MINUTES COUNCIL MEETING  
CITY OF UNIVERSITY HEIGHTS, OHIO  
JUNE 15, 2015

Mayor Infeld called the regular meeting to order at 7:32 p.m.

Roll Call:

Present:  
Mrs. Susan Pardee  
Mr. Mark Wiseman  
Mrs. Adele Zucker  
Ms. Nancy E. English  
Mr. Steven Sims (7:34pm)

Absent:  
Mr. Phillip Ertel  
Mr. Steven Sims

Also Present:  
Law Director Luke McConville  
Finance Director Larry Heiser  
Police Chief Steve Hammett  
Service Director Jeffrey Pokorny  
Clerk of Council Kelly M. Thomas  
Building Commissioner Eric Tuck-Macalla  
Community Development Coordinator Patrick Grogan

MOTION BY MRS. ZUCKER, SECONDED BY MS. ENGLISH to excuse the absence of Mr. Ertel and Mr. Sims. On roll call, all voted “aye,” except Mr. Sims who arrived during the roll call.

Pledge of Allegiance

Approval of Minutes from Council Meeting June 1, 2015

Mrs. Pardee provided corrections to page 3 under Item A the last word in the third paragraph should read “recipe”

Mr. Wiseman noted that on page 4, paragraph 7 in the second sentence the word “mutely” is incorrect – Mr. McConville replied that the word should be changed to “precluding”.

On page 6 Mr. Wiseman asked that his comments in the second paragraph under item “D” be expanded.

There were no other additional corrections or amendments to the June 15, 2015 minutes.

MOTION BY MR. WISEMAN, SECONDED BY MR. SIMS to table the minutes of June 1, 2015 to allow the Clerk to make the requested additions. On Roll call all voted “aye.”

Comments from Audience

Ms. Linda Johnson, 2604 Ashurst Road stated she was speaking to Council in her capacity as a member of the Board of Zoning Appeals. Ms. Johnson noted that two of the agenda items that were before Council originated from the Board of Zoning. Ms. Johnson informed that Council that she had pictures on her phone that she could show Council

With regards to the property present on the behalf of the residents of Allison Road and voiced their concerns in the City changing the date of the planned repaving of his street. Mrs. Winston added that the residents wish that the repaving would be done and that it be done immediately but that they are also looking forward to the new date of June 8, 2015.

Mrs. Kathy Adams-Case, 3497 Tullamore Road stated that she lives next door to 3505 Tullamore. Mrs. Adams-Case commented that the property at 3505 Tullamore is blighted and was in poor repair when it was occupied over five years ago and has become a haven for problems. Mrs. Adams-Case stated that she hoped Council would vote to demolish the property and approve the funding to move forward.
Mayor's Report to Community

➢ First Energy is replacing street light poles around the city. Mayor Infeld reminded everyone the First Energy has the right of way and the ability to do this type of work and they don’t need the City’s permission to do so.

➢ There is a water main break on South Belvoir near Silsby and Wrenford.

➢ The majority Bond Holders for University Square have been in town looking at the property.

➢ The City’s Symphonic Band has a new Director, Mr. Matthew Cellvogio. The previous Director, Mr. Roy Hawthorne is retiring.

Agenda Items:

A. Appeal to Board of Zoning Appeals’ decision of June 10, 2015 by Scott & Meredith Prince, 2331 Scholl Road. Regarding the Board of Zoning Appeals’ denial of approval of Scott & Meredith Prince’s application for a Special Permit to have a 4’ fence forward the rear setback line.

Both Mr. and Mrs. Prince was present

Mr. McConville administrated an oath to those intending on speaking.

Mr. Prince explain the project and stated that he thought the biggest concern the Board of Zoning Members had and cause them to deny the Special Permit was the letter that his neighbor (Mr. Penick) sent stating they were concerned that the fence would block their view out of their side window. Mr. Prince stated he went and spoke with the concerned neighbor and proposed that the fence taper down as it approached the window and have the gates swing forward towards the street so their window isn’t compromised.

Mayor Infeld clarified that the fence would be 4 ft. in height and the gate will be 5 ft.

Mr. Prince stated yes; the fence will be 4 ft. and the gate 5 ft., which is within the code. The gate is 5 ft. because Mr. Prince said they have a large dog.

Mr. Penick stated he was in agreement with the Prince’s new plan for the fencing.

Mrs. Pardee asked Mr. Tuck-Macalla and Mr. Penick if the fencing and gate were acceptable.

Both responded yes.

