

MINUTES OF COUNCIL MEETING  
CITY OF UNIVERSITY HEIGHTS  
DECEMBER 3, 2012

Mayor Infeld called the regular meeting to order at 7:34p.m.

Roll Call: Present: Mrs. Frankie Goldberg  
Mr. Thomas Cozzens  
Mrs. Adele H. Zucker  
Mrs. Susan D. Pardee  
Mrs. Pamela Cameron  
Mr. Phillip Ertel

Absent: Mr. Steven Sims

Also Present: Clerk of Council Kelly M. Thomas  
Law Director Anthony J. Coyne  
Finance Director Larry Heiser  
Chief of Police Steven Hammett  
Fire Chief David Rodney  
Building Commissioner David Menn  
City Engineer Joseph Ciuni  
Service Director Jeffery Pokorny

**MOTION BY MRS. GOLDBERG, SECONDED BY MRS. PARDEE to excuse the absence of Councilman Sims. On roll call, all voted "aye."**

Pledge of Allegiance

Minutes of the meeting held on November 19, 2012

**MOTION BY MR. COZZENS, SECONDED BY MRS. ZUCKER to approve the minutes as presented with the corrections noted on by Mayor Infeld on page 1 - STR (Senior Transportation Response) to read STC (Senior Transportation Consortium) and on page 2 - TIFF fund to read TIF fund and by Mrs. Pardee, page 4 under Civic Information Committee Report - Chairman Susan Pardee announced the opening of one new center "Neighborhood Housing Services Law Center and provided information on the existing Home Repair Resource Center. On roll call, all voted "aye."**

Comments from the Audience

No comments

Reports and Communications from the Mayor and the taking of action:

Mayor Infeld informed everyone that a City Watch (reverse 911) call went out to residents notifying them of two things: 1.) curbside loose leaf pickup will end on December 7 after which time residents are asked to bag leaves in kraft bags and place them on the tree lawns allowing the Service Dept. to pick them and to be recycled into mulch. 2.) a town hall meeting will take place on Tues., December 4, 2012 at 7pm in reference to the feasibility study that was done to consider the possibility of sharing fires services between the cities of University Heights and Shaker Heights.

Councilwoman Zucker and Vice Mayor Goldberg each stated that the City Watch messages they received were not understandable. The sound was either absent or unclear. Mayor Infeld stated she would check into the problem and will also try to resend the notification about the town hall meeting.

Mayor Infeld announced that the 2012 Citizen of the Year is Kay Hawn. Ms. Hawn grew up in University Heights and has been the Swim Team coordinator many years as a devoted volunteer. The City will recognize her at the City Council meeting on December 17, 2012.

Mr. Brett Teacher will be the Chairperson for the Committee to study the use of the former Fuchs Mizrachi School property. Mr. Teacher formed the Citizens for Saybrook Park. Mayor Infeld stated she wants the citizens of University Heights, in large part determine the use for the property and hopes that with having the Chairperson be a resident and not a elected office it will give the committee a

sense that their input is necessary and desired.

The County Solid Waste District is offering a Holiday Light Collection. They are collecting unwanted, broken, worn out holiday string lights along with power strips and cords. The Solid Waste District will then recycle the copper, plastic and other elements for industrial use. The city will have a recycle bin labeled "holiday string lights" setup in the Service yard for the collection of these items.

Mayor reminded everyone that the town hall meeting is to take place on Tuesday, December 4 at 7pm in Council Chambers. Mayor Infeld stated that she and Council are very interest in having the University Heights residents input on the suggestions made in the study about the four (4) different ways fire service can be delivered jointly with University Heights and Shaker Heights.

