

**MINUTES COUNCIL MEETING  
CITY OF UNIVERSITY HEIGHTS, OHIO  
APRIL 6, 2015**

Mayor Infeld called the regular meeting to order at 7:35 p.m.

Roll Call:

Present: Ms. Nancy E. English  
Mr. Mark Wiseman  
Mrs. Adele Zucker  
Mrs. Susan Pardee  
Mr. Phillip Ertel  
Mr. Steven Sims  
Ms. Pamela Cameron

Also Present: Law Director Luke McConville  
Police Chief Steve Hammett  
Fire Chief Douglas Zook  
Service Director Jeffrey Pokorny  
City Engineer Joseph Ciuni  
Building Commission Eric Tuck-Macalla  
Clerk of Council Kelly M. Thomas

**Pledge of Allegiance**

**Approval of Minutes from Council Meeting March 16, 2015**

There were no corrections or additions to the minutes.

**MOTION BY MS. ENGLISH, SECONDED BY MRS. CAMERON to approve the minutes of March 16, 2015 as presented. On roll call, all voted "aye."**

**Comments from Audience**

Mr. Darren Carter, 2403 Ashurst was present to inform everyone about the upcoming event for University Heights "All Geared Up". Mr. Carter stated that this is a family bike event for either 1 or 2 miles for families and children. There will also be a bike rodeo, bike safety, etc. Mr. Carter thanked the Mayor, Council and Police Chief for their assistance. Mr. Carter provided postcards with information about the event.

Mayor Infeld stated that the event information will be placed on the City's website and various social media account; facebook, twitter, etc.

**Mayor's Comments**

- The City received the Tree City USA Award for the 37<sup>th</sup> consecutive year.
- Primary Elections for Cuyahoga County will be held on Tuesday, May 5th. Gearity School will be opened and the Board of Elections is trying to determine how best to give people access to the school and encouraging the school staff and poll workers to park along the side streets, but this has not been finalized yet. The voting at John Carroll University has been moved from recreation complex to the Dolan Science Center with over 100 dedicated parking spaces for the voters to use.
- The Botanical Garden is hosting A Great Healthy Yard Project event this upcoming weekend. There is a fee of either \$20 if you are a member or \$35 if you aren't a member. The flyer will be in the lobby of City Hall
- The 2014 Cuyahoga County Board of Health Report is available in the lobby of City Hall

- The League of Women Voters is hosting an event called “How Money (in Politics) Matter” The event will be held at the Cleveland - Marshall College of Law on the CSU campus on April 17<sup>th</sup> at 5pm.
- Provided update for the Master Plan Project with Cuyahoga County
  - There will be one (1) preliminary discussion session
  - Six (6) phases: city’s current condition, the community vision, policy, action plan
  - Three (3) public meetings
  - Citizens Steering Committee
  - Council briefing session
  - Goals will be known by the end of the year

**Agenda Items:**

**A. Ordinance 2015-01 Authorizing the Mayor to enter into an agreement with Dr. Arnold Feltoon at the rate of \$500 per month for the position as Medical Director of the city jail (take off the table/passage).**

Chief Hammett noted that the City is mandated under Federal code section 1983, Ohio Revised Code and local City Ordinance to provide health care to anyone in their custody. Dr. Feltoon provides triage care/medical screening for those in custody to determine if they need to be treated in house, seen by the Paramedics and or transported to a medical facility.

Law Director, Mr. McConville stated that he has reviewed the contract language and verified that the contract requires malpractice insurance to be in place. Mr. McConville stated that he added language that is standard for a Physician contract in the event of any instance that would draw the attention of the State Medical Board the City would have the ability to terminate the contract.

Mr. Wiseman asked Mr. McConville if Dr. Feltoon liability insurance was sufficient enough to protect the City and whether the policy is paid for by the City or by Dr. Feltoon.

Mr. McConville replied that Dr. Feltoon liability insurance is sufficient.

Mr. Wiseman noted that Council did not receive a copy of the proposed contract for Dr. Feltoon and asked that it be provided to Council members.

Ordinance 2015-01 was not taken off the table.