Mr. Sims asked what type of fence, how far in the front of the house will it extend and how will the fence look from the street.

Mr. Prince replied that it will be a trellise fence which is a standard 6 ft. board on board dog tail style fence. Mr. Prince explained the location of the fence, the type of plantings that will surround the fence as well as showed pictures.

Mrs. Pardee asked Ms. Johnson since she is a member of the BZA if she had any questions.

Mr. Sims asked if the code addresses the maintenance and appearance for fences.

Mr. Tuck-Macalla replied that the maintenance and appearances of fences are check when the building inspectors conduct exterior inspections and also during point of sale inspections.

Mr. Wiseman noted that from the street the Prince’s gate looks similar to the neighbors house with a gate forward and asked when his gate is swung open if would block Mr. Penick’s window.

Mr. Prince explained that the neighbors rear set back line is further back than his side set back and that his gate would not block Mr. Penick’s forward window.

Mrs. Pardee asked Board of Zoning member Ms. Linda Johnson if she had any comments.

Ms. Johnson commented that Special Permit come before the Board of Zoning on yearly bases to review the conditions and appearance of the fence or gate that has the Special Permit; the Special Permit can be withdrawn if necessary. In relation with this fence the gate will come more
forward to the house than of the rear property line of the adjacent neighbor. Ms. Johnson said
the biggest concern at the Board of Zoning meeting was the letter that was received from Mr.
Penick, and that condition has changed.

Mr. McConville encouraged Council to be specific to their motion regarding the presented plan.

MOTION BY MRS. PARDEE, SECONDED BY MS. ENGLISH to approval the appeal to
the Board of Zoning Appeal's decision of June 10, 2015 by Scott & Meredith Prince, 2331
Scholl Road and utilize the updated drawing that was provide to Council tonight and to
have a 4 ft. fence forward the rear setback line with a 5 ft. double gate that swings forward
and will not block the neighbor’s window. On roll call, all voted “aye.”

Mr. McConville clarified that the motion is to approve special permit forward the rear setback
line consistent with the plan that was presented by the homeowner that calls for a 6 ft. fence
tapering down to a 4 ft. fence at the window with a 5 ft. gate.

B. Request from Board of Zoning Commission to City Council for the review of city
code 1270.08 Illuminated Signs.

Mayor Infeld stated that as Ms. Johnson said in the public comment part of this meeting, the
Board of Zoning Appeals when looking at the illuminated sign that was installed at the Dunkin
Donuts property realized that in today’s worlds that sign company are encouraging commercial
business to use the latest technology more and more. Currently the latest technology offers
graphic sign similar to what you would see on commercials, they can move quickly, flash, have
characters that move and dance, etc. The City doesn’t know what the technology will be next
year or 5 years from now, the BZA Board felt that the Council should look at the sign ordinance
specific to 1270.08 to make sure that the City’s intention and Council intent is met through the
sign ordinance.

Mr. McConville added that his impression from the conversation at the Board of Zoning Appeals
meeting is that there was a degree of concern that the ordinance at the time it was drafted might
not really contemplating the modern day advantage of what is available for business owners in
terms of the signs they can put and want to put up. Mr. McConville also suggested to Council
that when they look at a single sign ordinance you will want to cross your “i’s” and dot your
“i’s” on any legal or constitutional issues that could be impacted. Also take a look at the Chapter
Ordinance as a whole to make sure if you chose to modify the Ordinance in any way that the
previsions through the Chapter are consistent.

Mrs. Pardee asked if this could be referred to Committee for consideration and then bring it back
to Council.

Mayor Infeld agreed and suggested that this go to the Building Committee of Council for study
and for possible action. Mayor Infeld added that this is a plea for assistant, looking at the code
so that the needs of the business owners in the way Council would like them to be addressed.

Ms. English asked what the status of the Dunkin Donuts sign was since the Board of Zoning
denied the Special Permit.

Mayor Infeld noted that the applicant was represented by the sign company; the applicant is
actually out of the Country at this time. But the sign company representative left the meeting
knowing that the sign was out of compliance.

Mr. Tuck-Macalla stated that Dunkin Donuts was asked to turn the sign off, but that they would
be allowed to show time & temperature.

Mayor Infeld added that if the violation notices are ignored the case will in up in court.

Mr. Wiseman noted that Dunkin Donuts had been before the various City Boards many times,
including City Council and asked was not a sign like this included in any of the plans that were
given to the City.

