



# Permit Fee Schedule

**University Heights  
Building Department  
2300 Warrensville Center Road  
University Heights OH 44118  
216-932-7800 / 216-932-5239 Fax**

**For Further Information on Building Permits,  
Please Call the Building Department at 216-932-7800**

Notice:	Effective July 5, 1993, State Law (S.B. No. 359) requires a 3% surcharge be collected on all permits other than for 1, 2, and 3-family properties. This additional fee is remitted to the State Board of Building Standards.
	Effective December 1, 2006, State Law (H.B. 175) requires a 1% surcharge be collected on all permits for Residential (1,2, and 3-family) properties. This additional fee is remitted to the State Board of Building Standards.

1420.02 PAYMENT OF FILING FEE REQUIRED.

(a) Before proceeding with the construction, enlargement, alteration, replacement or repair of any building, structure, or portion thereof in the City, a permit shall be obtained by the owner or his or her duly authorized agent from the Division of Building Engineering and Inspection by filing a written application for permit; however, no application for a permit for any construction, enlargement, alteration, repair or replacement of any building, structure or portion thereof, may be accepted by the Division unless such application is accompanied by filing and plan review fees as follows:

(1)	Minor alterations, repairs or replacements (Up to \$1,500.00 valuation)	\$ 6.00
(2)	Major alterations, repairs or replacements (Up to \$5,000 valuation)	30.00
(3)	Major alterations, repairs or replacements (Up to \$10,000 valuation)	40.00
(4)	Residential buildings (Single-family and two-family)	50.00
(5)	Multi-family, public and commercial buildings	60.00

(b) Also accompanying the application must be two complete sets of plans, drawings and specifications prepared in accordance with this Part Fourteen - Building Code.

(c) Such application fee shall not be refunded, returned, transferred from one applicant to another or assigned by one applicant to another.  
(1982 Code, § 1319.02) (Ord. 87-63. Passed 1-4-1988.)

## Chapter 1424 Permits and Fees

1424.01 Payment of Permit Fee Required	1424.06 Sign Permit Fees
1424.02 Building Permit Fees	1424.07 Curb Cutting Fees
1424.03 Fees For Heating & Air Cond. Permits	1424.08 Reinspection Fee
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1424.05 Electrical Permit Fees	1424.10 Work Started Without Permit
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### *Cross References*

*Certificate of Occupancy Fee - see P. & Z. 1424.04*

*Filing fees - see B. & H. 1420.02*

### **1424.01: Payment of Permit Fee Required.**

Before proceeding with the construction, enlargement, alteration of any building or other structure or part thereof in the City, a permit therefore shall be obtained by the owner or his duly authorized agent from any construction, enlargement, alteration, repair or replacement of any building or other structure or part thereof may be issued by the Division unless accompanied by a permit fee as set forth in Section 1424.02. (1982 Code, § 1323.01) (Ord. 01-03. Passed 1-16-2001.)

### **1424.02: Building Permit Fees.**

The Commissioner of Buildings shall require a construction deposit of one thousand dollars (\$1,000.00) for one-family or two-family houses, three thousand dollars (\$3,000.00) for commercial, one thousand dollars (\$1,000.00) for commercial landscaping and in addition shall issue the permit required and collect the fee therefore in connection with the following schedule:

(a)	One-family or two-family houses	
	Minimum.....	350.00
	per square foot over 2,500 square foot.....	.15
(b)	All new buildings other than one-family or two-family,	
	per square foot of gross building area.....	.20
	Minimum.....	1,000.00
(c)	Commercial parking structures	
	per square foot of gross building area.....	.15
	Minimum.....	1,000.00