**B. Ordinance 2015-06 Transfer of Funds from the General Fund to the Street Fund (201), Street Lighting (204), Capital Projects (401), Police Pension (601), and Fire Pension (602) (on first reading).**

Ordinance 2015-06 was placed on first reading.

**C. Ordinance 2015-07 Approving the Pricing of Activities at Purvis Park in the City of University Heights. (on first reading)**

Mayor Infeld explained that the pool rules, which are available to anyone by request, have changes in various fees necessitating the updating of the rules and previous Ordinance 2012-20.

Mr. Sims asked if the listing of concession stand prices was updated and if it needed to be listed.

Mayor Infeld replied that the State Auditors stated in 2014 that the City had to pass an ordinance regarding the pricing of food items and for this year Mr. Heiser asked the auditor if instead of having specific pricing if listing a range would be sufficient and the auditors agreed with having a range.

Mayor Infeld reported that the fee changes are in the swimming lessons, swimming team, youth tennis lessons, youth tennis team and adult tennis lessons.

Mrs. Zucker noted a correction on page 1 of the rules and regulations under number 2 between (a) and (b) where the word “of” should be “for” so that the line reads “It is renewable for a total of 20 admissions.”

Ordinance 2015-07 was placed on first reading.

**D. Ordinance 2015-08 Authorizing the Mayor to enter into contract with Thomas Morgan for Professional Services as the City's Arborist (on first reading)**

Mr. Pokorny stated that Mr. Morgan conducts and maintains an inventory of all trees in the city and is certified by the International Society of Arboriculture. Mr. Pokorny stated Mr. Morgan has been the city's arborist since 2011 and that the proposed contract is for a two (2) year period with an optional 1 year extension.

Mr. Sims asked if the contract rate was the same as the previous contract and for approximately how many hours.

Mr. Pokorny replied yes and that Mr. Morgan works about 10 hours a month.

Mrs. Pardee asked if the City opts to renew the contract for the extended year would the contract come back before Council for approval.

Mr. McConville replied no because it would be an administrative decision.

Mr. Wiseman asked what the City's policy for women and minorities is.

Mayor Infeld stated that the policy is listed in the Codified Ordinances under Professional Services and added that if Council wants to change the policy it can be referred to the Governmental Affairs Committee for review.

Mr. McConville read City Codified Ordinance Section 212.01(b)(2) Advertising Requirements; Bids - Minority Business Enterprises (M.B.E.'s), Woman Business Enterprises (W.B.E.'s) and Small Business Enterprises (S.B.E.'s) are encouraged to participate and bid on City projects. In the absence of any other definition, such enterprises shall be defined according to applicable County of Cuyahoga, State of Ohio and/or U.S. guidelines, rules, regulations or laws. (Ord. 95-18. Passed 4-17-1995.)

Mr. Sims asked if the City is using the recommended additional language regarding the use of women and minorities within the purchasing policy that Council adopted as well as having sufficient language in the advertising.

Mayor Infeld stated the Administration has been using the additional language in advertising.

Mr. Wiseman noted he would review the language to see if it may need some enhancements.

Ordinance 2015-08 was placed on first reading.

**E. Ordinance 2015-09 Authorizing the Mayor to enter into contract with Joseph Ciuni, GPD Group for Professional Services as the City's Engineer (on first reading)**

Mayor Infeld stated that Council had previously approved the rate increases of Mr. Ciuni in noted that in the past the City would bring rates increases when applicable to Council for approval, they don't increase every year. This year the Administration is bringing the actual contract for Council to approve. The presented contract is the same as the contract that Council approved in 2004.

Mr. Sims asked for clarification regarding the services that would be received under the retainer and the services that would be billed as additional services.

Mr. Ciuni explained that his time falls under the retainer and any addition help such as; inspectors, surveyors, architectural assistance, etc. Mr. Ciuni further explained that his time includes attending various meetings, phone calls, reviewing plans, etc.

Mr. Sims asked Mr. Ciuni if he could quantify how many hours would be under the retainer for a month or year.

Mr. Ciuni replied that it changes depending on what occurring but it could be as much as 20 hours per week; for the most part it averages about 10 hours a week.