Mr. Tuck-Macalla said Mr. Wiseman was correct. The monument sign was approved and then
the illuminated sign that did not have a display was added later and was approved by the
Architectural Review Board and Board of Zoning.

Mayor Infeld stated that the Administration believes this was due to miscommunication. The
City was under the impression that it would have a light bulb that illuminated the sign.
Mr. Tuck-Macalla said that the sign program can change, it is programmable. They have already changed the timing sequence 10 seconds to 30 seconds. In looking at the Ordinance we can look at the different parameters of electronic signs.

Mayor Infeld added that the current Ordinance only allows a sign to change if it involves alpha characters, i.e. time, temperature not graphics/pictures. This is something that the Building Department might want to consider.

Mrs. Cameron asked Mr. McConville in terms of the legality and continuity that he raised what would be the boundaries of that in terms of people/business owner being able to have signage and the type. Is there a limitation, is it by the City that it would be able to be held up.

Mr. McConville stated that that is not an easy question to answer, but content and size can be regulated. But there must be of rational bases for the regulation of the content. Unless the content is political in nature. Consideration such as safety, ascetics, size can be regulated as long as there is a base for such.

MOTION BY MR. SIMS, SECONDED BY MS. ENGLISH on the request of the Board of Zoning Appeals regarding the illumination of signs in the City of University Heights to the Building Committee of Council. On roll call, all voted “aye.”

C. Ordinance 2015-19 Authorizing the Mayor to Execute a Site Lease Agreement, subject to the approval of the Law Director, with Clear Wireless, L.L.C., for Antenna Facilities on the Existing Monopole and Equipment Shelter on Municipal Property (take off the table and approve)

Mr. McConville stated he is still in negotiations on this matter and asked that it remain on the table.

D. Resolution 2015-24 Adopting the 2016 Tax Budget

Mr. Heiser noted that Resolution 2015-24 is the start of the Budget process for 2017. Mr. Heiser added that the County has confirmed the rates and the amount of property tax that the City will collect for the debt service, schedule 1- general fund, bond retirement fund, police and fire pension funds and park monies.

Resolution 2015-24 was placed on first reading.

E. Ordinance 2015-25 Ordinance Authorizing the Mayor to enter into a Contract with Compmanager, Inc for the purpose of Providing Third-Party Administrator Services with the Ohio Bureau of Workers’ Compensation in the amount of $7,000 (first reading)

Mr. Heiser stated that this will be the City’s third year with Compmanager beginning in September.

Ordinance 2015-25 was placed on first reading.

F. Ordinance 2015-26 Providing for the issuance and sale of bonds in the principal amount of $1,800,000 for the purpose of paying costs of improving the city’s park and recreational facilities by constructing and equipping a public park area and related improvements; and declaring an emergency

Mr. Heiser reported that Ordinance 2015-26 was prepared by the City’s Bond Counsel – Squire, Patton, Boggs. Mr. Heiser noted that at the end of the Ordinance a Emergency clause is stated. Mr. Heiser added that there would be two readings for Ordinance 2015-26 for passage.

Mr. McConville explained that the Emergency clause is listed because by including an emergency clause the Ordinance will be immune from referendum. By statue an emergency measure is not subject to referendum allowing a petition to be brought forth by the residents to place the issue back on the ballot.

Mr. Heiser clarified that Ordinance 2015-26 will allow the bonds to be issued and priced.

Ordinance 2015-26 was placed on first reading.
G.   Ordinance 2015-27 Amending Section 452.19 of the Codified Ordinances of the City of University Heights to establish a resident permit parking program on certain city streets as determined by the Chief of Police and the City Engineer, and designation of Bushnell (between Warrentsville Center Road and Wrenford); Wrenford Road (North of Silsby Road); Silsby Road (between Warrentsville Center Road and South Belvoir Boulevard); Traymore Road (between Silsby and Washington Boulevard) and Glendon Road (between Silsby and Washington Boulevard) as Restricted Areas (on first reading)

Mayor Infeld stated that passage of Ordinance 2015-27 would make all of listed streets permit parking streets similar to the street around John Carroll University are permit parking streets.

Mrs. Zucker asked if the affected residents have been notified.

Mayor Infeld replied that those residents will be notified about this if Council takes action. Annedtoldly Mayor Infeld stated that she had done a fair amount of informing residents that that was the City’s intention.

