



Time for Paper Shredding

**As a Convenience
for Residents of University Heights**



The city's Service Department has scheduled community paper shredding events for two (2) Sunday afternoons, May 2 and October 10, from 12:00 noon to 3:00pm, in the Service Department parking lot. Each resident may bring up to five (5) boxes or bags of paper to be shredded at no charge. The Shredding Network, the company providing this service, utilizes a cross-cut shredding machine to ensure the most secure destruction of documents. Items acceptable for shredding: bank information, cancelled checks, outdated bills, mortgage and loan receipts, medical data, obsolete invoices, letters, envelopes, ledgers, any other clean paper. All of the paper shredded will be recycled. This program is available to individual residents of University Heights; representatives of institutions may contact the Shredding Network, 440-944-8819, for other opportunities.