Mrs. Pardee asked for clarification regarding the contract language under number 5 that states "the Engineer will recuse himself and refuse to provide any engineering services for private parties with respect to any undertaking in the City of University Heights, and the Engineer will cause GPD Group/ACLA to conform to this requirement...."

Mr. Ciuni responded that he would not conduct any private work in the City of University Heights and provided the example that if Dunkin Donuts were to hire him to do another store for them he would not take the job even though GPD Group has Dunkin Donuts as a client.

Mr. Wiseman asked how much did the City pay GPD Group in 2014.

Mayor Infeld stated approximately \$80,000 and added that the Finance Director provides the Council with monthly reports regarding the revenue and expenses.

Ordinance 2015-09 was placed on first reading.

**F. Resolution 2015-10 Ratify, Approve and Authorize the City to hire Braun & Steidl Architects to Provide Professional Design and Planning Services to Design a Community Park at 2201 Fenwick Road in the amount of \$29,000 (on emergency)**

Mrs. Pardee asked that it be confirmed that this Resolution is for the previous work done in 2014 by Braun & Steidl not work going forward.

Mayor Infeld confirmed that it is for the work Braun & Steidl completed to produce the concept plan.

**MOTION BY MR. SIMS, SECONDED BY MR. ERTEL approving Resolution No. 2015-10 Ratify, Approve and Authorize the City to hire Braun & Steidl Architects to Provide Professional Design and Planning Services to Design a Community Park at 2201 Fenwick Road in the amount of \$29,000 and declaring an emergency. On suspension of the rules, all voted "aye." Roll call on passage, all voted "aye."**

**G. Resolution 2015-11 Authorizing the Mayor to submit a grant application to the Ohio Department of Natural Resources (ODNR) for funding of the Community Park Playground Construction Project (on emergency)**

Mayor Infeld explained that this is a grant opportunity to receive funding for playground equipment for the new park and noted that it is being presented on emergency because of the application deadline date of May 1, 2015. Mayor Infeld added that if the City can obtain grant funds for the new park the City may be able to shorten the collection period for the bond issue.

Mr. Wiseman stated that when discussion was held about the bond, it was indicated that once the bond was approved by the voters that it can't be altered in anyway because a specific amount was listed in the bond to put before the voters.

Mayor Infeld replied that that was not what was heard from the Ms. Pam Hanover from Squires and Sanders but noted that the Finance Director is not present at this meeting to explain further. But Mayor Infeld stated it was her understanding that the City could shorten the collection period, the bonds have not been bonded out yet.

Mr. Sims offered that there are two different issues. The bond amount would still be the same but if the City were to receive the grant it could use the proceeds to structure the payment differently so it could potentially shorten the repayment period because the bonds have not been issued yet.

Mr. McConville added that the method of repayment for an issuers bond is similar in some ways to financing for a business loan. The terms can vary based on the creditworthiness of the issuer, what the market dictates, the demands for the bonds, etc. So it is entirely possible that the City could have financing documents that indicate the pre-payment is permitted.

Mr. Wiseman added that he understood that once the bonds are issued, any grants that the City obtains after that time could not be used to defray the repayment or could we still apply for grants subsequently.

Mayor Infeld stated that the City's intent is to in any way possible to reduce the collection period and collection amount for the benefit of residents if at all possible. Thus far this is the only grant that the City is aware of. Mayor Infeld added that if the City receives the grant the Administration will not come back to Council to accept the award because it is written within this Resolution how the monies will be used.

Mr. Sims asked if the City is applying for \$339,000 and noted that the more match the City's puts in the more likely the City will get the grant.

Mayor Infeld replied that the dollar amount is not finalized yet because the City has until the date

of submission to declare the amount and noted that she didn't think it would be that much. The \$339,000 amount is the entire amount that is being given to Cuyahoga County, so it is unlikely that the County would give any one entity the whole amount.