(d)	Additions to any one-family or two-family buildings.....	100.00
	Additions to any commercial building or tenant space, per square foot of gross building area .....	.30
	Minimum.....	1,000.00
(e)	(1) Alterations to any building according to cost as estimated by the Building Commissioner-per \$1,000 valuation.....	5.00
	Minimum.....	50.00
	(2) Fire protection for hoods of commercial cooking equipment (wiring for hood equipment Section 1424.05 .....	50.00
	(a) (8) electrical permits	
(f)	Accessory Buildings	
	Residential.....	30.00
	Commercial appurtenant & accessory buildings, per square foot gross building area .....	.20
	Minimum.....	100.00
(g)	Demolition of all buildings	
	(1) Residential.....	30.00
	(2) Commercial-up to 5,000 square feet/Minimum.....	500.00
	Thereafter, per square foot gross building area .....	.05
(h)	Vinyl and/or aluminum siding .....	50.00
(i)	Fences .....	20.00
(j)	Tents.....	30.00
(k)	Swimming Pools.....	50.00
(l)	Retaining walls.....	30.00
(m)	Decks.....	30.00

Note: Gross floor area shall be calculated from planned dimensions using outside measurements. (1982 Code, § 1323.02) (Ord. 01-03. Passed 1-16-2001; Ord. 2002-44. Passed 6-17-2002.)

**1424.03: Fees For Heating and Air Conditioning Permits.**

- (a) For all new residential one-family and two-family heating systems, the following fees shall be collected:
  - Permit..... 50.00
  - Fees for the installation or replacement of other natural gas burning and electric heating devices including but not limited to: gas unit heaters, wall heaters, space heaters, furnaces or similar devices.....25.00
  
- (b) Commercial fee, new or replacement:
  - A base fee for each permit for new work, alterations, installations of any HVAC, cooling, heating appliance systems, or similar devices. ....40.00
  
  - (1) Warm Air Furnaces
    - for the first 250,000 BTU.....50.00
    - Over 250,000 BTU, per each additional 1,000 BTU .....1.00
  
  - (2) Electric heating unit
    - for first 15 KW .....30.00
    - Over 15 KW, per each additional KW .....1.00
  - Heating boilers
    - Less than 1,000 square feet of radiation .....20.00
    - 1,000 to 5,000 square feet of radiation .....30.00
    - Over 5,000 square feet of radiation.....50.00
  - Power boilers
    - Up to 400 horsepower .....50.00
    - Over 400 horsepower .....75.00
  - Hot water boiler with steam .....50.00
  
- (c) Fees for air conditioning permit:
  - (1) For all residential gas or electric air conditioning systems.....30.00  
(added to this amount are any electrical, plumbing, or heating fees that are applicable)
  
  - (2) Fees for Commercial air-conditioning systems, as follows:
    - (a) Heating & Air Conditioning (Combination).....125.00
    - (b) Variable Air Volume (VAV) per unit .....4.00
    - (c) Variable Air Volume (VAV) unit w/heater .....10.00
    - (d) Central Air Conditioning (each compressor unit).....100.00

- (e) Cooling Tower .....150.00
- (f) Diffusers (Supply & Returns) .....4.00  
*(1982 Code, § 1323.03) (Ord. 01-03. Passed 1-16-2001.)*

**1424.04 Fees For Plumbing Permits**

- (a) For each permit for new work, alterations or repairs, including replacements of water service or repiping and interior fire sprinkler systems, Residential, Base Fee .....20.00  
 Commercial, Base Fee .....50.00
- (b) The following sums in addition to that provided by subsection (a) hereof for each closet, shower, bathtub, lavatory, sink, laundry tray, hot water heater and boiler, urinal, drinking fountain, dishwasher, instant hot or any other sanitary fixture trap:
  - (1) For the first 25 fixtures each .....5.00  
 Over 25 fixtures, each .....2.50
  - (2) New disposals, required by Section 1454.04 .....10.00
  - (3) For replacement of residential dishwasher and disposal, each .....5.00
  - (4) For each permit for replacing gas hot water tank in residential .....5.00
  - (5) Sump pump, residential .....10.00  
 Sump pump, commercial .....15.00
  - (6) Lawn sprinkler, residential .....5.00  
 Lawn sprinkler, commercial .....7.50
  - (7) Fire protection sprinkler system, per head .....3.00
- (c) For each permit to make new sewer connection, including laying of sewers connected thereto .....50.00
- (d) For each permit, to alter, repair or re-lay sewer on premises .....40.00
- (e) For each permit to clean sewer .....20.00  
*(1982 Code, § 1323.04) (Ord. 01-03. Passed 1-16-2001.)*

