

**MINUTES OF COUNCIL MEETING
CITY OF UNIVERSITY HEIGHTS
JUNE 3, 2013**

Mayor Infeld called the regular meeting to order at 7:36 p.m.

Roll Call: **Present:** **Mrs. Frankie Goldberg
Mr. Mark N. Wiseman
Mrs. Adele H. Zucker
Mrs. Susan D. Pardee
Mr. Phillip Ertel
Mrs. Pamela Cameron**

Absent: **Mr. Steven Sims**

Also Present: **Clerk of Council Kelly M. Thomas
Finance Director Larry Heiser
Assistant Law Director James A. Budzik
Chief of Police Steven Hammett
City Engineer Joseph Ciuni
Service Director Jeffrey Pokorny**

MOTION BY VICE MAYOR GOLDBERG, SECONDED BY MRS. PARDEE to excuse the absence of Mr. Sims. On roll call, all voted “aye.”

Pledge of Allegiance

Minutes of the meeting held on May 20, 2013

MOTION BY MRS. ZUCKER, SECONDED BY MRS. CAMERON to approve the minutes from May 20, 2013 as presented. On roll call, all voted “aye.”

Minutes of the special meeting held on May 27, 2013

MOTION BY VICE MAYOR GOLDBERG, SECONDED BY MR. ERTEL to approve the minutes from May 27, 2013 as presented. On roll call, all voted “aye” except Mrs. Pardee who “passed.”

Comments from the Audience

There were no comments from the audience.

Reports and Communications from the Mayor and the taking of action:

Mayor Infeld thanked Council members and the Memorial Day Parade Committee for a wonderful Memorial Day. The parade was well attended; the spectators, residents as well as those who participated enjoyed it. Mayor Infeld also thanked Council for their kind consideration of accommodating a special council meeting after the parade on Memorial Day to approve the purchase of an ambulance for the Fire Department. The ambulance has been ordered and estimated delivery will be in December.

Mayor Infeld announced the upcoming committee meetings.

1. Service & Utilities Committee, Tues., June 4, 2013 at 7pm
2. Joint meeting with City Council and School Board, Wed., June 13, 2013, 7pm at the School Board. The discussion will be about the school facilities.

Agenda Items:**A. Ordinance 2013-23 Authorizing Ordinance 2011-99 to be changed from advances to transfers regarding Funds 220 (County MEP Energy Audit) and 221 (NOPEC Grant) Funds.**

Councilman Wiseman stated that Ordinance 2013-23 represents monies that have already been spent by the City. Upon completion of the city's recent audit it was recommended by the auditors that the city change these expenditures from advances to transfers. No additional money has been spent.

Mayor Infeld stated that the Auditors often make suggest and recommendations. This Ordinance is just a change in how the City accounts for the listed funds.

MOTION BY MR. WISEMAN, SECONDED BY MRS. PARDEE to approve the passage of Ordinance 2013-23 authorizing Ordinance 2011-99 to be changed from advances to transfers regarding Funds 220 (County MEP Energy Audit) and 221 (NOPEC Grant) Funds. On roll call, on passage, all voted "aye."

B. Ordinance 2013-26 Authorizing the Mayor to enter into an agreement with Emergency Communications Network, LLC for a Code Red Services Agreement for a period of One (1) Year.

Mayor Infeld stated that Code Red is owned by City Watch. The City previously used City Watch but it has not been operational for over a year. The administration desires to have a way to notify residents of emergencies and other information. Code Red is used by nearby cities; Shaker Heights, Beachwood, possibility Cleveland Heights, Avon and Avon Lake.

Councilwoman Pardee asked if this would be like City Watch where the entire city or specific blocks received notifications. And, since Code Red is owned by City Watch how does University Heights know the problems the city experienced with the program have been corrected since there were so many? What makes Code Red a better product?

Mayor Infeld responded that the city will have the ability send messages to either the entire city or to certain targeted areas. Code Red is a different product. City Watch operated over the phone lines, of which University Heights shared the cost of the phone lines with the City of South Euclid. When there were problems with phone lines there were often problems with the messaging transmitted by City Watch. Code Red is internet based (VOP) so it doesn't use the phone lines.

Councilwoman Pardee asked how often is the City's database updated and kept current.

Mayor Infeld answered the database is updated on an ongoing basis. There is a link on the City's website's homepage to update the database.

Vice Mayor Goldberg questioned if the cell phone numbers and other data that City Watch has would automatically transferred to Code Red and if residents can get notification on multiple devices.

Mayor Infeld stated yes to both questions.

Councilman Wiseman voiced his concern about the city's database being sold to another party.

Mayor Infeld stated that no data can be sold to other parties.

Mayor Infeld also stated that other cities are happy with Code Red and that it has been successful in Florida with their hurricane notification.

MOTION BY MRS. PARDEE, SECONDED BY MRS. ZUCKER to approve the passage of Ordinance 2013-26 authorizing the Mayor to enter into an agreement with Emergency Communications Network, LLC for a Code Red Services Agreement for a period of one (1) Year. On roll call, on passage, all voted "aye."

C. Ordinance 2013-27 Amending Ordinance 2013-04, for current expenses and other expenditures of the City of University Heights, Ohio, for the period commencing January 1, 2013 and ending December 31, 2013.

Ordinance 2013-27 relates to the City's Waterline Project and the fees the Building Department collects for commercial assessments.