Police Chief Hammett stated that creating permit parking in the areas around the temporary High School is primarily a safety precaution he wants to take. Noting that he is unsure what the parking situation will look like once school is opened. If there is a significant increase in the number of cars on the streets there will be a significant increase in the number of motor vehicle accidents and an increase in the likelihood of pedestrian and motor vehicular accidents. The more motor vehicles you have parked on the streets the more likely there will be accidents. It also creates visibility problems for children crossing the streets. Chief Hammett added that even though he doesn’t know what to expect, if precautionary action isn’t taken now by the time school opens and things aren’t in place it will be too hard to play catch up.

Mrs. Zucker asked if the problem because of the John Carroll students or are the residents asking for this.

Chief Hammett replied that this is not John Carroll related.

Mayor Infeld explained that she was using John Carroll as an example. This would be the same type of permitting situation used on the streets near the high school that are currently in place on streets near John Carroll. Some of the reasons are the same; landscaping vehicles not being able to park and get to their client’s houses, snow plow trucks not being able to get in and out of driveways, residents unable to easily get in and out of their driveways. Mayor Infeld added that within the one and half block area where the high school will be, besides John Carroll there are two grade schools with small children walking to school. The City wants to maintain safety for pedestrians and knowing once you introduce lot of parked cars on a street, pedestrians can’t always see around the cars to know that there’s another car coming down the street. The City is doing this primarily for safety, but it will also help in the winter with the street snow plowing.

Mayor Infeld explained that the policy would work where every house would be provided with a certain number of permits that hangs on the rear view mirror of their cars for their own use or for anyone visiting them.

Chief Hammett added that there would be 234 households that would be affected and that 4 permits per household would be issued.

Mrs. Pardee asked both Mayor Infeld and Chief Hammett if Chapter 452 is part of the City’s ordinance.

Mayor Infeld replied that Chapter 452 is within the Codified Ordinance Book or you can look it up ordinances on the City’s website.

Mrs. Pardee remarked that it isn’t because the establishment where residents are supposed to provide a petition under certain specific circumstances. Under 452.19 Resident Permit Parking Program Section (a) Establishment of Restricted Area - (1) One or more residents or property owners of the City of University Heights, the Chief of Police or the City Engineer may petition the City Council to amend these ordinances in order to establish, extend, reduce or delete an area in which parking shall be restricted to vehicles displaying valid resident permits for that area. In order for a resident’s or property owner’s petition to establish or extend a restricted area to be considered by the City Council, it must be submitted with signatures of one or more residents of each of at least 50% of the dwelling units located in the area in which parking restrictions are proposed. Such an area may be any portion or all or one or more streets, but the minimum proposed restricted area must be at least one street block in length, and any restricted area must be bordered only by properties the primary use of which is residential; (2) Upon receipt of such a petition as specified above, the City Council shall schedule a public hearing within 120 days
and notices of such hearing shall be sent to abutters and to those residents and property owners of record at all addresses within 500 feet of the proposed or existing area. The City Council shall not deny a petition because of defects in the notice procedure required by this section, unless a resident, property owner, or abutter has been prejudiced thereby. (A) (5) The City Council may establish a restricted area only in an area where alternative parking restrictions, such as time limitations or parking prohibitions, have been in effect for at least one (1) year immediately prior to the petition.

Mrs. Pardee stated that she was wondering if what is in the Ordinances is being followed if this is done right now and asked if the City been petitioned. It is obvious that we haven’t tried other methods of restrictions.

Chief Hammett stated the reason why he was taking this approached was because based on the way the ordinance is written there isn’t enough time to go through the entire process and get the program in place before school opens. It would take about a full year.

Mrs. Pardee asked Chief Hammett if there were any alternative restrictions that could be tried first. Mrs. Pardee added that this is a great proactive plan, but that she was just questioning other alternatives.

Chief Hammett stated if you look at the other local high schools i.e., Brush, Shaker, Parma what a lot of cities do is restricted parking; one or two hour parking between 8am and 8pm. It an inconvenience for the residents who have able to park on their street for an indefinite amount of time.

Mr. Sims stated that he sees this as a proactive measure and wonder how large of an issue this is. There is no evidence or study, just the Chief Hammett’s predicting it will be an issue. Mr. Sims stated he was trying to get a sense of what was behind Chief Hammett’s thinking.

Chief Hammett stated he based it on what he has seen personally in years past regarding high schools in general. The school system is predicting 150 students will drive and they have 150 parking spaces on campus. Chief Hammett said he didn’t know if that will be enough parking.

Mr. Sims asked if there will be a big overflow onto the streets.

Chief Hammett replied that could happen, it is an educated guess.