Agenda Items:

- A. Ordinance No. 2012-71 Authorizing the Transfer of the Cedar Taylor Fund 212 Balance to the General Fund (second reading).**

**MOTION BY MR. COZZENS, SECONDED BY MRS. GOLDBERG to approve the passage of Ordinance No. 2012-71 authorizing the transfer of the Cedar Taylor Fund 212 balance of \$19,281.08 to the General Fund. On roll call, on passage, all voted "aye."**

- B. Ordinance No. 2012-72 Amending Ordinance 2012-07, 2012-33 and 2012-61 for Current Expenses and Other Expenditures of the City of University Heights, Ohio, for the Period Commencing January 1, 2012 and Ending December 31, 2012 (second reading).**

Finance Director Larry Heiser explained that Ordinance No. 2012-72 relates to the TIF fund. The City received \$335,000 more than what was stated in the budget that was presented at the beginning of 2012. The city then disbursed the same \$335,000 back out per the TIF agreement. This ordinance balances the accounts.

**MOTION BY MR. COZZENS, SECONDED BY MRS. CAMERON to approve the passage of Ordinance No. 2012-72. On roll call, on passage, all voted "aye."**

- C. Ordinance No. 2012-73 Transfer Estate Tax Revenue above Budgeted Estate Tax Revenue from the General Fund 101 to the Capital Improvement Fund 401 (second reading).**

Mr. Heiser stated that excess revenues for 2012 will go from the General Fund 101 into the Capital Improvement Fund 401. Those monies are in the amount of approximately \$400,000.

**MOTION BY MRS. ZUCKER, SECONDED BY MR. COZZENS to approve the passage of Ordinance No. 2012-73. On roll call, on passage, all voted "aye."**

- D. Ordinance No. 2012-74 Establishing Section 1474.04(e) to Permit the Assessment of Court Costs for Legal Proceedings Initiated to Enforce the Housing Code (first reading).**

Mayor Infeld stated Ordinance No. 2012-74 will establish a new section in the city's codified ordinances. Section 1474.04(e) will allow for the assessment of courts cost for legal proceedings. Legal proceeding are initiated to enforce the housing code on owners, agents, occupants or operator of the dwelling.

**MOTION BY MRS. GOLDBERG, SECONDED BY MRS. PARDEE to approve the passage of Ordinance No. 2012-74. On roll call, on passage, all voted "aye."**

**E. Ordinance No. 2012-75 Amending Section 1424.09(a)(1) of the Codified Ordinances of the City of University Heights by Amending the Amount of the Inspection Fees (second reading).**

Councilwoman Adele H. Zucker stated that this ordinance sets the point of sale inspection fees for single homes at \$150.00 and two family at \$200. Previously the fees were \$100 for single homes and \$150 for two family homes.

**MOTION BY MRS. ZUCKER, SECONDED BY MRS. GOLDBERG to approve the passage of Ordinance No. 2012-75 Amending Section 1424.09(a) (1) of the University Heights Codified Ordinances amending the amount of the Inspection Fees. On roll call, on passage, all voted "aye."**

**F. Ordinance No. 2012-76 Amending Ordinance Establishing Section 234.12 of the Codified Ordinances of the City of University Heights establishing a Returned Check Policy (first reading)**

Mayor Infeld stated that this Ordinance revises the previous dollar amount charge. Mr. Heiser explained that the city is changing banks in early 2013 and the fees for returned checks will be higher.

**G. Ordinance No. 2012-77 Authorizing the Transfer of Funds (first reading).**

Mr. Heiser noted that Ordinance No. 2012-77 is the final transfer of funds for 2012 for the Police and Fire Pension Funds along with the Capital Improvements and Street Maintenance Funds.

**H. Resolution No. 2012-78 Authorizing the City to Join in the Application by they City of South Euclid, on Behalf of the Cities of University Heights, Cleveland Heights, Shaker Heights, South Euclid, and East Cleveland, and University Circle Incorporated and Heights Hillcrest Chamber of Commerce, which together call themselves the "Circle Heights Alliance," for a Grant of up to a Maximum of \$100,000 from the State of Ohio Local Government Initiative Fund to Conduct a Feasibility Study for Economic Development Cooperation. (first reading)**

Mayor Infeld stated that Resolution 2012-78 authorizes the City to become part of an application made by the City of South Euclid on behalf of other cities (University Heights, Cleveland Heights, Shaker Heights, South Euclid, and East Cleveland, and University Circle Incorporated and Heights Hillcrest Chamber of Commerce) to get State funding from the Local Government Initiative Fund. The study allows members of the Heights Regional Chamber of Commerce and University Circle explore how the communities can market their selves as distinct desirable places to locate a business and a family.