Mayor Infeld stated the city is required by the Ohio Board of Building Standards to charge fees for commercial building projects. The line item amount the City allotted for these fees wasn't enough to cover the John Carroll University Murphy Hall renovations project fees. The City collects the fees and sends them to the State. Since this is a revenue source the City has to amend the figures to reflect more accurately what the fees will be.

Ordinance 2013-23 was placed on first reading.

D. Ordinance No. 2013-28 An Ordinance enacting and adopting the 2013 S-10 Supplement to the Codified Ordinances of the City of University Heights, Ohio and Declaring an Emergency.

Clerk of Council Kelly Thomas stated that Ordinance No. 2013-28 approves the 2013 S-10 supplement to the Codified Ordinances. The supplement includes local legislation passed by the Council through December 31, 2012.

MOTION BY VICE MAYOR GOLDBERG, SECONDED BY MRS. CAMERON to approve the passage of Ordinance No. 2013-28 enacting and adopting the 2013-S-10 Supplement to the Codified Ordinances of the City of University Heights, Ohio and Declaring an Emergency. On roll call, on suspension of rules, all voted "aye." On roll call, on passage, all voted "aye."

E. Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel and legal matters.

There was no need to have an executive session.

Directors' Reports:

Finance Director Larry Heiser reported that the next Finance Committee meeting will start the 2014 Budget process or Tax Budget. The City is required to submit the tax budget to the County by Statute.

Law Director Assistant Law Director James Budzik stated that with the passage of Code Red the Law Department will contact ECN (Emergency Communications Network, LLC) to develop a start date around July 8, 2013.

Police Chief Steve Hammett reported that HB 7 passed both the Ohio House and the Senate and is currently on Governor Kasich's desk for signage. HB 7 governs internet cafes and if Governor Kasich signs it internet cafes will be prohibited in the State of Ohio.

The Police Department along with the John Carroll University Police Department held dynamic simulation training at John Carroll's Green Road annex facility the focus was on campus shootings. Other training officers and supervisors attended were; amber training, drug lab training, communications and management training. All training classes were free of charge.

Chief Hammett noted that May 25 was National Missing Children Day. In response to National Missing Children's Day many agencies joined together to show support and participated in "Take 25". Take 25 is a program where a representative spends 25 minutes with a child doing various activities. This year it was held at the Boys and Girls Club on West 33rd Street.

Fire Department Mayor Infeld reported the fire department was finishing their training at the Fuchs Mizarachi building.

Service Director Jeffrey Pokorny stated that the 2013 Catch Basin Inlet and Sewer Televising Program is progress well all 350 catch basins have been cleaned. The Sanitary and Storm Sewers cleaning and televising work is being done in the Southwest portion of the city (Warrensville to Eaton and Hillbrook south to Fairmount).

The Tennis Courts Renovation: the courts have been power washed, the net post have been replaced, and 3 out of the 7 courts have been crack sealed (the other will be done before the 10th). Mid-season Industrial Surface Sealant will be in to do the final refinishing of the courts.

The 2013 Tree planting program is 90% complete, the contractor, Creekside has until June 15, 2013 to complete the contract.

City Engineer Joseph Ciuni reported that Fuchs Demolition is being finalized and the first after that will be the removal of the asbestos from the interior. Lower Cork will begin to set up a perimeter fence shortly after July 4. Once the area is secured the demolition will begin mid July and grass should be planted in September.

The Waterline project for Fenwood and Channing Roads should begin within the next 2 to 3 weeks.

The Road program has started 4 of the 5 streets have the first layer of asphalt on. The project should be done by the end of June. Councilman Ertel asked if the resident on the affect streets will be notified. Mr. Ciuni answered that the contractor does have to submit a letter to the affect residents. Mayor Infeld stated the City will also hand deliver a letter notifying the resident. Those letters will be place in the home side doors.

Building Department Mayor Infeld reported that the department is busy with home improvements and house sells have increased leading to more point of sale inspections.

Committee Reports:

Civic Information Committee Chairwoman Susan Pardee reported that the Clerk of Council would be requesting membership (representatives) from the School Board and the Library Board for the Technology Advisory Commission. The Civic Information Committee has indicated several times that they would like the Technology Advisory Commission to explore if it's economical and make sense for the Council and Directors to use iPads. Councilwoman Pardee also noted that the previous Council Clerk had provided information from other City's who used iPads, that information will be assembled for everyone. Hopefully the Technology Advisory Commission will be able to meet during the summer.

The committee hopes to hold a Realtor's meeting next October and February but without the CEU's points to gage what type of attendance will be received.

Councilwoman Pardee announced that there will be a 5k / 3.1mile Thunder Run at Forest Hill on July 27. All proceeds will go to the "Fun for the Future of Heights Libraries" which is a new foundation that provides long term support of the Heights Library System.


Finance Committee Chairman Mark Wiseman had no report.


Mayor Infeld noted to the Finance Committee that this is an election cycle and that this would be the time for the committee to hold a meeting before council breaks for summer to discuss setting salaries for the positions. This is done so that any resident running for office would know what the salary for the office will be.

Service/Utilities Committee - In Councilman Sims absence Mayor Infeld reminded everyone that the Service/Utilities Committee is meeting on Tuesday, June 4, 7pm in the Conference Room at City Hall.

There being no further business to discuss, the meeting was adjourned.

MOTION BY MRS. PARDEE, SECONDED BY MR. ERTEL to adjourn. On roll call, all voted "aye".


 Kelly M. Thomas, Clerk of Council


 Susan K. Infeld, Mayor