

MINUTES OF COUNCIL MEETING
CITY OF UNIVERSITY HEIGHTS
JANUARY 22, 2013

Mayor Infeld called the regular meeting to order at 7:34 p.m.

Roll Call: Present: Mrs. Frankie Goldberg
Mrs. Adele H. Zucker
Mr. Steven Sims
Mrs. Susan D. Pardee
Mrs. Pamela Cameron
Mr. Phillip Ertel

Also Present: Clerk of Council Kelly M. Thomas
Finance Director Larry Heiser
Chief of Police Steven Hammett
Fire Chief Brian Phan
Service Director Jeffrey Pokorny

Pledge of Allegiance

Minutes of the meeting held on January 7, 2013

MOTION BY MRS. GOLDBERG, SECONDED BY MRS. PARDEE to approve the minutes as corrected ~ delete the words “has” and “a” on page 1, agenda item A. The sentence should read “Chief Phan is a longtime University Heights employee who rose the ranks and served as Captain for many years.” On roll call, all voted “aye.”

Comments from the Audience

No comments.

Reports and Communications from the Mayor and the taking of action:

Mayor Infeld reported that the January newsletter has been distributed to the community. The newsletter reminded residents about the delay in rubbish pickup during weeks where there is a federal holiday and also about the parade committee meeting scheduled for Wednesday, January 23rd at city hall.

Mayor Infeld acknowledged the service of Councilman Thomas Cozzens, who passed away on January 17th. Mr. Cozzens served on the Board of Zoning Appeals Commission for 13 years before being elected and sworn-in to city council on January 3, 2012 of which he served one (1) year. In addition to serving the City of University Heights and being a good civic example to the youth of today by demonstrating the importance of contributing to the community Mr. Cozzens was also a professor at Levin College at Cleveland State University. During his tenure at Cleveland State University Mr. Cozzens also served as the director of the Unger Croatian Center for Leadership. Mr. Cozzens was also employed by NASA for many years in the areas of Human Resources and Public Relations. Mayor Infeld noted that she was very grateful to Mr. Cozzens for chairing the Finance Committee and completing the 2013 budget.

Each member of City Council gave their personal reflections of Councilman Cozzens. All council members remarked that Mr. Cozzens will be truly missed. Other comments included: very well respected in the community, a very dear man, gave quiet steady leadership, level headed, extraordinary listener, dedicated, put city and residents first, wonderful colleague, was a inspiration, a calming force, intelligent, very supportive, wonderful man, thoughtful, tremendous asset, had a deep care for the city.

Agenda Items:

- A. Dr. Martin Luther King, Jr. Program presented by Councilwoman Susan D. Pardee
 - Wiley Middle School Challenge Choir ~ directed by Mr. Brackens
 - Heights High Barbershoppers ~ directed by Mr. McGaughey
 - Video of the Vocal Music group's visit to the National Civil Rights Museum in Memphis, presented by Heights Vocal Music Student Michael Carder

Mayor Infeld informed everyone that the city had planned to have a program to commemorate the life and good works of Dr. Martin Luther King Jr. but the program was cancelled because all public schools were closed for the day due to the weather. Both the Wiley Middle School Challenge Choir and the Heights High Barbershoppers are wonderful examples of the school district and the excellence in music programming for which the district is known.

B. Swearing-In of Fire Lieutenant Robert Perko

Mayor Infeld administered the oath of office to Lt. Robert Perko.

Lt. Perko introduced his family and friends.

Fire Chief Brian Phan stated that Lt. Perko is very competent and a wonderful addition to the Fire Department leadership.

C. Resolution No. 2013-01 Authorizing City to Enter into a Wire Transfer Agreement with FirstMerit Bank, N.A. (second reading)

Finance Director Larry Heiser stated that Resolution 2013-01 was required by FirstMerit Bank.

MOTION BY MRS. ZUCKER, SECONDED BY MRS. PARDEE to approve the passage of Resolution No. 2013-01. On roll call, on passage, all voted "aye."

D. Resolution No. 2013-02 Authorizing to Sign Agreements Required by Bank (FirstMerit Bank, N.A.) In order to provide Treasury Management Products/Services (second reading)

Mr. Heiser stated that any check written for an amount over \$1,000 requires a second signatory in addition to the Finance Director. The additional signatory names are Kelly M. Thomas, Clerk of Council and Anthony J. Coyne, Law Director.

MOTION BY MRS. GOLDBERG, SECONDED BY MRS. CAMERON to approve the passage of Resolution No. 2013-02. On roll call, on passage, all voted "aye."

E. Ordinance No. 2013-04 Approving the 2013 Appropriations (second reading)

Mayor Infeld stated that Ordinance 2013-04 is the 2013 budget as presented by the city's administration.

Mr. Heiser explained that he needs to amend Ordinance 2013-04 from its first reading to reflect a change in the special revenue juvenile diversion fund #214 from \$3,500 to \$9,500. The increase is due to the Juvenile Diversion program handling more cases this year.