Mr. Sims asked a question about enforcement, even though they aren’t at that point yet. If someone parked on a street and they don’t have a permit, will they automatically be ticketed and would that then be a $100 ticket?

Chief Hammett said yes the party would be ticketed, but if it is paid promptly the ticket wouldn’t be $100. Chief Hammett couldn’t provide the exact cost because he didn’t have the fee breakdown with him.

Mr. Sims stated that was his concern. The students are part of the community.

Mayor Infeld commented that the City is trying to balance the neighborhood needs and the ability of people who live in the neighborhood to continue operating in their daily lives with minimum interruption. The city’s concern is safety; keeping the pedestrian safe, keeping the street clear, so that the snow plows can get through. Mayor Infeld added that streets could be entirely blocked and she wants to make sure that the fire and police departments have the appropriated access to the high school from every direction possible in the event of an emergency.

Mr. Sims asked if it not a nuisance, why make it one. Secondly, if someone sees parking on a non-permitted parking on the street but the street isn’t really affected by it; this is a judgment call and Mr. Sims noted he didn’t know if Police work. On the cost of tickets, is there an opportunity to have a ticket for that purpose. Have a ticket cost instituted that would be different that it would currently cost. Mr. Sims stated he didn’t see charging a student a $100 fine for parking on a street.

Chief Hammett replied that the fees are set by ordinance.

Mr. Heiser stated that the most expensive is the handicap fine of $250. The other parking tickets are $10, $20, $30 and their cost increase the longer it remains unpaid.

Mayor Infeld said this is being presented on first reading so that Council can consider this. A public hearing can be held for the neighbors on the affected streets but the Administration’s purpose for bringing this forward is for safety reasons.
Mrs. Cameron commented that if safety is the goal wouldn’t that be typical, more useful to deny parking for a certain period of time.

Chief Hammett replied the residents would like that. It would be a issue for residents not being able to park on the streets.

Mayor Infeld stated the City is trying to balance needs of everybody with the main goal being on the safety of the daytime population and also balance of the needs of the neighborhood.

Mrs. Cameron stated that there is no evidence that there will be 200 students driving maybe 150.

Mayor Infeld said the high school will have activities that brings people to the campus, it is only realistic there will be things that will bring non-student to the campus looking for places to park and if they don’t park carefully they may block a resident in their driveway.

Ms. Cameron stated when there are evening programs there is the possible of the streets getting loaded with parking. If there is permit parking where will they park?

Chief Hammett responded that there are other areas to park, i.e. north of Cedar.

Mayor Infeld added there are parking lots on site. Again this is meant to balance of needs of the neighborhood and for safety. This worked for the University traffic and parking.

Mr. Wiseman comment there would be about 1,000 parking permits. The section of the code has a whole vive about it - asking for reports and assessments. At one point it says City Council shall schedule a public hearing within 120 days and notices of such hearing shall be sent to abutters and to those residents and property owners of record at all addresses within 500 feet of the proposed or existing area. Mr. Wiseman noted that he was not against permits if they are needed, but he’s not sure it actually needed and would be much happier if Council had a chance to actually solicit some evidence. Mr. Wiseman noted that there had been a disagreement about how many spaces the high school had, where they enough, are they renting spaces from the medical building. Let’s say 500 students drive, they are going to park somewhere; they are going to go up Wrenford to Silsby and then say can’t park here. We have to be careful that we aren’t driving everyone across the South Belvoir intersection, with the elementary children crossing. If there a need, and Council has some information for this Mr. Wiseman said he’d be all for this. Mr. Wiseman added that he believes this particular Ordinance was set up to create a mechanism where Council got a lot of information to make this decision and at this point Council only has Chief Hammett’s assessment – Mr. Wiseman stated he’s wondering if they are jumping the gun at this point.

Mayor Infeld again stated that this is on first reading. It would probably work out well to have a public hearing and ask the residents to come and let the City know what they think and provide Council with more feedback. Council can act on this at the next meeting or may choose not to. But as the Police Chief said in order to get this in place around the time the high school opens the Administration would need a little bit of advance notice to order the permit stickers. Mayor Infeld added it is unlikely using the 1000 car example that there would be four cars parked on the street from a house unless there’s worker at the house or the drive is being repaired, etc. The City has seen this work effectively around John Carroll. Council can choose to make a different determination but the Administration believes for safety and recognizing the needs of the people who live on the surrounding streets this could be a good option. This will be on the next agenda.

Mrs. Pardee commented to Mayor Infeld that Council has to follow what is in Chapter 452.