**MOTION BY MRS. PARDEE, SECONDED BY MR. ERTEL approving Resolution No. 2015-11 Authorizing the Mayor to submit a grant application to the Ohio Department of Natural Resources (ODNR) for funding of the Community Park Playground Construction Project and declaring an emergency. On suspension of the rules, all voted "aye." Roll call on passage, all voted "aye."**

**H. Ordinance 2015-12 Authorizing the Mayor to enter into agreement with Cuyahoga County for the Resurfacing of Cedar Road from I-271 to South Green Road (on emergency)**

Mr. Ciuni stated that this is a joint project with Lyndhurst, Beachwood, South Euclid and University Heights and covers Cedars from South Green Road to I-271. The project is using Federal grant for funding of 80/20%, where the 20% is divided by the County and City. Cuyahoga County has agreed to cover the entire 20% along with the design/engineering cost. This is part of the County's program to help municipalities resurface roads that are in bad condition and that also have high volumes of traffic, Cedar Road was probably number one on the list. Mr. Ciuni noted that the city still has to have an agreement with the County in order for the County to come into the City and spend money. The County has indicated that they will not receive funding until 2019, but fiscal year 2019 could start July 1, 2018 because that is when the State fiscal year starts.

Mr. McConville added that this is a standard agreement.

Mr. Sims inquired about the County Motor Vehicle License Tax Fund and asked what part of the project would actually be in the University Heights.

Mr. Ciuni stated that the City receives those funds yearly from tax residents are charged on their license plate fees. And those funds can only be applied to roads that are on the Federal System, i.e. Cedar Road, South Green Road, South Belvoir Blvd., South Taylor, etc. The portion of the project within the University Heights borders is the South Green Road intersection (shared with South Euclid) and all the way past Jack's Deli to the last four house just before Fernway Road in Beachwood.

Mayor Infeld added that that is why it is so important to list University Heights as your City when you register your vehicles with the Department of Motor Vehicles. If Cleveland, Cleveland Heights or any other City is listed that municipality would get those tax dollars.

Mrs. Cameron asked what type of design changes could be created out of Cedar Road.

Mr. Ciuni responded that every time Federal dollars are received all traffic signals have to be re-warranted. Mr. Ciuni noted he didn't see any design changes being warranted, but if another turn lane, drainage issues, etc. was needed this would be the time to do it.

Mr. Wiseman mentioned that the subject of having another traffic light on Fernway was discussed when Mr. Weiser was before the Council regarding changing the zoning on the last four homes/parcels that he owns just before Fernway. Mr. Wiseman asked if the City would have to place a light in there as a result of accepting the funds if Beachwood were to say they want a light in that particular spot.

Mr. Ciuni replied that currently having a traffic light there wouldn't be warranted and if it isn't warranted funding will not be provided.

Mr. Wiseman continued to ask if someone else were to decided that they want a traffic light at that particular spot does the City lose the ability to say we (the city) don't want a traffic because we are doing this particular road project.

Mr. Ciuni responded by saying more of the question is if there's a development that comes forward and this project isn't built yet, can we put it in the project and get Federal dollars to pay for it all rather than having the developer pay for it.

Mayor Infeld commented that that topic doesn't apply to this project. This project is to repave one (1) block of Cedar Road located in University Heights on the South side of the street. When the traffic engineer looks at what is warranted or not they will look at the condition of the road. Currently the conditions show a shopping center and four houses. Mayor Infeld added that University Heights has to pass this Ordinance in order to be part of the group and if it is not passed we may create problems with our neighboring cities because it may in some sense hurt the project for them because it was submitted as a four (4) city project.

Mr. Wiseman asked when the project was submitted.

Mr. Ciuni replied around May 2014. Mr. Ciuni also stated in reference to adding another traffic signal, local jurisdiction approval prior to putting it in.

**MOTION BY MS. ENGLISH, SECONDED BY MR. ERTEL approving Ordinance No. 2015-12 Authorizing the Mayor to enter into agreement with Cuyahoga County for the Resurfacing of Cedar Road from I-271 to South Green Road and declaring an emergency. On suspension of the rules, all voted "aye." Roll call on passage, all voted "aye."**

**I. Motion Authorizing the purchase of emergency equipment from Statewide Emergency for the five new police cars in the amount of \$26,287.85**

Chief Hammett explained that the need for purchasing emergency equipment for the new police cars. The equipment includes light bars, push bumpers, security panels, etc.

Mrs. Cameron inquired what is done with the old emergency equipment from the old cars and if there would be any value to selling it on gov.deals for salvage.