**1424.05: Electrical Permit Fees:**

- (a) For any electrical work, either new, replacement or temporary,  
a minimum base permit fee of (residential) .....25.00  
(Commercial) .....35.00
  
- Wiring of a new commercial building or tenant space,  
per 100 square feet of gross building area .....5.00  
Minimum.....100.00
  
- To which shall be added the following where applicable:
- (1) For each lighting outlet and each receptacle outlet,  
except as hereinafter specified .....50
- (2) For each lighting fixture, except as hereinafter specified .....50
- (3) High intensity lighting outlets of 1,000 watts  
or more, including motion picture projectors  
and arc lamps, each .....5.00
- (4) Outlets for ranges, clothes dryers on 220 volts, hot plates, electric  
furnaces, electric heating-treating or tempering equipment, permanent  
wave apparatus, hair dryers or similar devices over 1,000 watts  
capacity, humidifier, electronic filter, heat cable.....5.00
- (5) For residential motors or generators .....25.00
- (6) Commercial motors and/or generators:  
(a) Motors 1 ½ HP or less.....5.00  
(b) Motors over 1 ½ HP to 10 HP.....20.00  
(c) Motors over 10 HP .....75.00
- (7) X-ray machines, each.....50.00
- (8) For each permit requiring alterations to existing residential or  
commercial wiring systems, when replacing or  
installing, for the following units: post light, electrical  
hot water tank, disposal, dishwasher, garage door  
operator, compactor, and instant hot.....5.00  
Commercial .....15.00
- (9) Wiring for commercial cooking hood protection.....50.00

(b) No base fee for the following: (Minimum permit fee is waived.)

- (1) Wiring for air conditioning compressor additional to air conditioning permit (residential).....7.50  
(Commercial) .....15.00
- (2) For electrical repairs to single-family and two-family dwellings .....10.00  
All other buildings .....20.00
- (3) Burglar and fire alarms (local)  
Commercial and residential .....40.00
- (4) Garage door operator – where contractor is not doing  
electrical alteration .....10.00  
Commercial .....20.00

(Ord. 01-03. Passed 1-16-2001.)

(c).Commercial electrical for building shell and parking structures A base fee for any electrical work, whether new, replacement or temporary, a minimum of .....\$100.00  
The following sum, in addition to the base fee provided in division (a) hereof, where applicable (per unit fees):

- (1) A/C compressor (each) additional to the unit HVAC permit .....\$15.00
- (2) CO detector system .....150.00
- (3) Co-generation systems and associated equipment .....200.00
- (4) Communication system - including fiber optic cable systems and data processing systems.....50.00
- (5) Electric furnace - additional to unit heating permit .....15.00
- (6) Emergency lighting battery pack, per lamp .....2.00
- (7) Exit lighting .....1.00
- (8) Fans .....15.00
- (9) Fire alarm system - state certification required.....100.00
- (10) Generator 0 - 400 kw .....50.00
- (11) Generator 401 kw and up .....200.00
- (12) Heat cables - roof snow removal .....20.00
- (13) Hi-intensity lights 1000 watts or more.....20.00
- (14) Hot water heater .....20.00
- (15) Humidifiers .....10.00
- (16) Lighting fixtures.....1.00
- (17) Motors 1½ H.P. or less.....5.00
- (18) Motors over 1½ H.P. to 10 H.P.....20.00
- (19) Motors over 10 H.P.....75.00
- (20) Panel board - electrical panel .....30.00
- (21) Parking lot lighting standards .....30.00
- (22) Pre-engineered systems.....100.00
- (23) Post lights and pathway lighting fixtures.....15.00
- (24) Receptacles 240 volt .....15.00
- (25) Receptacles under 240 volt .....1.00

(26)	Security system .....	150.00
(27)	Smoke detector system .....	50.00
(28)	Snow melting system - below grade .....	100.00
(29)	Switches .....	1.00
(30)	Temporary electrical service.....	30.00
(31)	Track lighting (each section) .....	5.00
(32)	Transformers .....	25.00
(33)	Underground wiring.....	35.00

(Ord. 2002-44. Passed 8-12-2002.)