**I. Motion to advertise for bids for the demolition of the former Fuchs Mizrachi Building**

Mayor Infeld stated that the city has an estimated cost for the demolition of the former Fuchs Mizrachi building and that the city recently paid to have a asbestos survey done. The asbestos survey has to be done before a demolition company can give the City a firm cost for demolition.

Mayor Infeld noted that Council's approval of the City going out for bids to demolish the building is not the same as approving the demolition of the building. Mayor Infeld stated she would like to have a firm cost for the project. If the City has a firm cost it would aid in the 2013 budgeting and financial planning for this property.

Mayor Infeld reported that she has been in conversations with the Cleveland Metroparks. The Metroparks provides planning services to communities for park development. Mayor Infeld and other city staff persons met with a regional architectural firm that has experience in developing park areas in Cuyahoga County communities. Mayor Infeld continued to explain that this was a preliminary exploration to gather information to share with the Citizen's Committee for when they meet after the

holiday season. The Citizen's Committee will also need the actual cost figure for demolition. Mayor Infeld also noted that there are a lot of decision yet to be made for this project.

**MOTION BY MRS. PARDEE, SECONDED BY MRS. ZUCKER to approve advertising for bids for the demolition of the former Fuchs Mizrahi Building. On roll call, on passage, all voted "aye."**

**J. Motion to hold an executive session immediately following this regular meeting for the purpose of discussing personnel, litigation and real estate matters.**

Mayor Infeld noted the need for a executive session in regards to personnel matters.

**MOTION BY MRS. GOLDBERG, SECONDED BY MRS. ZUCKER to hold an executive session immediately following this regular meeting for the purpose of personnel matters. On roll call, all voted "aye."**

Directors' Reports:

**Law Director** Anthony Coyne reported that the agreement for rezoning with Mr. David Hartt will be completed this week and that he is also working on drafting a ordinance to contract the Cuyahoga County Board of Health for services.

**Police Chief Steve Hammett** reported that the grant application for the feasibility study for joint dispatch services with the cities of South Euclid, Shaker Heights, Beachwood and Euclid had originally required that each municipality match the cost with 10%. However, Cuyahoga County has agreed to cover that 10% match cost.

**Service Director** Jeff Pokorny noted that curbside leaf collect will be completed by weeks end and that after that time brush will have to be tied and bundled in 4' length. The Service Department is encouraging residents to use yard waste bags. The beams for the new garage doors support have been delivered with installation to begin within a few weeks and completed before December 25, 2012. The tree pruning contracts with Ardmore Tree Service have been finalized, work to begin after December 25, 2012.


Committee Reports:

**Civic Information Committee** Chairman Susan Pardee announced that Director of the Cleveland Heights/University Heights Public Library is willing to discuss the possibility of piloting a project where there would be a part-time center in the University Heights Branch during times when it currently isn't opened. This would be depend if there is enough interest amongst University Heights seniors. The City would then have to provide some of the support for a part-time Cleveland Heights/University Heights Library staff member.

**Recreation Committee** Chairwoman Pamela Cameron noted that the Joint Recreation Committee / Recreation Advisory Committee met on November 28, 2012. University Heights has extraordinary residents who are committed to what they do ensuring that the citizens have the best opportunity to have the best time at our summer recreational venues. End of the season reports were received from the Recreation Director, Aquatic Director, Tennis Lessons and Swim Team. There are many nuts and bolts to make sure we have good products for our citizens. The Recreation Committees are looking forward to planning and implementing strategies to support the tennis courts. Overall the Department of Recreation is looking good.

There being no further business to discuss, the meeting was adjourned.

  
 \_\_\_\_\_  
 Susan K. Infeld, Mayor

  
 \_\_\_\_\_  
 Kelly M. Thomas, Clerk of Council