Chief Hammett replied no, because we keep the equipment for so long it has no real value, the old equipment is kept for our own salvage parts.

Mr. Wiseman noted that Statewide Emergency appears to be the lowest bidder and asked if the City had dealt with them before.

Chief Hammett replied yes and that he had no issues with them.

**MOTION BY MRS. CAMERON, SECONDED BY MS. ENGLISH authorizing the purchase of emergency equipment from Statewide Emergency for the five new police cars in the amount of \$26,287.85. On roll call, all voted "aye."**

**J. Motion Authorizing the purchase of the installation of emergency equipment by B & C Communications into the five (5) new police cars in the amount of \$7,235.50**

Mr. Sims asked how where the companies selected to provide quotes on the equipment installation.

Chief Hammett answered that there are only a handful of companies in the area and all where contracted. Chief Hammett added that there aren't any minority/women companies in this area, one was located in Texas.

Mrs. Cameron asked if the City had to bid this out.

Chief Hammett responded no because the cost was per car with a total amount of about \$7,000, it was below \$15,000 and the other was under state contract.

Mr. Wiseman asked Mr. McConville if the City is ok in not bidding these items out.

Mr. McConville replied that he was ok with not having gone out for bids. The City purchased the cars and Council needs to authorize the expenditure of funds for the required equipment and installation. Chief Hammett has provided quotes for Council to review and the statues have been met.

**MOTION BY MRS. PARDEE, SECONDED BY MR. ERTEL authorizing the purchase of the installation of emergency equipment by B & C Communications into the five (5) new police cars in the amount of \$7,235.50. On roll call, all voted "aye."**

**K. Motion Authorizing the purchase of four (4) MDT (Mobile Data Terminals) from Data 911 for the new police cars in the amount of \$28,227.00**

Chief Hammett stated that this purchase is under state contract.

**MOTION BY MR. ERTEL, SECONDED BY MR. SIMS authorizing the purchase of four (4) MDT (Mobile Data Terminals) from Data 911 for the new police cars in the amount of \$28,227.00. On roll call, all voted "aye."**

**L. Motion Authorizing the purchase of four (4) in-car Video Systems from L3 Mobile-Vision, Inc. for the new police cars in the amount of \$26,650.24**

Chief Hammett stated that this purchase is proprietary, under State contract and is the same system that the department currently uses.

**MOTION BY MS. ENGLISH, SECONDED BY MR. SIMS authorizing the purchase of four (4) in-car Video Systems from L3 Mobile-Vision, Inc. for the new police cars in the amount of \$26,650.24. On roll call, all voted "aye."**

**M. Motion Authorizing the Mayor to enter into a requirements contract with the City of Shaker Heights and A & A Safety, Inc. as the selected contractor for Street Pavement Markings.**

Mayor Infeld reported that Council previously approved the City to enter into a joint bid arrangement with Shaker Heights for the annual street marking program. The City of Shaker Heights handle everything; including the advertising, opening and the selection of the company.

Mr. Ciuni stated that the contract was bid on a three (3) year cycle, like the last time. But the contract is only for one (1) year and eligible for renewal each of the next two (2) years, in case the City is not happy with their service.

Mr. Wiseman commented that last year he received several complaints from residents who were awakened by the work being done and asked if there was a way to hang a sign on the street notifying the residents.

Chief Hammett asked if the noise was from the workers or the machines because if the noise was voices the City can do something.

Mr. Wiseman replied the type of noise was not identified.

Mayor Infeld stated that the City can't always control the schedule because this is a multi city project and sometimes the contractor works back and forth between the cities. Mayor Infeld noted that City Hall received some of those same complaints and talked to the contractor several times.

Mr. Wiseman stated he just wanted to bring this to everyone attention and if there anything that the City can do to inform the residents would be great.

Mayor Infeld noted that this project has different variables than the fire hydrant flushing. Where there is a tentative schedule and the hydrant have signs on them notifying the residents. Mayor Infeld stated that administratively that the hands of the police department by making them run around the city ahead of the contractor but added that the Administration would attempt to notify the public but will have to see how good the communication.

Chief Hammett stated he would find out the locations of where they are conducting the work, but they move around. Chief Hammett added that he tries to keep them out of the residential area as much as possible during the early morning hours.