Mayor Infeld noted that the city attempts to work with first time juvenile offenders to steer them in the right path so they can become more productive to the community and society. This is done with the assistance of the city's magistrate Mr. Bob Walton.

MOTION BY MRS. CAMERON, SECONDED BY MRS. GOLDBERG to approve the passage of Ordinance No. 2013-04 as amended to reflect the change in the Special Revenue Juvenile Diversion Fund #214 from \$3,500 to \$9,500.00. On roll call, all voted "aye."

F. Resolution No. 2013-05 Authorizing City to enter into a Wire Transfer Agreement with 5/3(FifthThird) Securities, Inc. (first reading)

Mr. Heiser stated that Resolution No. 2013-05 acknowledges the city will conduct business with 5/3 (Fifth Third) via wire transfers for investments.

Resolution 2013-05 was placed on first reading.

G. Motion to Advertise for Bids for Crack Sealing Tennis Courts

Service Director Jeffrey Pokorny noted that the tennis courts are in disrepair due to cracking across the surface of the courts. The courts were last repaired in 2006 and at that time the courts were cracked sealed with an overlay and recolorization. Mr. Pokorny stated that this is an economic solution to replacing the entire court. The bid packet will be itemized for the crack sealing and also for the cost of replacing the poles which will allow the city the option of replacing the poles in house.

Mayor Infeld reported that according to an engineer's report it would cost the city an estimate amount of \$500,000.00 to replace the courts. The majority of the tennis court users are children who take the summer learn to play lessons.

MOTION BY MRS. CAMERON, SECONDED BY MRS. PARDEE to advertise for bids for Crack Sealing Tennis Courts with the itemized cost to also include cost for replacement of the poles. On roll call, all voted "aye."

H. Motion to Advertise for Bids for Catch Basin Cleaning and Sanitary & Storm Sewer Cleaning/Television Inspecting.

Mr. Pokorny stated that the city cleans approximately 350 catch basins on a three year time schedule.

Mr. Sims inquired if there would be a fixed amount if city enters into a contract or if the city would be able to order only the services needed?

Mr. Pokorny answered that the contract will be based on quantities and not a fix amount over the one (1) year period. Likewise the sanitary/storm sewer work will be charged accordingly on a lineal foot bases.

MOTION BY MRS. ZUCKER, SECONDED BY MR. SIMS to advertise for bids for Catch Basin Cleaning and Sanitary & Storm Sewer Cleaning/Television Inspecting. On roll call, all voted "aye."

I. Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel, litigation and real estate matters.

There was no need to hold executive session.

Directors' Reports:

Law Director Anthony Coyne remarked that the passing of Councilman Cozzens necessitates the need for council to make an appoint to fill the vacant council position to complete the 2013 year. That same council seat will be on the November 2013 election ballot to finish the remaining two (2) years of the four (4) year term. According to Article 3, Section 3 of the city's charter Council has thirty (30) days from date of vacancy to act in making an formal appointment, if Council does not make the appointment within the thirty (30) days it is left to the Mayor to make the appointment.

After discussion City Council decided to do a immediate press release to the public announcing the acceptance of resumes to fill the Council vacancy. Resumes and letters of interest will be accepted by the Clerk of Council until Friday, February 1, 2013 at 4:30pm.

Fire Chief Brian Phan reported that 2012 was the busiest year ever for the fire department and thus far 2013 is even busier with 114 calls in comparison to 81 calls last year.

Committee Reports:

Building Committee Chairman Adele Zucker had no report but reported that she will be speaking to Building Commissioner David Menn to discuss arranging a building committee meeting for a later date.


Civic Information Committee Chairman Susan Pardee announced the following; (1) the civic information committee is scheduled to meet on Monday, January 28 at 7:00pm in the conference room to review senior transportation and the resumes/letters of interest from persons interested in serving on the Technology Advisory Commission and; (2) the State of the Schools for the Cleveland

Heights/University Heights School System will be given on Wednesday, January 23 at 6:45pm at Heights High School by Superintendent Douglas Heuer.


Finance Committee Mayor Susan Infeld thanked the Finance Committee for their dedication. Mr. Sims commended the Finance Committee and Finance Director for getting budget done in a timely manner.

Safety Committee Chairman Frankie Goldberg reported that the committee met on Monday, January 14 with regards to cell phone use and plans to draft an ordinance prohibiting the use of cell phone use in University Heights with certain exceptions in regards to emergency situations. The ordinance will correspond with the neighboring cities of South Euclid and Beachwood. Mrs. Goldberg noted that this is not to be a money generator. The priority is the safety of our young people, senior adults, residents and those driving through University Heights.

There being no further business to discuss, the meeting was adjourned.



Susan K. Infeld, Mayor



Kelly M. Thomas, Clerk of Council