr. Phillip Ertel

Absent:  Mrs. Pamela Cameron

Also Present:  Law Director Luke McConville  
               Finance Director Larry Heiser  
               Police Chief Steve Hammett  
               Service Director Jeffrey Pokorny  
               Clerk of Council Kelly M. Thomas  
               City Engineer Joseph Ciuni

MOTION BY MS. ENGLISH, SECONDED BY MRS. ZUCKER to excuse the absence of Ms. Cameron. On roll call, all voted “aye.”

Pledge of Allegiance

Approval of Minutes

Minutes from Council meeting October 7, 2015

Mrs. Pardee asked that on page 3 under item B in the fifth paragraph between the words (CAFR) and which the words “like Cleveland Heights does” be inserted.

There were no other corrections to the October 7, 2015 Council minutes.

MOTION BY MRS. ZUCKER, SECONDED BY MS. ENGLISH to approve the Council minutes of October 7 as corrected. On Roll call all voted “aye.”

Comments from Audience

There were no comments from the audience.

Mayor’s Report to Community

- The October newsletter is out to the community featuring articles on leaf season, the community park construction, a new category titled “holiday decorations” for the beautiful homes contest, voting information, paper shedding and turning back clocks
- The City of Cleveland Heights is proposing it water rates at their City Council meeting. They don’t intend on raising the rates.

Agenda Items:

A. Ordinance 2015-42 Enacting Chapter 891 of the Codified Ordinances of the City of University Heights Regarding Municipal Income Tax (second reading)

Mr. Heiser noted that this is the new tax code and that the City is following the requirements per House Bill 5.
Mr. McConville added that the City is mandated by House Bill 5 and that R.I.T.A. (Regional Income Tax Agency) has advised the City to enact this Ordinance.

**MOTION BY MRS. PARDEE, SECONDED BY MRS. CAMERON approving Ordinance 2015-42 Enacting Chapter 891 of the Codified Ordinances of the City of University Heights Regarding Municipal Income Tax. On roll call, all voted “aye.”**

**B. Motion to accept the Cuyahoga County Board of Health 2016 Contract for Public Health Services in an amount not to exceed $53,073.00.**

Mayor Infeld stated the City accept the contract from the Cuyahoga County Board of Health yearly and that the Ohio Revised Code Chapter 3709 states that each city in the State of Ohio must provide health services either through a city health district or by a valid contract with the county health district. The City’s per capita rate was $3.92 for the past two years of 2014 and 2015 and will remain that same rate of $3.92 per capita for 2016.

Mrs. Pardee asked if there was any way to get information as to how many actual people are touched with these services.

Mayor Infeld replied she would ask the Board of Health if they could provide those numbers.

Mrs. Cameron asked if the City was able to negotiate the charged amount.

Mayor Infeld answered no.

Mr. Weisman stated he would like to see more advertising and wondered if people weren’t using the service because they aren’t aware of the different type of services are offered.

**MOTION BY MR. WISEMAN, SECONDED BY MRS. ZUCKER to accept the Cuyahoga County Board of Health 2016 Contract for Public Health Services in an amount not to exceed $53,073.00. On roll call, all voted “aye.”**

**C. Motion to accept the quote results from Jack Doheny Companies for a lateral sewer camera system with locator in the amount $ 9,800.00.**

Mr. Pokorny reported that the Service Department provides sewer cleaning and maintenance services for the main sewer lines in the streets as well as the sewer lateral lines which led from the main line in the street to the clean out. This camera will work in either the main lines or the lateral lines.

Mrs. Zucker asked if in the past the City used outside service to camera the laterals.

Mr. Pokorny replied yes.

Mr. Sims commented that there was an internal review to decide which equipment the City wanted and then based on that decision the company that was available to provide that was Jack Doheny? Because Doheny is the only local company that provides this type of equipment.

Mr. Pokorny stated that Mr. Sims was correct and noted that he did try to get pricing from the manufacturer in Wisconsin and they referred him back to their local distributer, which is Jack Doheny.

Mr. Sims asked Mr. Pokorny if he believed that the City should use Jack Doheny.

Mr. Pokorny replied yes.

Mr. Wiseman asked if this equipment would be in use when residents have questions and the City is inspecting to see were the leak is.

