A reception was held in Council Chambers at 7:00 p.m. prior to the Council meeting which was attended by friends and family of the newly elected Council members: Pamela Cameron, Thomas A. Cozzens, Steven Sims and Adele H. Zucker.

Following the reception at 7:30 p.m., Shaker Heights Municipal Court Judge K.J. Montgomery administered the oath of office to Councilpersons Pamela Cameron, Thomas A. Cozzens, Steven Sims and Adele H. Zucker. Each Council member introduced their family members and friends who were present.

Mayor Infeld called the meeting to order.

Roll Call: Present: Ms. Frankie B. Goldberg
Mr. Steven Sims
Mrs. Susan D. Pardee
Mr. Phillip Ertel
Mrs. Pamela Cameron
Mr. Thomas A. Cozzens
Mrs. Adele H. Zucker

Also Present: Law Director Kenneth J. Fisher
Clerk of Council Nancy E. English
Chief of Police Steven Hammett
Interim Fire Chief David Rodney
Service Director Robert Jamieson
Building Commissioner David Menn
Prosecutor William T. Doyle
Aquatic Director Evan Luzar
Parks Director Melissa Canowitz
City Engineer Joseph Ciuni

Pledge of Allegiance

Minutes of the Regular Meeting of December 19, 2011

There were no corrections or additions to the minutes of the regular meeting of December 19, 2011.

MOTION BY MR. ERTEL, SECONDED BY MRS. PARDEE to approve the minutes of December 19, 2011 as presented. On roll call, all voted “aye,” except Mr. Cozzens and Mrs. Zucker, who “passed.”

Comments from the Audience:

There were no comments from the audience.

Installation:

(a) Election of Vice Mayor and Oath of Office

MOTION BY MRS. ZUCKER, SECONDED BY MRS. PARDEE to elect Councilwoman Frankie B. Goldberg to the position of Vice Mayor. On roll call, all voted “aye.”

Judge Montgomery administered the oath of office to Vice Mayor Goldberg.

(b) Reappointments by Council and Oaths of Office

Clerk of Council Nancy E. English

MOTION BY MRS. PARDEE, SECONDED BY MR. SIMS to reappoint Nancy E. English as Clerk of Council. On roll call, all voted “aye.”

Judge Montgomery administered the oath of office to Ms. English.
Law Director Kenneth J. Fisher

MOTION BY MS. GOLDBERG, SECONDED BY MRS. PARDEE to amend the agenda to change the wording of the agenda item to appoint Kenneth J. Fisher as Interim Law Director.

Councilman Sims inquired as to the reason for the change in title. Vice Mayor Goldberg responded that due to telephone conversations with the newly elected members of Council, there was a consensus that they wanted an opportunity to be part of the hiring process for Law Director. She suggested that, if the motion passes, an executive session be held at the end of this meeting to discuss posting the position. Vice Mayor Goldberg also noted that Mr. Fisher would be welcome to apply for the position. Councilman Sims inquired if it would be possible to go through the process of considering additional candidates for the position of Law Director without it being named as an interim position since the Law Director serves at the pleasure of Council. Vice Mayor Goldberg replied that it is a possibility.

Law Director Kenneth J. Fisher mentioned that there was a hiring process for Law Director two years ago and he was reappointed. He had no objection to the process. Mr. Fisher stated that pursuant to the Charter, the appointment of Law Director is under the Council’s authority. He noted the Council has every right to institute a process in terms of selection to ensure that the best possible Law Director has been appointed. He added that the Law Director works at the pleasure of Council so whether the title is interim, acting or Law Director there could be a process.

On roll call, on the motion, all voted “aye,” except Mr. Sims, who voted “nay.”

Interim Law Director Kenneth J. Fisher

MOTION BY MRS. PARDEE, SECONDED BY MS. GOLDBERG to appoint Kenneth J. Fisher as Interim Law Director. On roll call, all voted “aye,” except Mr. Sims, who voted “nay.”

Judge Montgomery administered the oath of office to Mr. Fisher.

Assistant Law Director/Prosecutor William T. Doyle

MOTION BY MRS. PARDEE, SECONDED BY MRS. ZUCKER to reappoint William T. Doyle as Assistant Law Director/Prosecutor. On roll call, all voted “aye.”

Judge Montgomery administered the oath of office to Mr. Doyle.