1424.06 Sign Permit Fees:

(a)	All new signs, electrical or others each per face.....	30.00
(b)	Signs, relocated or altered in size or advertising copy, each per face ..	30.00
(c)	Signs, restored or repaired with no change in size, location or advertising copy.....	no charge
(d)	Temporary signs allowed by Section 1166.01 (b) .....	15.00

*(1982 Code, § 1323.06) (Ord. 01-03. Passed 1-16-2001.)*

**1424.07 Paving and Curb Cutting Fees:**

New Construction

(a)	Curb cutting, per foot.....	3.00
(b)	Minimum .....	30.00
(c)	New, replacement, or widening of apron (plus curb cutting fee) .....	25.00
(d)	Widening of private driveways .....	15.00
(e)	Driveway or garage floor replacement .....	35.00
(f)	Partial drive replacement (50% or less) & all service walks .....	20.00
(g)	Resurface residential driveways .....	20.00
(h)	Repaving, resurfacing or replacement of commercial parking lots: Up to 1,000 square feet. ....	20.00
	Thereafter, per 1,000 square feet or part thereof .....	2.00
(i)	Parking lot construction or additions, Up to 150 spaces.....	200.00

Each additional space.....1.00  
(1982 Code, § 1323.07) (Ord. 01-03. Passed 1-16-2001.)

**1424.08 Reinspection Fee:**

For each extra inspection made necessary by faulty or incomplete work (no final release from permit requirements shall be made until such fees are paid.).....20.00  
(1982 Code, § 1323.08) (Ord. 01-03. Passed 1-16-2001.)

**1424.09 Inspection Fee:**

- (a) (1) There shall be a fee for all inspections by or on the authority of the property owner, including point of sale inspections, which is hereby set at \$100.00 for a single family home and \$150.00 for a two family home.
- (2) There shall be no charge for any reinspection requested by the same owner within one year of the issuance of the Inspection Report.
- (b) Whenever the Building Division of the City is required to make an inspection for purposes other than where plan examination is or will be required and such request is made by a profit-making commercial organization or by another governmental agency, there shall be levied for such inspection a charge of fifty dollars (\$50.00).
- (c) Such inspection shall be requested in writing of the Building Division and the fee shall be paid by the requestor prior to the inspection.
- (d) The fee for an initial inspection and for a renewal fee for periodic inspections resulting from applications for rental permits and renewals thereof shall be \$300.00 for a single family home and \$400 for a two family home.  
(Ord. 2002-25. Passed 6-17-2002.)

**1424.10 Work Started Without A Permit:**

Where work, for which a permit is first required by this Part Thirteen-Building Code, is started prior to obtaining such permit, the fees required by such permit shall be doubled but the payment of such double fee shall not relieve any person from fully complying with the requirement of this Building Code or any law of the State or ordinance of this municipality

*(1982 Code, § 1323.10) (Ord. 01-03. Passed 1-16-2001.)*

**1424.99 Penalty:**

No person shall construct, erect, build, or cause to be constructed, erected, or build, any building or structure, or make any addition thereto or alteration thereof, or any part thereof, without complying with all requirements and provisions relating thereto contained in this chapter.

Whoever constructs, enlarges, alters or repairs, or maintains as an architect, engineer, contractor, subcontractor or owner, any building or other structure or part thereof, in violation of any provision of this chapter, is guilty of a misdemeanor of the first degree. Each day during which such violation shall continue shall constitute a separate offense.

Whoever is convicted of or pleads guilty to a violation of this Building Code shall be imprisoned for a definite term or fined, or both, which term of imprisonment and fine shall be fixed by the court as provided in this section.

<b>Classification of Misdemeanor</b>	<b>Max. Term of Imprisonment</b>	<b>Min.</b>	<b>Max.</b>
First Degree	6 Months	\$100.00	\$1,000.00
Second Degree	90 Days	75.00	750.00
Third Degree	60 Days	50.00	500.00
Fourth Degree	30 Days	25.00	250.00
Minor	No imprisonment	10.00	100.00

*Revised 4-1-04*