Mr. Pokorny noted that the department most commonly runs into tree root sections in the pipes and the general operation is to put a sewer snake in; starting with a small rotor head in and increase the rotor head to clean the obstruction. Once the water is flowing back through the pipe
the department doesn’t know for sure if all the roots were removed. This camera will provide the department with that answer without having to dig up the pipe. Currently in order to visually view the pipe the City would have to call an outside contractor to perform that work via the City’s current sewer maintenance contract with AAA Flexible Pipe. Mr. Pokorny added that is cost approximately $500 each time a sewer lateral is viewed.

MOTION BY MRS. PARDEE, SECONDED BY MS. ENGLISH to accept the quote result from Jack Doheny Companies for a lateral sewer camera system with locator in the amount of $ 9,800.00. On roll call, all voted “aye.”

D. Motion to authorize purchase of two (2) – 2016 Freightliner 108SD 4x2 five ton dump truck Cab and Chassis through the Ohio Department of Transportation Cooperative Purchase Program under Contract 023-15 from Cleveland Freightliner, Inc. of Parma, Ohio in the amount of $175,336.00

Mr. Pokorny reported that these are replacement dump trucks and are used for the summertime hauling of dirt and road projects, in the winter months they serve as the salt and plow trucks. The current two (2) trucks have rusted to the point that they need replacement. Mr. Pokorny added that even if this purchased is approved the current trucks will have to make it through the upcoming winter because the new trucks would not be to City until June or July of 2016. The current trucks have over 80,000 miles and over 5,000 hours.

Mr. Sims commented about previous discussions about the trucks somehow being rust/weather proof in the hopes of adding longevity to the lives of the vehicles and asked if that was a part of these trucks. Also does the price include that painting of the City’s name and markings on the trucks?

Mr. Pokorny replied that it does include undercoating if the manufacturer allows it. However, the new vehicles do not always undercoat the entire vehicle anymore because the manufacturers are making part of the vehicles out of a combination of materials to keep the trucks from rusting. Undercoating mostly applies to smaller vehicles. The trucks will be delivered plain white and the logo and numbers will be placed on the trucks in house.

MOTION BY MR. SIMS, SECONDED BY MS. ENGLISH to authorize purchase of two (2) – 2016 Freightliner 108SD 4x2 five ton dump truck Cab and Chassis through the Ohio Department of Transportation Cooperative Purchase Program under Contract 023-15 from Cleveland Freightliner, Inc. of Parma, Ohio in the amount of $175,336.00. On roll call, all voted “aye.”

E. Motion to Authorize the purchase of two- stainless steel five ton dump bodies with snow and ice control systems through the State of Ohio Cooperative Purchase Program under STS 800116 index number 515 from Concord Road Equipment Mfg., Inc. of Painesville, Ohio in the amount of $100,310.98 accept bid results from Infinity Paving Company for the rehabilitation of four (4) Tennis Courts at Purvis Park in the amount of $276,961.72.

There was no discussion.

MOTION BY MR. SIMS, SECONDED BY MR. WISEMAN to authorize the purchase of two- stainless steel five ton dump bodies with snow and ice control systems through the State of Ohio Cooperative Purchase Program under STS 800116 index number 515 from Concord Road Equipment Mfg., Inc. of Painesville, Ohio in the amount of $100,310.98 accept bid results from Infinity Paving Company for the rehabilitation of four (4) Tennis Courts at Purvis Park in the amount of $276,961.72. On roll call, all voted “aye.”

F. Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel, legal and real estate matters

There was no need for an executive session.
Directors’ Reports

Finance Director  Larry Heiser reported that he will have pricing from three other payroll companies.

Fire Chief  – Mayor Infeld reported that the mobile data terminals are being installed in the equipment.

Service Director  - Mr. Pokorny clarified that the paper shredding truck will only be on site Saturday, Oct. 31 from 9am until 1pm. Any paper dropped off prior to that will be placed in locked bins and not shredded until the truck arrives on that Saturday morning. The department is also collecting all other household hazardous waste both days, Friday and Saturday.

Mr. Sims asked if there was any follow up on community park construction and the contractor’s listing denoting whether the sub-contractors they are women or minority owned companies.

Mr. Pokorny replied no.

Mr. Sims asked if that information had been requested.

Mr. Pokorny replied that it was requested a while back but was aware of any response being received as of yet.

Mr. Sims asked if it could be requested again and Mr. Pokorny replied yes.