Reports and Communications from the Mayor and taking of action thereon:

Mayor Infeld reported that the University Heights Finance Director position has been posted online on three (3) internet sites, as well as being published in The Plain Dealer. Approximately thirty (30) resumes have been received to date and interviews will start soon.

Mayor Infeld yielded the floor to Judge Montgomery to announce an educational session that will be held on Wednesday, February 29, 2012 from 8:30 a.m. until 12:00 noon. Judge Montgomery noted that she will share information regarding the operation of the Shaker Heights Municipal Court. The Mayors and Council members from the five (5) communities that are serviced by the Shaker Heights Municipal Court will be invited to attend.

(a) Announcement of Reappointments by Mayor and Oaths of Office

Mayor Infeld announced the following reappointments: Interim Director of Finance Anthony L. Ianiro, Chief of Police Steven Hammett, Interim Fire Chief David Rodney, Service Director Robert Jamieson, Building Commissioner David Menn, Aquatic Director Evan A. Luzar, and Parks Director Melissa Canowitz.

Judge Montgomery administered the oath of office to the group as a whole. Mr. Ianiro was not present at the meeting. However, he took his oath of office on December 28, 2011 when he assumed the position of Interim Director of Finance.
(b) Reappointment of Mayor as Safety Director and Oath of Office

MOTION BY MS. GOLDBERG, SECONDED BY MR. COZZENS to reappoint Mayor Susan K. Infeld to the position of Safety Director. On roll call, all voted “aye.”

Judge Montgomery administered the oath of office to Mayor Infeld.

(c) Announcement of Appointments to Council Standing Committees

Before announcing the committees, Mayor Infeld stated that each member of Council chairs one committee, serves on two (2) others and is an alternate on a fourth committee. She added that the committees are structured so that they align with various departments of the City. Legislation that pertains to a particular department is generated by the corresponding committee and presented to the full Council for approval.

**Building Committee:** Chairman - Zucker, Ertel and Cameron (alternate: Cozzens)
**Civic Information Committee:** Chairman - Pardee, Ertel, and Goldberg (alternate: Sims)
**Finance Committee:** Chairman - Cozzens, Pardee and Zucker (alternate: Cameron)
  (Chairman serves as liaison to the Financial Advisory Committee)
**Governmental Affairs Committee:** Chairman - Ertel, Sims, and Cozzens (alternate: Goldberg)
**Recreation Committee:** Chairman - Cameron, Zucker and Sims (alternate: Pardee)
  (Chairman serves as liaison to the Recreation Advisory Committee)
**Safety Committee:** Chairman - Goldberg, Cozzens and Cameron (alternate: Ertel)
  (Chairman serves as liaison to the Community Emergency Response Team)
**Service and Utilities Committee:** Chairman - Sims, Goldberg, and Pardee (alternate: Zucker)

(d) Election of Council Representatives and Liaisons to Boards and Commissions

**Board of Zoning Appeals:**

MOTION BY MRS. PARDEE, SECONDED BY MR. ERTEL to appoint Councilwoman Adele H. Zucker as councilmanic liaison to the Board of Zoning Appeals with the alternate being Councilman Thomas A. Cozzens. On roll call, all voted “aye,” except Mrs. Zucker, who “passed.”

**Planning Commission:**

MOTION BY MRS. CAMERON, SECONDED BY MR. COZZENS to appoint Vice Mayor Frankie B. Goldberg as councilmanic representative to the Planning Commission with the alternate being Councilman Steven Sims. On roll call, all voted “aye.”

(e) Announcement of Council Liaisons to Committees and Commissions

**Councilmanic Liaison to City Beautiful Commission:** Councilman Phillip Ertel
**Councilmanic Liaison to Parade Committee:** Councilwoman Susan D. Pardee

Agenda Items:

(a) Ordinance No. 2012-01 Appointing Anthony Ianiro as Director of Finance on a part-time basis (Emergency)

Ordinance No. 2012-01 appoints Anthony L. Ianiro as Director of Finances on a part-time basis and establishes the compensation for said position at a bi-weekly rate of $1,350.00 not to exceed $35,100.00 annually. The appointment is effective January 1, 2012 and continues thereafter until another part-time or permanent Director of Finance is appointed. Mayor Infeld reported that Mr. Ianiro assumed the position and took his oath of office on December 28, 2011.