**MOTION BY MR. SIMS, SECONDED BY MR. WISEMAN authorizing the Mayor to enter into a requirements contract with the City of Shaker Heights and A & A Safety, Inc. as the selected contractor for the Street Pavement Markings program. On roll call, all voted "aye."**

**N. Motion Authorizing the Mayor to enter into agreement with Advance Door Company for the Replacement of three (3) Bay Doors on the Truck Garage and one (1) Bay Door on the Mechanics Garage not to exceed \$19,495.00**

Mr. Pokorny stated the Council provided authorization to seek bids. The bids were publically advertised and Advance Door Company was the low bid at \$19,495.00.

Mrs. Zucker asked when the last time the garage doors were replaced was.

Mr. Pokorny responded around 20 years for the mechanic's bay and the doors in the truck garage haven't been replaced for about 10 to 12 years.

**MOTION BY MRS. PARDEE, SECONDED BY MR. WISEMAN authorizing the Mayor to enter into Agreement with Advance Door Company as the lowest and best bid for the replacement of three (3) bay doors on the truck garage and one (1) bay door on the mechanics garage in an amount not to exceed \$19,495. On roll call, all voted "aye."**

**O. Resolution 2015-14 Authorizing certain individuals to sign agreements required by FirstMerit Bank, N.A. in order to provide Treasury Management Products/Services (on first reading)**

Resolution 2015-14 was placed on first reading.

**P. Motion Authorizing the Mayor to enter into contract with Meritech for IT Services**

Mayor Infeld noted that this previously presented Council at which time Council tabled to have it re-bid. In the past the Administration would come before the Council stating the desire to hire a company to manage the City's IT services and at that time the Finance Director made a recommendation to contract with Meritech but a question arose because the Assistant Finance Director is related to a employee at Meritech. In the meantime the Administration has gone through the process of soliciting proposals from a lot of companies.

Mayor Infeld stated that the Finance Director and Special Projects Coordinator created a bid package and received the cost estimates for the bidding companies and made a determination. In addition an outside consultant, Mr. Mark Sabik who is working with the Administration on IT security for the campus was asked to review the bids as an impartial person and to provide his opinion. Mayor Infeld stated that Mr. Sabik recommended that the City chooses Meritech.

Mrs. Pardee asked if the contract is just for services and has not the website.

Mayor Infeld replied that the website is hosted by Ohio Biz.

Mrs. Pardee asked if the City paid Mr. Sabik for his services.

Mayor Infeld replied she didn't think Mr. Sabik reviewed it for free.

Mrs. Pardee asked Mayor Infeld if she considered consulting or asking the Technology Advisory Commission to review the bids because they were set up to advise and are people with expertise in this area and are volunteering their time.

Mayor Infeld responded no; the administration used a consultant who it felt was qualified to make the determination. Mayor Infeld added that she is not aware of the qualifications of the Technology Advisory Commission and that Mr. Sabik has the appropriate qualifications to make an unbiased recommendation.

Mr. Wiseman asked if Meritech would be the company to speak with regarding the Technology Advisory Commissions recommendation obtaining public Wi-Fi service for Council Chambers.

Mayor Infeld answered no; and that that would be under the security consultant, Mr. Sabik.

Mr. Wiseman questioned what would Meritech function would be.

Mayor Infeld stated they would serve as a help desk for the City employees for either hardware or software. Meritech would also have the ability to monitor everyone's system and analysis off-site what the issue is and come on-site if necessary.

Mrs. Pardee noted that the contract states that there are four (4) per week or per month where Meritech would come in on-site, will they only come on-site as needed. So if they don't come in will the City get the 2% back that listed in the contract?

Mayor Infeld replied they will only come in when necessary and if we don't use their services the City will get a 2% rebate.

Mr. Sims noted he was happy that the City decided to seek proposals which were reviewed by an independent expert as it added to the process. Mr. Sims noted that he was also happy to see that one of the bidding companies was a female owned business even though they did not meet the needs of the City.