Ms. English asked if hazardous materials drop-off included medications.

Mr. Pokorny answered no and stated that medications have to be dropped-off at the South Euclid, Beachwood, or Shaker Heights Police Departments.

Mayor Infeld added that those sites have locked receptacles that are similar to a mailbox.

Mr. Sims requested that the information regarding the listing of sub-contractors for the community park is requested by the Administration in writing and that Council receives a copy of the correspondences that is sent to the company on the inquiry.

City Engineer - Mr. Ciuni reported that bids are currently being accepted for the painting of Purvis Pool, a walk-thru was done with all interested contractors and bids will be opened next week. Mr. Ciuni added that no work would be done in 2015; it will all be done in the spring of 2016.

Mr. Ciuni also reported that he and Mr. Pokorny will be attending the meeting at the Northeast Ohio Regional Sewer District. The District will be conducting a SSES (sanitary sewer evaluation study) for the Heights Hilltop area which includes University Heights. The Sewer District has four (4) main water sheds that lead into Lake Erie. The study is $10 million has a goal to get storm water out of the sanitary sewage because they have to treat that water at the plants. If they find any problems they will let the local cities know and there is supposed to be followed up funding that they will provide the cities for the improvements once the study is finished. Mr. Ciuni noted that a consultant has not been hired as of yet to conduct the study.

Mr. Sims voiced his concern that this is a $10 million study and that personally that is a lot of money for a study and if it is being paid for from residents across the County who pay for sewer and water. The water/sewer rates just increased Mr. Sims would expect that the projects would be funded by the Sewer District and that from his point of view there shouldn’t be any discussion relative to a community having to pay anything.

Mr. Ciuni stated that the funding for the project has not been decided and that there are certain mandates for the EPA. There has been talks about 80/20 but added that he was sue that the Sewer District would be willing to come out to make a presentation.

Mr. Wiseman asked Mr. Ciuni to pay close attention to whether or not they talk about studying the possibility of using trees and other green methods for a means of collecting storm water or anything other than just digging another big set of holes. Mr. Wiseman added that he would personally prefer that because not only is it greener it is probably cheaper from the City’s
perspective.

**Standing Committee Reports:**

**Building Committee:** Mr. Sims reminded everyone about the upcoming Building Committee meeting to discuss backyard day camps and day cares. The meeting is subject to Council receiving background information that would allow for a responsible conversation in the advance of the meeting.

**Civic Information:** Ms. English reported that the Civic Information Committee meeting will be on Monday, November 9 at 7pm and that data from Senior Transportation Consortium (STC) had been requested to prepare for the upcoming contract.

**Finance Committee:** Mrs. Pardee reported that the Joint Finance Committee/Finance Advisory Committee met on Thursday, October 15. The committee reviewed the city’s assessments from 2009 to 2015 for street lighting, tree improvements and street maintenance. Those in attendance agreed that no action was needed at this time; that the City is well covered and that there are healthy balances in each items and that the transfers in are responsible. The committee followed up on the 2014 audit report and management letter, the committee understands that there are I.T. Security Policy and Procedures as well as acting business continuity procedures that Council will likely see for approval in the months of November or December before the end of the calendar year. Mrs. Pardee also stated that discussion ensued regarding the Ohio Check Book.com the open gov sites which Mr. Heiser will continue to monitor. The Committee had previously voted on their two (2) appointees to the Tax Review Board; Mr. Michael Bohan and Mr. Frank Navratil. Budget Hearings will be held on Thursday, November 19 and Thursday, December 3 at 7pm in Council Chambers. Lastly the Review Street Light Rates can be removed as an agenda item from the Finance Standing Committee listing.

**Governmental Affairs:** Mr. Wiseman reported that there will be a Governmental Affairs Committee meeting on October 21 at 7pm to discuss possibility adding an adjustment to the City’s contracting and procedures involving women and minority owned businesses.

**Safety Committee:** Mr. Ertel had no report. Mayor Infeld asked that the Safety Committee reviews section 618 of the City’s Code governing the vicious and dangerous dogs.

There were no other standing committee reports.

There being no further business to discuss, the meeting was adjourned at 8:23pm.

**MOTION BY MR. WISEMAN, SECONDED BY MR. SIMS to adjourn the meeting.** On roll call, all voted “aye.”

Susan K. Infeld, Mayor

Kelly M. Thomas, Clerk of Council