MOTION BY MR. COZZENS, SECONDED BY MS. GOLDBERG to approve the passage of Ordinance No. 2012-01 as an emergency measure. On roll call, on suspension of rules, all voted “aye.” On roll call, on passage, all voted “aye.”
(b) Motion to advertise for bids for a two-year contract for emergency sewer repairs for 2012 and 2013

Service Director Robert Jamieson reported that the contract is for emergency repairs to the storm and sanitary sewer lines from the lateral out to the main sewer line. He added that the contract is only used when the repair is beyond the capabilities and/or timeliness of the service department to complete the work and restore service to the residents. The previous two-year contract for emergency sewer repairs expired on December 31, 2011. City Engineer Joseph R. Ciuni reported that prices would be held for two (2) years.

MOTION BY MRS. ZUCKER, SECONDED BY MS. GOLDBERG to advertise for bids for a two-year contract for emergency sewer repairs for 2012 and 2013. On roll call, all voted “aye.”

(c) Motion to advertise for bids for a two-year contract for general yard nuisance abatement for 2012 and 2013

Building Commissioner David Menn reported that the previous two-year contract has expired. He noted that the contract for general yard nuisance abatement includes grass cutting, shrubbery maintenance and leaf clean up. Mr. Menn stated that the services provided under the contract are at no cost to the City. Mayor Infeld explained that when an abatement is made, the cost associated with the clean up is levied against the property owner’s tax bill, and when the City receives the funds from the County, the contractor is paid.

MOTION BY MRS. PARDEE, SECONDED BY MR. COZZENS to advertise for bids for a two-year contract for general yard nuisance abatement for 2012 and 2013. On roll call, all voted “aye.”

(d) Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel, litigation and real estate matters

MOTION BY MS. GOLDBERG, SECONDED BY MRS. ZUCKER to hold an executive session immediately following this regular meeting for the purpose of discussing personnel matters. On roll call, all voted “aye.”

Directors’ Reports:

Under the Finance Director’s report, Mayor Infeld reported that Interim Finance Director Anthony L. Ianiro comes in everyday after work at the City of Highland Heights. She mentioned that they are working on the 2012 budget. Both Mr. Ianiro and former Finance Director Jennifer Esarey are in the process of closing the books for 2011, which should be completed by Monday, January 9, 2012.

Service Director Robert Jamieson reported that the department will start Christmas tree collection this week and runs through the month of January. The trees are composted and taken to a compost facility. Councilwoman Zucker suggested that the Christmas tree collection be advertised on the City’s Web site in order to inform the residents.

Under the Engineer’s report, Councilman Sims inquired into the status of the letter to residents on the streets that had water line replacements informing them that tree lawn restoration will be addressed in the spring. City Engineer Joseph R. Ciuni replied that he reviewed the letter today, it was approved by the Mayor, and will be delivered this week.

Law Director Kenneth J. Fisher reported that he received the $30,000 check from the City of Cleveland Water Department to assist with the cost of repair to the asphalt roadway of Fenwick Road which was damaged by a major water main break.

Committee Reports:

Building Committee Chairman Adele H. Zucker did not have a committee report.

Civic Information Committee Chairman Susan D. Pardee did not have a committee report.

Finance Committee Chairman Thomas A. Cozzens did not have a committee report.
**Governmental Affairs Committee** Chairman Phillip Ertel did not have a committee report, but he remarked that he looks forward to working with the new Council and Mayor and anticipates accomplishing a lot in the next two (2) years.

**Recreation Committee** Chairman Pamela Cameron did not have a committee report, but she invited all members of Council to join her committee meetings and offer assistance whenever they are available.

**Safety Committee** Chairman Frankie B. Goldberg did not have a committee report, but she considered it an honor and a privilege to work with the chiefs.

Mayor Infeld reported that a special Council meeting has been scheduled for Monday, January 9, 2012 at 5:30 p.m. to meet with the consultant from Emergency Services Consulting International, who will present the proposal for the Fire Service Feasibility Study between the cities of University Heights and Shaker Heights. They will study the potential for collaboration of fire service delivery between the two cities. The consultant will also meet with the City of Shaker Heights that same day at 7:30 p.m. to make the same presentation.

**Service and Utilities Committee** Chairman Steven Sims did not have a committee report.

Vice Mayor Goldberg introduced Janice Giles, newly appointed Assistant Clerk of Council.

There being no further business to discuss, the meeting recessed into executive session. Following the executive session, the meeting was adjourned.

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Mayor Susan K. Infeld

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Nancy E. English, Clerk of Council