Mr. McConville stated that in his reading of Chapter 452 there is a mechanism in place that allows residents to by petition to cause Council to hold hearing and consider the issuance of permit parking in a particular area. But this is clearly a matter that purely local self-government and home rule powers would allow Council to amend this Ordinance as Council sees fit.

Ordinance 2015-27 was placed on first reading.

H. Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel, legal and real estate matters

There was no need for executive session.

Directors’ Reports

Finance Director Larry Heiser referred to Mrs. Pardee who noted the upcoming Joint Finance Committee and Financial Advisory Committee will be on Wednesday, June 24 at 7pm.
Law Director: Luke McConville reported that there is a case management meeting scheduled for the litigation of University Square. So there may be an executive session after the next meeting regarding what transpired at the case management conference and what the discovery issues are if any.

Service Director: Jeffrey Pokorny provided an update on the 2015 asphalt resurfacing project should be finished in the next few weeks.

Mr. Wiseman asked the curbs are being replaced on all streets that are being resurfaced or just the main streets.

Mr. Pokorny replied just the main and secondary streets at this point because of the cost.

Mrs. Pardee asked how long the Dominion East Ohio gas project will last on Cedar Road

Mr. Pokorny replied Dominion reported that there would be about 30 days of construction. The street pavement markings will begin later this week, weather pending.

There were no other director reports.

Standing Committee Reports:

Building Committee: Mr. Sims will be establishing a meeting in the near future regarding the Sign Illumination Ordinance.

Civic Information: Ms. English didn't have a Civic Information report but provided the following Community Engagement Committee report.

The Community Engagement Committee was established to promote dialogue and participation between residents and city officials in order to further communications among all facets of the community. With that goal in mind the Council sponsored three community conversations here at City Hall during the months of March and April. A specific area of the city was targeted for each meeting but all residents were welcomed to attend any of the meetings. The agenda was open and the residents were encouraged to speak on any desired topic. We found that the residents appreciated the fact that Council members held the conversations and that they were given the opportunity to address any topic that was not necessarily before the Council. There were specific topics brought up at each meeting, they included housing are residential concerns such as vacant properties and the appearance of residential properties regarding trash. In that regard there was concerns about the Plain Dealer’s “wrap up” which is an unsolicited paper being left at homes throughout the community on Sundays causing litter problems. There were also concerns regarding troublesome neighbors with issues such as trash, barking dogs and fighting. In regards to commercial properties there was discussion about unattractive and walkable areas especially along Cedar Road there were conversation about the need for redevelopment in the Cedar/Taylor area and the possible traffic impact of the Kolltel proposed for Green Road. In regards to communication the residents felt that more effective communication is needed between the City and the residents. The condition of streets was discussed such as potholes, the lack of curbs on many streets, too much salt on some streets and too little salt on other streets. Senior services were discussed, seniors were not aware of some of the resources available in the City. And they would like some sort of help for the homebound, like a check in service. There were questions regarding the move of the Heights High school students to the former Wiley campus. And in regards to the Police Department there were questions regarding possible police reserves and the availability of a drug task force. In regards to trees there were comments about excessive tree trimming. At each meeting Council answered the questions as best they could and follow up with those that could not be answer at that specific meeting. The committee met on June 1st and drafted a list of topics that came out of the conversations. This list is presented in the written report distributed this evening and Council decided to offer suggestion for the Administration to hopefully assist in resolving some of the issues. Those issues can also be found in the written report. Bear in mind the Council is not trying to infringe upon the authority or duties of the Administration. These are just suggestions, in addition the Council would be willing to address any item in committee if the Administration so chooses. And, the Council will continue to follow-up on specific issues brought before them.
In regards to Heights High School at the Wiley campus the Community Engagement Committee intends to explore and develop a plan for Council to show support for welcoming out students to University Heights.

**Finance Committee:** Mrs. Pardee stated that the last joint Finance Committee and Financial Advisory Committee for this Council session on Wednesday, June 24 at 7pm. Mrs. Pardee also reported that the Community Engagement Committee will meet on Monday, June 22 at 7pm to specifically explore methods to welcome the students to University Heights on behalf of Council.

There were no other standing committee reports.

There being no further business to discuss, the meeting was adjourned at 9:08pm.

**MOTION BY MS. ENGLISH, SECONDED BY MR. WISEMAN to adjourn the meeting.**

On roll call, all voted “aye.”

\[Signature\]

Susan K. Infeld, Mayor

\[Signature\]

Kelly M. Thomas, Clerk of Council