**MOTION BY MR. ERTEL, SECONDED BY MR. SIMS to enter into contract with Meritech for IT Services. On roll call, all voted "aye."**



**Q. Proclamation of Mayor Infeld proclaiming April as Fair Housing Month in the City of University Heights.**

Mayor Infeld noted that April typically known as Fair Housing Month. Mayor Infeld informed everyone that the City recently updated the fair housing legislation to include more protected classes. It is important to always continue supporting fair housing month because there are some places where residents are not so accepting, University Heights is very accepting of everyone.

**R. Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel, legal and real estate matters.**

Mr. McConville stated he needs to report to Council regarding the status on the University Square litigation.

Mayor Infeld asked for a motion to hold an executive session for the purpose of discussing litigation issues.

**MOTION BY MRS. CAMERON, SECONDED BY MR. ERTEL to hold an executive session immediately following this regular meeting for the purpose of discussing litigation issues. On roll call, all voted "aye."**

**Directors' Reports**

**Fire Chief** Douglas Zook reported that fire hydrant testing and flushing will occur beginning in upcoming next week. Notices are going out to the media.

There were no other director reports.

**Standing Committee Reports:**

**Civic Information Committee:** Chairwoman Nancy English stated that the iPads have arrived and that Council had it initial training on March 30. The training was conducted in collaboration with the Heights Libraries as part of their community technology outreach program. The second training session will be Wednesday, April 8 at 6:30 in Council Chambers.

**Finance Committee:** Chairwoman Susan Pardee reported the committee will likely have its final meeting before the end of June.

Mrs. Pardee reported that there have been two meetings of the Community Conversations; March 19<sup>th</sup> and March 26<sup>th</sup> and four members of Council have been in attendance (Councilwoman English, Councilman Wiseman, Councilwoman Cameron and Vice Mayor Pardee). Mrs. Pardee stated that she thought she could speak for everyone in saying that they would have loved to have had a room full of people but they didn't quite have that number. But they did have some new people, some people they hadn't seen before and in this day and age everyone knows how hard it is sometimes to get people out when there isn't a burning issue. So the fact that residents of University Heights wanted to come out and spend an hour and half with Council just to talk was really outstanding in Council's view. Mrs. Pardee added that Council has been talking about follow-up, because they feel it is very important to follow up. So Council will be sharing that and have shared notes from both of the first two meetings and (the names of) those who attended. Council will be share the discussion of follow-up for the Administration. Finally, the third meeting is April 9 this Thursday, but Councilman Wiseman reminded Council that that is the second to last night of Passover. So Council may be looking at moving that and then trying to inform everyone getting everything out and will ask the Mayor to once again to send out emails. This is the section of the City between Silsby and Fairmount; Eaton and Taylor.

**Governmental Affairs:** Mr. Wiseman noted that there will be a Governmental Affairs meeting sometime in the future to discuss that possible need for a Women's and Minority Owned Business Policy and verbiage.

**Recreation Committee:** Chairwoman Pamela Cameron reiterated about the upcoming family event "All Geared Up" during the morning of May 16, 2015. This is an opportunity for the citizens to participate in a healthy activity that involves the family. The event will be centered at Canterbury Elementary School and is a joint project between some of the bike clubs, City of

University Heights and the City of Cleveland Heights. There will demonstrations about biking, bike safety, bike activities and tricks. There will be a lot to interest the young people and kept them busy for a few hours. Mrs. Cameron also noted that May is bike month.

**Service and Utilities Committee:** Chairwoman Adele Zucker asked that a few items be eliminated from the page 2 of the agenda under Reports from Standing Committees. Those items are as follows: rubbish study, ongoing review of disease threat to Ash trees. Mrs. Zucker asked that the Service Department plow truck and sidewalk plow replacement schedule be added to the listing.

There were no other standing committee reports.

Council entered into executive session at 9:38pm


**MOTION BY MRS. PARDEE, SECONDED BY MS. CAMERON to reenter regular session. On roll call, all voted "aye."**

Council entered regular open session at 9:45pm

**MOTION BY MRS. CAMERON, SECONDED BY MRS. PARDEE to adjourn the meeting. On roll call, all voted "aye."**

There being no further business to discuss, the meeting was adjourned at 9:48pm.

  
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Susan K. Infeld, Mayor

  
\_\_\_\_\_  
Kelly M. Thomas, Clerk of Council